

AVON TOWNSHIP – REGULAR BOARD MEETING

AGENDA

433 E Washington Street, Round Lake Park, IL

Tuesday, December 9th, 2025, 6:30pm

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Reports**
 - A. Supervisor**
 - B. Clerk**
 - C. Assessor**
 - D. Highway Dept**
- V. Old Business**
- VI. New Business**
 - A. Approval of November 18th, 2025, Township Board Meeting Minutes**
 - B. Approval of Monthly Bills as Presented**
 - 1. Prepaid Bills**
 - 2. Outstanding Bills**
 - C. Presentation by Geoff Raef on Insurance Renewal for the Policy Period 1/1/26-12/31/26; Discussion and Approval of Insurance Policy Renewal**
 - D. Discussion and Approval of Ordinance No. 2025-OR-004 Establishing the 2025 Tax Year Levy for Avon Township**
 - E. Discussion and Approval of Agreement to Share Cost of Flooring Replacement with the Lake County Health Department**
 - F. Discussion and Approval on Shed Purchase for the Township**
 - G. Discussion only on the Township Parking Lot Improvements**
- VII. Public Comment – Public Comment shall be limited to 3 minutes per speaker**
- VIII. Member’s Remarks**
- IX. Executive Session**
- X. Action Following Executive Session**
- XI. Adjournment**

Avon Township is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting of facilities, are asked to call the Township office prior to the meeting.



AVON TOWNSHIP – REGULAR BOARD MEETING

MINUTES

433 E Washington Street,
Round Lake Park,
Tuesday, November 18th, 2025, 6:30pm

Date: 11-18-2025

1) Call to order: (time) 6:30

2) Pledge of Allegiance: Trustee

3) Roll Call

Supervisor Bauman	- Aye	Trustee Nieder	- Aye
Trustee Arroyo	- Aye	Trustee Sloan	- Absent
Trustee Henning	- Aye		

Additionally present: Assessor Brust Not present: Highway Dept: Bob Kula

Present by Teams: Tracey Repa

Quorum established? Yes

4) Reports

- A. Supervisor: Community coming together for the food pantry. 175th anniversary as a township. Working with Grayslake Historical Society—documents going back to 1850, hopefully we can pull records together for our own history book.
- B. Clerk:
- C. Assessor:
- D. Highway Dept:
- E. Trustee Henning: Report on Pace for seniors. Senior

Motion to accept the reports as presented:

Motion: Henning		Second: Arroyo	
Trustee Arroyo	- Aye	Trustee Sloan	- Absent
Trustee Henning	- Aye	Supervisor Bauman	- Aye
Trustee Nieder	- Aye		

Motion carries: Yes

Motion denied:

5) Old Business

6) New Business

A. Approval of October 14th, 2025, Township Board minutes

Note: Tabled for next month

Motion:

Second:

Trustee Nieder -

Trustee Henning -

Trustee Sloan -

Supervisor Bauman -

Trustee Arroyo -

Motion carries:

Motion denied:

B. A motion to approve of monthly Bills as Presented

1) Prepaid bills

2) Monthly Bills

Motion: Henning

Second: Arroyo

Trustee Henning - Aye

Trustee Arroyo - Aye

Trustee Nieder - Aye

Supervisor Bauman - Aye

Trustee Sloan - Absent

Motion carries: Yes

Motion denied:

C. Discussion on the Tax Year 2025 Tax Levy due to county 12/30/25

Tabled for the next month

Motion:

Second:

Trustee Nieder -

Trustee Henning -

Trustee Sloan -

Supervisor Bauman -

Trustee Arroyo -

Motion carries:

Motion denied:

H) Approval of 2026 Regular meeting Schedule starts in March of next year.

April 14th will be the next town hall meeting with the general meeting following.

Motion: Henning

Second: Arroyo

Trustee Henning - Aye

Trustee Arroyo - Aye

Trustee Nieder - Aye

Supervisor Bauman- Aye

7) Public Comment: None

8) Member's Remarks: Trustee Henning, request of an explanation about the fundraiser. Sharky's is having a fundraiser for us. 100% of the funds goes to the township.

9) Executive Session – None

11) Adjournment: Arroyo

12) Time: 6:52

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Supervisor Bauman: water options. Hybrid could cost: 15,000. Paw Paw (tree) Festival.

Motion: No vote needed.

Second:

Trustee Nieder - Trustee Henning -

Trustee Sloan - Supervisor Bauman -

Trustee Arroyo -

Motion carries:

Motion denied:

E. Discussion and possible action approving Memorandum of Understanding between Avon Township and The Round Lake Garden Club

Put together based on phases, always an option to terminate. Next meeting to vote on.

Motion: Sloan: Make a motion to that we approve the MOU for the Food Forest with direction for the township attorneys to prepare an amendment for the MOU.

Second: Arroyo

Trustee Sloan - Aye Trustee Nieder -

Trustee Arroyo - Aye Supervisor Bauman - Aye

Trustee Henning - Aye

Motion carries: Yes

Motion denied:

F. Discussion and Possible Action on an Intergovernmental Agreement between Avon Township and The Lake County Health Department

Motion: Arroyo

Second: Henning

Trustee Arroyo - Aye Trustee Sloan - Aye

Trustee Henning - Aye Supervisor Bauman - Aye

Trustee Nieder - Absent

Motion carries: Yes

Motion denied:

G. Discussion and possible Action on Purchasing New Carpet in the Supervisor's office

Motion: Tabled to also look into alternative flooring. Second: _____

Trustee Sloan - Trustee Arroyo -

Trustee Henning - Supervisor Bauman -

Trustee Nieder -

Motion carries: _____ Motion denied: _____

H) Discussion and possible Action on changing the date of the November Board meeting

Motion: Not needed, date was changed because of Veterans day.

Second: _____

Trustee Nieder - Trustee Henning -

Trustee Sloan - Supervisor Bauman -

Trustee Arroyo -

Motion carries: _____ Motion denied: _____

7) Public Comment: None

8) Member's Remarks: Sloan (no hats during the pledge)

9) Executive Session – None

10) Adjournment: Arroyo and Henning

11) Time: 8:00pm

Legal representative: Katie

Avon Township is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting of facilities, are asked to call the Township office prior to the meeting.

Board Information

For the December 9, 2025 Board Meeting

Financial Package Includes:

1. Income Statement for the period ended 03/01/25-current
2. Cash and Liability Balances by Fund as of 12/05/25
3. Documents that require **Board Approval/Acknowledgement 3.a.-3.b.**:
 - a. Gross Payroll paid Year to date for FYE 03/01/25 paid through 12/03/25
 - b. Prepaid Invoices since the prior meeting
 - c. Aged Payables as of 12/03/25
4.
 - a. Finance Report on Township/GA Funds
 - b. Tracking of Grant Money Activity for the YTD FYE 02/28/26
 - c. Avon Township Designated Food Pantry Donations for YTD FYE 02/28/26
 - d. Avon Township Other Miscellaneous Income for YTD FYE0 2/28/26
 - e. ONB Wealth Management Account Activity to date

Income Statement - Unaudited for Internal Use Only

March 1, 2025 - December 12, 2025 Board Approval 01/14/25 78.6% of Year 12/03/25

Town Fund Admin.		Cur. Month	Year to Date	Budget	Variance	YTD %
		Actual	Actual	Total		
Revenue						
4-10-400	Property Tax	0.00	738,372.29	729,830	(8,542)	101.17
4-10-401	Replacement Tax	0.00	26,238.87	30,000	3,761	87.46
4-10-402	Interest and Dividend Inc	0.00	12,694.41	10,000	(2,694)	126.94
4-10-403	Rental Income	0.00	17,922.86	21,800	3,877	82.21
4-10-404	Misc. Income	0.00	275.00	5,000	4,725	5.50
4-10-405	Misc Grants	0.00	0.00	10,000	10,000	0.00
Total Revenue		0.00	795,503.43	806,630	11,127	98.62
Town Fund						
		Cur. Month	Year to Date	Budget	Variance	YTD %
Personnel Svs						
5-10-501	Salaries-Officials	0.00	124,934.80	166,200	41,265	75.17
5-10-502	Salaries - Employees	0.00	11,871.32	20,100	8,229	59.06
5-10-503	Salaries Part-Time	0.00	22,094.16	38,067	15,973	58.04
5-10-504	FICA	0.00	13,330.73	21,000	7,669	63.48
5-10-505	IMRF	0.00	1,227.85	2,000	772	61.39
5-10-506	Health Ins	0.00	38,444.85	67,000	28,555	57.38
5-10-507	Dental and Vision Ins	0.00	2,870.34	4,000	1,130	71.76
5-10-508	Life Ins	0.00	463.20	700	237	66.17
5-10-509	Unemployment Ins	0.00	217.51	300	82	72.50
Total Personnel Svs		0.00	215,454.76	319,367	103,912	67.46
Maintenance Svs						
5-10-510	Maint. Building	1,518.00	12,054.84	37,500	25,445	32.15
5-10-512	Maint. Equipment	463.93	4,038.08	10,000	5,962	40.38
5-10-514	Grounds/Landscaping	0.00	4,409.63	5,000	590	88.19
Total Maint Svs		1,981.93	20,502.55	52,500	31,997	39.05
Professional Svs						
5-10-520	Contract/Accounting Svs	0.00	7,422.58	9,000	1,577	82.47
5-10-521	Legal Svs	0.00	23,481.47	24,000	519	97.84
5-10-522	Data Processing	101.25	11,057.05	15,000	3,943	73.71
5-10-523	Liability & Gen Ins	1,242.00	9,782.00	20,000	10,218	48.91
5-10-523W	Workers Comp Ins	2,010.00	6,030.00	10,000	3,970	60.30
5-10-524	Contingencies	0.00	0.00	60,000	60,000	0.00
5-10-526	Liability Ins Deductible	0.00	0.00	25,000	25,000	0.00
Total Prof Svs		3,353.25	57,773.10	163,000	105,227	35.44
Communications						
5-10-530	Postage	0.00	(73.00)	1,000	1,073	(7.30)
5-10-532	Printing and Communicat	0.00	432.52	1,100	667	39.32
Total Communication E		0.00	359.52	2,100	1,740	17.12
Professional Development						
5-10-540	Dues	0.00	1,812.94	2,000	187	90.65
5-10-541	Continuing Education	238.50	363.50	2,000	1,637	18.18
5-10-542	Subscriptions	0.00	469.40	1,400	931	33.53
5-10-543	Mileage & Tolls	0.00	234.64	1,000	765	23.46
5-10-544	Per Diem & Lodging	243.96	490.52	1,000	509	49.05
5-10-545	Conferences	0.00	313.50	500	187	62.70
Total Prof Dev		482.46	3,684.50	7,900	4,216	46.64

Income Statement - Unaudited for Internal Use Only

March 1, 2025 - December 12, 2025 Board Approval 01/14/25 78.6% of Year 12/03/25

Utilities

5-10-550	Electric Town Ctr	605.08	7,652.08	10,500	2,848	72.88
5-10-551	Natural Gas Town Ctr	145.30	891.73	3,000	2,108	29.72
5-10-552	Water/Sewer Town	0.00	286.40	1,600	1,314	17.90
5-10-554	Telephone	0.00	3,700.74	6,300	2,599	58.74

Total Utilities		750.38	12,530.95	21,400	8,869	58.56
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General Svs

5-10-560	Office Supplies	96.87	1,511.85	3,000	1,488	50.40
5-10-561	Operating Supplies	0.00	511.39	650	139	78.68
5-10-562	Misc	0.00	26.37	200	174	13.19

Total General Svs		96.87	2,049.61	3,850	1,800	53.24
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Capital Outlay

5-10-580	Building	0.00	0.00	100,000	100,000	0.00
5-10-585	Grant Projects	0.00	0.00	10,000	10,000	0.00

Total Capital Outlay		0.00	0.00	110,000	110,000	0.00
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Total T/F Admin		6,664.89	312,354.99	680,117	367,762	45.93
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Income Statement - Unaudited for Internal Use Only

March 1, 2025 - December 12, 2025 Board Approval 01/14/25 78.6% of Year 12/03/25

Town Fund	Cur. Month	Year to Date	Budget	Variance	YTD %
Assessor	Actual	Actual	Total		
Personnel Services					
5-12-502	Salaries-Employee	0.00	102,451.64	167,500	65,048 61.17
5-12-503	Salaries Part-Time	0.00	22,966.80	32,500	9,533 70.67
5-12-504	FICA	0.00	9,154.58	15,000	5,845 61.03
5-12-505	IMRF	0.00	1,221.42	2,000	779 61.07
5-12-506	Health Ins	0.00	29,704.96	50,000	20,295 59.41
5-12-507	Dental and Vision Ins	0.00	782.36	5,000	4,218 15.65
5-12-508	Life Ins	0.00	337.57	600	262 56.26
5-12-509	Unemployment Ins	0.00	278.00	500	222 55.60
	Total Personnel Services	0.00	166,897.33	273,100	106,203 61.11
Maintenance Svs					
5-12-510	Building Maintenance	0.00	26.79	6,000	5,973 0.45
5-12-512	Maint. Equipment	0.00	1,323.15	1,823	500 72.58
5-12-513	Vehicle Svs	0.00	1,952.36	5,515	3,563 35.40
	Total Maint Svs	0.00	3,302.30	13,338	10,036 24.76
Professional Svs					
5-12-520	Contract/Accounting Svs	0.00	0.00	2,940	2,940 0.00
5-12-522	Data Processing	210.00	4,025.57	5,150	1,124 78.17
	Total Prof Svs	210.00	4,025.57	8,090	4,064 49.76
Communications					
5-12-530	Postage	0.00	0.00	511	511 0.00
	Total Communications	0.00	0.00	511	511 0.00
Professional Development					
5-12-540	Dues	275.00	325.00	350	25 92.86
5-12-541	Continuing Education	1,180.00	3,910.00	5,145	1,235 76.00
5-12-543	Mileage	0.00	746.83	1,628	881 45.87
5-12-544	Per Diem & Lodging	0.00	2,716.75	2,717	0 99.99
5-12-545	Conferences & Conventio	0.00	0.00	100	100 0.00
	Total Prof Devel	1,455.00	7,698.58	9,940	2,241 77.45
Utilities					
5-12-554	Telephone- Land	0.00	1,800.12	2,625	825 68.58
	Total Utilities	0.00	1,800.12	2,625	825 68.58
General Services					
5-12-560	Office Supplies	0.00	2,688.25	2,900	212 92.70
5-12-561	Operating Supplies	0.00	162.97	440	277 37.04
	Total Services	0.00	2,851.22	3,340	489 85.37
Capital Outlay					
	Total Capital Outlay	0.00	0.00	0	0 0.00
	Total T/F Assessor	1,665.00	186,575.12	310,944	124,369 60.00

Income Statement - Unaudited for Internal Use Only

March 1, 2025 - December 12, 2025 Board Approval 01/14/25 78.6% of Year 12/03/25

Supervisor & GA	Cur. Month	Year to Date	Budget	Variance	YTD %	
	Actual	Actual	Total			
Revenue						
4-20-400	Property Tax	0.00	186,186.13	185,500	(686)	100.37
4-20-402	Interest and Dividend Inc	0.00	3,529.66	3,600	70	98.05
4-20-404	Misc. Income	0.00	16,093.31	0	(16,093)	0.00
	Total Revenue	0.00	205,809.10	189,100	(16,709)	108.84
Personnel Services						
5-20-502	Salaries - Employees	0.00	49,998.49	72,000	22,002	69.44
5-20-504	FICA	0.00	2,861.50	5,000	2,139	57.23
5-20-505	IMRF	0.00	370.32	1,000	630	37.03
5-20-506	Health Ins	0.00	12,301.11	16,000	3,699	76.88
5-20-507	Dental and Vision Ins	0.00	1,432.26	2,000	568	71.61
5-20-508	Life Ins	0.00	112.95	200	87	56.48
5-20-509	Unemployment Ins	0.00	51.59	200	148	25.80
	Total Personnel Services	0.00	67,128.22	96,400	29,272	69.64
Maintenance Services						
5-20-512	Maint. Equipment	879.92	879.92	4,000	3,120	22.00
	Total Maint Svs	879.92	879.92	4,000	3,120	22.00
Professional Services						
5-20-522	Data Processing	0.00	1,125.00	2,000	875	56.25
5-20-524	Contingencies	0.00	0.00	3,850	3,850	0.00
	Total Professional Svs	0.00	1,125.00	5,850	4,725	19.23
Professional Development						
5-20-540	Dues	0.00	593.80	1,300	706	45.68
5-20-541	Continuing Education	0.00	75.00	750	675	10.00
5-20-543	Mileage	0.00	0.00	200	200	0.00
	Total Professional Dev	0.00	668.80	2,250	1,581	29.72
Communications						
5-20-530	Postage	0.00	73.00	200	127	36.50
5-20-532	Printing/Communication	20.00	346.12	3,000	2,654	11.54
	Total Communications	20.00	419.12	3,200	2,781	13.10
Utilities						
5-20-550	Electric	67.23	850.38	1,500	650	56.69
5-20-551	Natural Gas	16.14	99.10	400	301	24.78
5-20-552	Water/Sewer	0.00	31.80	300	268	10.60
	Total Utilities	83.37	981.28	2,200	1,219	44.60
Discretionary						
5-20-570	Youth Services	0.00	1,790.39	2,500	710	71.62
5-20-570E	Essentials Program	1,164.00	9,737.25	13,500	3,763	72.13
5-20-570L	Lending Closet Program	0.00	0.00	500	500	0.00
5-20-571	Senior Svs	0.00	0.00	1,500	1,500	0.00
5-20-572	Outreach	0.00	735.77	3,000	2,264	24.53
5-20-573	Health Services	0.00	0.00	1,000	1,000	0.00
5-20-573F	Food Pantry	0.00	4,261.59	5,000	738	85.23
5-20-574	Misc	0.00	354.82	1,500	1,145	23.65
	Total Discretionary	1,164.00	16,879.82	28,500	11,620	59.23
Emergency Assistance/General Assistance						
5-20-591	Pharmaceuticals	0.00	0.00	250	250	0.00
5-20-593	Transportation & Fuel	0.00	0.00	1,000	1,000	0.00
5-20-594	Client Utilities	0.00	1,457.46	18,750	17,293	7.77
5-20-595	Shelter	0.00	3,000.00	18,750	15,750	16.00

Income Statement - Unaudited for Internal Use Only

March 1, 2025 - December 12, 2025 Board Approval 01/14/25 78.6% of Year 12/03/25

5-20-596	Funerals	0.00	0.00	1,500	1,500	0.00
5-20-597	Social Service Contracts	0.00	0.00	5,000	5,000	0.00
5-20-598	Misc	0.00	289.00	700	411	41.29
5-20-599	Client Education/Training	0.00	0.00	750	750	0.00
Total EA/GA		0.00	4,746.46	46,700	41,954	10.16
Capital Outlay						
Total Capital Outlay		0.00	0.00	0	0	0.00
Total General Assistanc		2,147.29	92,828.62	189,100	96,271	49.09

Income Statement - Unaudited for Internal Use Only

March 1, 2025 - December 12, 2025 Board Approval 01/14/25 78.6% of Year 12/03/25

Road & Bridge	Cur. Month	Year to Date	Budget	Variance	YTD %
	Actual	Actual	Total		
Revenue					
4-40-400	Property Tax	0.00	58,144.07	49,000	(9,144) 118.66
4-40-401	Replacement Tax	0.00	19,794.26	22,000	2,206 89.97
4-40-402	Interest and Dividend Inc	0.00	2,117.18	3,000	883 70.57
4-40-404	Misc. Income	0.00	6,968.00	2,000	(4,968) 348.40
4-40-407	Contractual Work - Villag	0.00	3,605.56	10,000	6,394 36.06
	Total Revenue	0.00	90,629.07	86,000	(4,629) 105.38
Maintenance Svs					
5-40-510	Maintenance Bldg	601.30	14,936.03	30,000	15,064 49.79
5-40-512	Maint. Equipment	3,122.94	15,308.92	25,000	9,691 61.24
5-40-515	Mosquito Abatement	0.00	6,927.62	8,000	1,072 86.60
	Total Maint. Expenses	3,724.24	37,172.57	63,000	25,827 59.00
Professional Services					
5-40-521	Legal Svs	0.00	100.00	1,500	1,400 6.67
5-40-523	Liability & Gen. Insuranc	2,485.00	15,683.00	24,000	8,317 65.35
5-40-524	Contingencies	0.00	0.00	1,000	1,000 0.00
5-40-528	Drug & Alcohol Testing	0.00	0.00	500	500 0.00
	Total Professional Svs	2,485.00	15,783.00	27,000	11,217 58.46
Communications					
5-40-530	Postage	8.99	40.37	500	460 8.07
5-40-531	Publishing	0.00	0.00	500	500 0.00
5-40-532	Printing	0.00	0.00	100	100 0.00
	Total Communications	8.99	40.37	1,100	1,060 3.67
Professional Development					
5-40-540	Dues	0.00	0.00	500	500 0.00
5-40-541	Continuing Education	0.00	410.00	500	90 82.00
5-40-544	Per Diem & Lodging	0.00	0.00	250	250 0.00
5-40-545	Conferences & Conventio	0.00	0.00	250	250 0.00
	Total Professional Devel	0.00	410.00	1,500	1,090 27.33
General					
5-40-560	Office Supplies	0.00	281.26	1,500	1,219 18.75
5-40-561	Operating Supplies	774.21	3,205.82	5,000	1,794 64.12
5-40-562	Misc	63.15	76.14	500	424 15.23
5-40-563	Replacement Tax Disburs	0.00	12,407.53	15,000	2,592 82.72
	Total General	837.36	15,970.75	22,000	6,029 72.59
Capital Outlay					
	Total Capital Outlay	0.00	0.00	0	0 0.00
	Total Road & Bridge	7,055.59	69,376.69	114,600	45,223 60.54

Income Statement - Unaudited for Internal Use Only

March 1, 2025 - December 12, 2025 Board Approval 01/14/25 78.6% of Year 12/03/25

Perm. Hard Road	Cur. Month	Year to Date	Budget	Variance	YTD %
	Actual	Actual	Total		
Revenue					
4-50-400	Property Tax	0.00	944,293.31	940,896	100.36
4-50-402	Interest and Dividend Inc	0.00	20,242.42	20,000	101.21
4-50-404	Misc. Income	0.00	92.40	500	18.48
4-50-405	Misc Grants	0.00	3,777.00	4,100	92.12
4-50-407	Contractual Work - Villag	0.00	7,038.55	15,000	46.92
	Total Revenue	0.00	975,443.68	980,496	99.48
Personnel Services					
5-50-502	Salaries - Employees	0.00	204,080.60	290,000	70.37
5-50-503	Salaries- Part Time	0.00	37,715.48	50,000	75.43
5-50-504	FICA	0.00	16,380.52	21,000	78.00
5-50-505	IMRF	0.00	2,284.90	3,300	69.24
5-50-506	Health Ins.	0.00	49,499.16	76,000	65.13
5-50-507	Dental and Vision Ins	0.00	2,877.35	4,515	63.73
5-50-508	Life Ins	0.00	577.00	840	68.69
5-50-509	Unemployment Ins.	0.00	135.05	550	24.55
	Total Personnel Services	0.00	313,550.06	446,205	70.27
Maintenance Svs					
5-50-516	Automotive Fuel & Oil	822.12	9,243.03	20,000	46.22
5-50-517	Road Salt/De-Icing	0.00	0.00	60,000	0.00
5-50-518	Rentals	0.00	0.00	4,000	0.00
5-50-519	Uniforms	0.00	584.00	1,600	36.50
	Total Maint. Svs	822.12	9,827.03	85,600	11.48
Professional Svs					
5-50-523W	Workers Comp Ins	6,030.00	18,070.00	23,000	78.57
5-50-524	Contingencies	0.00	0.00	10,000	0.00
5-50-527	Tree Maintenance & Repl	0.00	5,800.00	15,000	38.67
5-50-528	Engineering Services	9,092.50	64,293.37	140,000	45.92
5-50-529	MS4	655.00	4,340.80	8,600	50.47
	Total Prof Svs	15,777.50	92,504.17	196,600	47.05
Services					
5-50-550	Electric Highway Bldg	245.99	2,016.05	3,000	67.20
5-50-551	Natural Gas Highway Bld	174.79	1,023.29	4,500	22.74
5-50-552	Water/Sewer Highway Bl	0.00	528.27	1,200	44.02
5-50-553	Disposal Services	0.00	1,050.04	4,000	26.25
5-50-555	Telephone - Field	114.14	1,020.99	1,500	68.07
5-50-557	Street Lights	1,808.80	19,045.98	25,000	76.18
	Total Services	2,343.72	24,684.62	39,200	62.97
General					
5-50-562	Misc.	0.00	200.00	2,500	8.00
	Total General	0.00	200.00	2,500	8.00
Capital Outlay					
5-50-584	Projects, Equipment Hard	65.80	28,061.73	850,000	3.30
	Total Cap Outlay	65.80	28,061.73	850,000	3.30
	Total Perm. Hard Road	19,009.14	468,827.61	1,620,105	28.94

A/C #

Maturity Date

Balance

Comments

Reconciled
Through Date Noted

Fund Cash Balances	
10/12	20
	40
	50

Bank Account Balances

A/C #	Maturity Date	Balance	Comments	Reconciled Through Date Noted
1-10-100D				
1-10-102	-	29,110.55		11/30/2025
1-10-116	-	920,653.63		11/30/2025
1-10-116	12/10/2025	186,274.89	Will discuss renewal with Michele	11/30/2025
1-10-130	-	82,550.67		10/31/2025
1-20-102	-	328,542.44		11/30/2025
1-20-102C	-	23,465.73		11/30/2025
1-20-130	-	82,570.23		10/31/2025
1-40-102	-	220,399.32		11/30/2025
1-40-130	-	33,149.91		10/31/2025
1-50-102	-	1,664,809.61		11/30/2025
1-50-108	-	7,857.73		11/30/2025
1-50-109	12/18/2025	405,000.00	Will discuss renewal with Bob and Michele	11/30/2025
1-50-116	12/10/2025	65,447.93	Will discuss renewal with Bob and Michele	11/30/2025
1-50-130	-	33,149.92		10/31/2025
Total Bank Balances				
				\$ 1,218,589.74 \$ 434,578.40 \$ 253,549.23 \$ 2,176,265.19

Total Due To/From			
Total Current Assets			4,082,982.56

1-10-115			
1-20-203			
1-40-127			
1-50-126			

Total Due To/From			
Total Current Assets			4,082,982.56

Beg Fund Balance - Audited Feb 2025 Balances			
Revenue	3,103,795.74		
Expenses	2,067,383.28	x	
End Fund Balance	1,129,963.03	x	
Difference - OS Liabilities/Unfunded Aged Payables	4,041,217.99		
	41,764.57		

Breakdown by bank:			
Huntington Bank	412,857.73	10.1%	
Old National Bank - Money Market Accounts	3,186,981.28	78.1%	
Old National Bank - CDs	251,722.82	6.2%	
Old National Bank - Wealth Management Accounts	231,420.73	5.7%	
OS Other Assets/Liabilities			

Other Assets/Liabilities:			
Payroll WH - Federal	61.98		
IL - Unemployment			
Payroll WH - Illinois	3,171.93		
IMRF			
FSA Plan WH			
AFLAC			
One National Bank CC	2,500.00		
Bond Security Deposit	5,733.91		
Difference	36,030.66		
Aged Payables - Per Finance Packet Item# 3.c.	36,030.66		
Unreconciled Difference -	(0.00)		

Differences by fund will resolve in subsequent month once funded

12/31/2025

Number of Pay Periods	YTD Breakdown by Fund																	
	10		12		20		50											
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual						
March	2	April	3	May	2	June	2	July	2	Aug	2	Sep	2	Oct	2	Nov	2	Total
Anmarie Andresen	4,206.95	2,704.54	5,165.76	2,823.40	2,625.89	3,400.32	2,412.08	4,654.84	3,250.75	5,241.97	3,675.79	33,095.37	22,094.16	7,346.24	11,001.21			
Bianca Arroyo	4,519.24	4,519.24	6,812.76	4,654.84	4,654.84	4,654.84	4,654.84	4,654.84	4,654.84	4,654.84	4,654.84	4,654.84	4,654.84	4,654.84	4,654.84	4,654.84	4,654.84	4,654.84
Michele Bauman	5,346.16	5,346.16	8,019.24	5,346.16	5,346.16	5,346.16	5,346.16	5,346.16	5,346.16	5,346.16	5,346.16	5,346.16	5,346.16	5,346.16	5,346.16	5,346.16	5,346.16	5,346.16
Cynthia Brust	3,634.60	3,743.70	5,615.55	3,743.70	3,743.70	3,743.70	3,743.70	3,743.70	3,743.70	3,743.70	3,743.70	3,743.70	3,743.70	3,743.70	3,743.70	3,743.70	3,743.70	3,743.70
Martina R. Cortes	4,480.00	4,612.00	7,116.00	4,744.00	4,744.00	4,744.00	4,744.00	4,744.00	4,744.00	4,744.00	4,744.00	4,744.00	4,744.00	4,744.00	4,744.00	4,744.00	4,744.00	4,744.00
Ricardo Farias	310.00	260.00	260.00	260.00	260.00	260.00	260.00	260.00	260.00	260.00	260.00	260.00	260.00	260.00	260.00	260.00	260.00	260.00
David Arroyo/Jeanne Kearby **	6,142.50	6,341.31	9,237.72	6,158.48	6,158.48	6,158.48	6,158.48	6,158.48	6,158.48	6,158.48	6,158.48	6,158.48	6,158.48	6,158.48	6,158.48	6,158.48	6,158.48	6,158.48
Robert D. Kula	2,050.00	2,050.00	2,562.50	2,050.00	2,050.00	2,050.00	2,050.00	2,050.00	2,050.00	2,050.00	2,050.00	2,050.00	2,050.00	2,050.00	2,050.00	2,050.00	2,050.00	2,050.00
Kristal Larson	50.00	260.00	260.00	268.00	268.00	268.00	268.00	268.00	268.00	268.00	268.00	268.00	268.00	268.00	268.00	268.00	268.00	268.00
LizBeth Henning/Jeffrey Loffredo	3,492.61	3,542.21	5,501.95	3,793.89	3,788.56	4,028.28	3,788.56	4,028.28	3,839.25	5,665.50	3,752.81	37,405.06	1,968.00	37,405.06	37,405.06	37,405.06	37,405.06	37,405.06
Isaac D. Martinez	2,510.69	2,726.88	4,090.80	2,512.92	2,688.24	2,805.12	2,688.24	2,805.12	2,659.02	4,061.58	2,659.02	26,714.27	37,405.06	26,714.27	26,714.27	26,714.27	26,714.27	26,714.27
Suzanne Ogden	2,052.00	2,280.00	3,600.00	2,400.00	2,208.00	2,388.00	2,208.00	2,388.00	2,268.00	3,360.00	2,410.80	22,966.80	22,966.80	22,966.80	22,966.80	22,966.80	22,966.80	22,966.80
Felicia D Isosaki	2,954.07	3,017.29	4,231.89	2,600.00	2,600.00	2,600.00	2,600.00	2,600.00	2,600.00	2,600.00	2,600.00	2,600.00	2,600.00	2,600.00	2,600.00	2,600.00	2,600.00	2,600.00
Marilyn Pacheco	310.00	260.00	260.00	268.00	268.00	268.00	268.00	268.00	268.00	268.00	268.00	268.00	268.00	268.00	268.00	268.00	268.00	268.00
Rebecca Neider/Rudolph Repa	-	-	1,807.69	3,615.38	3,615.38	3,615.38	3,615.38	3,615.38	3,615.38	3,615.38	3,615.38	3,615.38	3,615.38	3,615.38	3,615.38	3,615.38	3,615.38	3,615.38
Myrna Roldan	-	-	375.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00
Tracey Repa	260.00	260.00	260.00	268.00	268.00	268.00	268.00	268.00	268.00	268.00	268.00	268.00	268.00	268.00	268.00	268.00	268.00	268.00
Patricia Sloan	4,480.00	4,641.00	6,888.00	4,592.00	4,592.00	4,592.00	4,592.00	4,592.00	4,592.00	4,592.00	4,592.00	4,592.00	4,592.00	4,592.00	4,592.00	4,592.00	4,592.00	4,592.00
Danny E Suchowski	4,542.40	4,847.16	7,216.80	4,811.20	4,811.20	4,811.20	4,811.20	4,811.20	4,811.20	4,811.20	4,811.20	4,811.20	4,811.20	4,811.20	4,811.20	4,811.20	4,811.20	4,811.20
Anthony R. Vallango	3,876.92	3,993.24	5,989.86	3,993.24	3,993.24	3,993.24	3,993.24	3,993.24	3,993.24	3,993.24	3,993.24	3,993.24	3,993.24	3,993.24	3,993.24	3,993.24	3,993.24	3,993.24
Edwin O. Vargas	55,218.14	55,404.73	85,011.52	55,493.21	55,273.69	59,532.80	59,532.80	59,532.80	59,488.62	89,377.78	61,312.80	576,113.29	158,900.28	49,998.49	241,796.08	49,998.49	49,998.49	49,998.49
Totals	55,218.14	55,404.73	85,011.52	55,493.21	55,273.69	59,532.80	59,532.80	59,532.80	59,488.62	89,377.78	61,312.80	576,113.29	158,900.28	49,998.49	241,796.08	49,998.49	49,998.49	49,998.49
Per Payroll Register	55,218.14	55,404.73	85,011.52	55,493.21	55,273.69	59,532.80	59,532.80	59,532.80	59,488.62	89,377.78	61,312.80	576,113.29	158,900.28	49,998.49	241,796.08	49,998.49	49,998.49	49,998.49
Check = 0																		
Elected Officials Only	12,845.40	12,955.40	18,549.50	12,305.00	12,305.00	12,841.00	12,841.00	12,573.00	18,255.50	12,305.00	12,305.00	124,934.80	124,934.80	124,934.80	124,934.80	124,934.80	124,934.80	124,934.80
All Other	42,372.74	42,449.33	66,462.02	43,188.21	42,968.69	46,691.80	46,691.80	46,915.62	71,122.28	49,007.80	451,178.49	33,965.48	125,418.44	49,998.49	241,796.08	49,998.49	49,998.49	49,998.49

**Note unpaid trustee stipend since June as trustee has not complete his payroll paperwork

Payroll Presented for Approval at the Board Meetings Monthly - YTD Amounts tie to the Income Statements for each Fund

PT	22,094.16	22,966.80	-	37,715.48
FT	136,806.12	102,451.64	49,998.49	204,080.60
Check = 0				

**Avon Township
Prepaid Cash Disbursements
For the Period From Nov 15, 2025 to Dec 5, 2025**

Date	Check #	Account ID	Name	Line Description	Debit Amount	Credit Amount
Liabilities:						
11/18/25	EFT111425	2-10-200	Treasury Department	Payroll WH .. Federal	6,803.15	
12/2/25	EFT112825	2-10-200	Treasury Department	Payroll WH .. Federal	7,157.06	
11/18/25	ED111425	2-10-202	Illinois Department of Revenue	Payroll WH .. Illinois	1,492.51	
12/2/25	ED112825	2-10-202	Illinois Department of Revenue	Payroll WH .. Illinois	1,589.86	
11/18/25	Debit111425	2-10-204	Total Administrative Services Corporati	Payroll WH .. FSA Plan	116.15	
12/2/25	Debit112825	2-10-204	Total Administrative Services Corporati	Payroll WH .. FSA Plan	116.15	
11/28/25	Debit112825-1	2-10-206	AFLAC	Invoice: 995337	110.08	
11/28/25	Debit112825-1	2-10-206	AFLAC	Invoice: 995337	48.48	\$ 17,433.44
Township Corporate:						
11/27/25	Debit112725	5-10-506	Blue Cross and Blue Shield of Illinois	2025	5,845.65	
11/28/25	ACH112825	5-10-507	Delta Dental of Illinois - Risk	Invoice: 1984967	422.98	
11/28/25	Debit112825-2	5-10-508	Principal Life Insurance Company	2025	117.33	
11/28/25	27560	5-10-520	Total Administrative Services Corporati	Invoice: IN3607552	84.90	
12/3/25	Debit120325	5-10-522	Solus LLC	Invoice: SOLUS56390	101.25	
11/26/25	EDI072525-2	5-10-562	Illinois Department of Revenue	Misc	26.37	\$ 6,598.48
Assessor's Division:						
11/27/25	Debit112725	5-12-506	Blue Cross and Blue Shield of Illinois	2025	3,939.84	
11/28/25	ACH112825	5-12-507	Delta Dental of Illinois - Risk	Invoice: 1984968	104.62	
11/28/25	Debit112825-2	5-12-508	Principal Life Insurance Company	2025	65.21	
11/24/25	Debit112425	5-12-522	Solus LLC	Invoice: PAS-56211	285.00	
12/5/25	Debit120525	5-12-522	Solus LLC	Invoice: SOLUS56389	135.00	
12/1/25	27561	5-12-540	Lake County Township Assessor's Assoc	Meeting	275.00	\$ 4,804.67
Supervisor/GA:						
11/27/25	Debit112725	5-20-506	Blue Cross and Blue Shield of Illinois	2025	1,366.79	
11/28/25	ACH112825	5-20-507	Delta Dental of Illinois - Risk	Invoice: 1984967	159.14	
11/28/25	Debit112825-2	5-20-508	Principal Life Insurance Company	2025	12.55	
11/28/25	27559	5-20-532	Classic Printery	Invoice: 105913	29.00	
11/20/25	27557	5-20-594	Village of Grayslake	Invoice: 25EA00626	587.39	
11/20/25	27558	5-20-594	Village of Round Lake Park	Invoice: 25EA00627	133.91	\$ 2,288.78

Avon Township
Prepaid Cash Disbursements
For the Period From Nov 15, 2025 to Dec 5, 2025

Date	Check #	Account ID	Name	Line Description	Debit Amount	Credit Amount
Highway:						
11/27/25	Debit112725	5-50-506	Blue Cross and Blue Shield of Illinois	2025	8,028.08	
11/28/25	ACH112825	5-50-507	Delta Dental of Illinois - Risk	Invoice: 1984968	65.88	
11/28/25	ACH112825	5-50-507	Delta Dental of Illinois - Risk	Invoice: 1984967	263.84	
11/28/25	Debit112825-2	5-50-508	Principal Life Insurance Company	2025	109.40	8,467.20
Total					\$ 39,592.57	\$ 39,592.57

Presented for Approval at the December 9, 2025 Board Meeting

Avon Township
Aged Payables
As of 12/3/25

Date	Check #	Account ID	Name	Line Description	Debit Amount	Credit Amount	Description
Town Corporate:							
12/12/25	ACH121225-3	5-10-510	Gewalt Hamilton Assoc	Invoice: 4051.113-1	1,518.00		Professional Services regarding Township Parking Lot
12/12/25	ACH121225-4	5-10-512	Office Plus of Lake County	Invoice: IN618564	41.16		Monthly Copier Lease Fee
12/12/25	ACH121225-4	5-10-512	Office Plus of Lake County	Invoice: IN618564	422.77		Monthly Copier Lease Fee
12/12/25	Debit121225-6	5-10-523	Travelers	Invoice: December 2025	1,242.00		Addl Premium to extend policy for Month of December 2025
12/19/25	ACH122025	5-10-523WC	Illinois Public Risk Fund	Invoice: 100973	2,010.00		January WC Premium
12/12/25	ACH121225-5	5-10-541	Tracey Repa	Invoice: TOI Refund	238.50		50% Reimbursement for TOI Conference Fee unable to attend
12/17/25	ONB112325-4	5-10-544	Crowne Plaza	Invoice: ONB112325	243.96		Hotel Stay for Michele for TOI Conference 11/10/25-11/12/25
12/17/25	ONB112325-10	5-20-560	WalMart	Invoice: ONB112525	96.87		Office Supplies
12/12/25	Debit121225-3	5-10-550	COMED	Invoice: 461620100 Nov25	605.08		Monthly Services
12/12/25	Debit121225-5	5-10-551	NICOR	Invoice: 79054810001 Nov25	145.30	6,563.64	Monthly Services
Assessor's Division:							
12/17/25	ONB112325-8	5-12-522	MSFT	Invoice: ONB112325	75.00		Monthly Service
12/17/25	ONB112325-7	5-12-541	IL Property Assessment Institute	Invoice: ONB112325	395.00		Exam Fee for Felicia - Basics of Mass Appraisal 2/17/26
12/17/25	ONB112325-7	5-12-541	IL Property Assessment Institute	Invoice: ONB112325	390.00		Exam Fee for Felicia - Residential Data Collection 2/23/26
12/17/25	ONB112325-7	5-12-541	IL Property Assessment Institute	Invoice: ONB112325	395.00	1,255.00	Exam Fee for Myrna - Residential Data Collection 2/23/26
Supervisor/GA:							
12/17/25	ONB112325-1	5-20-512	Amazon Capital Services	Invoice: ONB112325	659.94		Shelving for Food Pantry
12/17/25	ONB112325-1	5-20-512	Amazon Capital Services	Invoice: ONB112325	219.98		Shelving for Food Pantry
12/17/25	ONB112325-3	5-20-532	Open AI ChatGPT	Invoice: ONB112325	20.00		Monthly Service
12/12/25	Debit121225-3	5-20-550	COMED	Invoice: 461620100 Nov25	67.23		Monthly Service
12/12/25	Debit121225-5	5-20-551	NICOR	Invoice: 79054810001 Nov25	16.14		Monthly Service
12/17/25	ONB112325-5	5-20-570E	Dollar Store	Invoice: ONB112325	1,164.00	2,147.29	Essentials Program purchases
Highway:							
12/10/25	27562	5-40-510	Amazon Capital Services	Invoice: 16TLL1JF1D3Y	24.55		Garage Door Remote
12/10/25	27562	5-40-510	Amazon Capital Services	Invoice: 1Q9XHDC134Y9	35.91		Garage Door Remotes
12/17/25	ONB112325-6	5-40-510	The Home Depot	Invoice: ONB112325-1	2.90		Blank Cover
12/17/25	ONB112325-6	5-40-510	The Home Depot	Invoice: ONB112325-2	165.64		Cable and Electrical
12/17/25	ONB112325-6	5-40-510	The Home Depot	Invoice: ONB112325-2	422.20		Screws and various conduit and other parts
12/17/25	ONB112325-6	5-40-510	The Home Depot	Invoice: ONB112325-4	(49.90)		Return of Conduit
12/10/25	27562	5-40-512	Amazon Capital Services	Invoice: 1Q9XHDC134Y9	194.98		Pressure Washer and Cleaner
12/10/25	27563	5-40-512	Antioch Auto Parts Inc	Invoice: 630507	98.26		Vehicle Maintenance
12/10/25	27563	5-40-512	Antioch Auto Parts Inc	Invoice: 630465	414.49		Vehicle Maintenance
12/10/25	27563	5-40-512	Antioch Auto Parts Inc	Invoice: 630465	(12.41)		Vehicle Maintenance
12/10/25	27563	5-40-512	Antioch Auto Parts Inc	Invoice: 632156	35.69		Vehicle Maintenance
12/10/25	27563	5-40-512	Antioch Auto Parts Inc	Invoice: 632584	115.95		Vehicle Maintenance
12/10/25	27563	5-40-512	Antioch Auto Parts Inc	Invoice: 632949	41.10		Vehicle Maintenance
12/10/25	27566	5-40-512	Benny's Service Center	Invoice: 6986	30.00		Vehicle Maintenance
12/10/25	27566	5-40-512	Herman Brothers	Invoice: 22452	621.69		Vehicle Maintenance
12/10/25	27568	5-40-512	Kunes Ford of Antioch Inc	Invoice: 86990	926.36		Vehicle Maintenance
12/10/25	27568	5-40-512	Midwest Hose and Fittings Inc.	Invoice: 247555	288.41		Vehicle Maintenance
12/17/25	ONB112325-2	5-40-512	Ames Ford	Invoice: ONB112325	388.42		Vehicle Maintenance

Date	Check #	Account ID	Name	Line Description	Debit Amount	Credit Amount	Description
12/12/25	Debit121225-6	5-40-523	Travelers	Invoice: December 2025	2,485.00		Addtl Premium to extend policy for Month of December 2025
12/10/25	27562	5-40-530	Amazon Capital Services	Invoice: 1Q9XHDC134Y9	8.99		Shipping & Handling
12/10/25	27562	5-40-561	Amazon Capital Services	Invoice: 1Q9XHDC134Y9	70.95		Operating Supplies
12/12/25	ACH121225-1	5-40-561	Ace Hardware	Invoice: Clsg 112525	366.19		Operating Supplies
12/17/25	ONB112325-10	5-40-561	Walmart	Invoice: ONB112325-2	96.91		Operating Supplies
12/17/25	ONB112325-6	5-40-561	The Home Depot	Invoice: ONB112325-1	44.98		Operating Supplies
12/17/25	ONB112325-6	5-40-561	The Home Depot	Invoice: ONB112325-3	37.94		Operating Supplies
12/17/25	ONB112325-6	5-40-561	The Home Depot	Invoice: ONB112325-4	139.88		Operating Supplies
12/17/25	ONB112325-6	5-40-561	The Home Depot	Invoice: ONB112325-6	17.56		Operating Supplies
12/10/25	27565	5-40-562	Chain-O-Lakes Lumber	Invoice: 2511-525741	63.15	\$ 7,055.59	CDX - Plywood
12/12/25	ACH121225-2	5-50-516	WEX Bank	Invoice: 109061072	822.12		Monthly Fuel Purchases
12/19/25	ACH122025	5-50-523WC	Illinois Public Risk Fund	Invoice: 100973	6,030.00		January WC Premium
12/12/25	ACH121225-3	5-50-528	Gewalt Hamilton Assoc	Invoice: 4051.112-5	2,435.75		Professional Services for September 2025
12/12/25	ACH121225-3	5-50-528	Gewalt Hamilton Assoc	Invoice: 4051.112-6	6,656.75		Professional Services for October 2025
12/12/25	ACH121225-3	5-50-529	Gewalt Hamilton Assoc	Invoice: 4051.009-4	656.00		Professional Services for October 2025
12/12/25	Debit121225-1	5-50-550	COMED	Invoice: 5941592222 Nov25	245.99		Monthly Service
12/12/25	Debit121225-4	5-50-551	NICOR	Invoice: 67944810000 Nov25	174.79		Monthly Service
12/17/25	ONB112325-9	5-50-555	T-Mobile	Invoice: ONB112325	114.14		Monthly Service
12/12/25	Debit121225-2	5-50-557	COMED	Invoice: 8495503000 Dec25	1,808.80		Monthly Service
12/17/25	ONB112325-6	5-50-584	The Home Depot	Invoice: ONB112325-5	65.80	\$ 19,009.14	Monthly Service
Total					\$ 36,030.66	\$ 36,030.66	

Presented for Approval at the December 9, 2025 Board Meeting

Avon Township

**Finance Report for Avon Township Funds - Anmarie Andresen
Statement Highlights for December 2025 Board Meeting**

Finance Packet Item# 4.a.

*Budget Approved at 01/14/25 Board Meeting and Ordinance filed with Lake County by Clerk as of 3/23/25.

		<u>Actual</u>	<u>Budget*</u>	<u>% of Budget</u>	<u>Cash/Fund Balance</u>
Town Corporate:	Revenue	\$ 795,503	\$ 806,630	98.62%	\$ 1,218,590
Town	Expense	\$ 312,355	\$ 680,117	45.93%	\$ 268,826
Assessor	Expense	\$ 186,575	\$ 310,944	60.00%	

<Portion of Cash Invested
22% % Invested of Total Cash

1. ONB MM accounts have been reconciled through the month of November 2025 without exception.
2. ONB Wealth Management balances reconciled through October 2025 without exception. November Statements not available yet. Finance Packet Item# 4.e. for most current activity. November 2025 bank reconciliations are available for review.
3. Grant money received by the Township is being maintained in the Finance Packet Item# 4.b.
4. Miscellaneous income received by the Township is reported in the Finance Packet Item# 4.d.
5. Financial resolutions - None for approval
6. Lake County property tax distributions for the fiscal year collected have exceeded the budgeted amounts for each Fund. There may be one additional distribution in late December potentially. After the final payment no more property tax distributions will be paid until May 2026.
7. Spending highlights for the month: None to report
We will potentially need to do resolutions for the remainder of the fiscal year with regards to legal and other areas. We will monitor the remaining expenditures accordingly.
8. At this month's meeting there will be a discussion on the upcoming Tax Levy for 2025 in which the Levy Ordinance must be approved and submitted to Lake County no later than 12/30/25.
9. In October the Finance Director job description was submitted to Linked-In and also posted on the Avon Township FB Page. I have committed to remain in the position and assist with the training/transition. Resumes have not been shared with me at this time so not certain the status of when interviews will commence.
10. My next major task will be to work on FYE 02/28/27 financial budgets for preliminary review in January.

		<u>Actual</u>	<u>Budget*</u>	<u>% of Budget</u>	<u>Cash/Fund Balance</u>
GA/Supervisor:	Revenue	205,809	\$ 189,100	108.84%	\$ 434,578
	Expense	92,829	\$ 189,100	49.09%	\$ 82,570

<Portion of Cash Invested
19% % Invested of Total Cash

1. Same items as 1 - 2 under Town Corporate.
2. Cash donations designated specifically to support the Avon Township Food Pantry is being tracked in the Finance Packet Item# 4.c. and is updated monthly. We have had an overwhelming support from the community with food and cash donations. Extended pantry hours with the support of our volunteers to meet the needs of our community. Discussions to move the unspent pantry donations into the Township Fund to be discussed.
3. Our spending is considerably lower than anticipated and we have received more than budgeted in revenue. The Board needs to review the budget to determine spending needs before the end of the fiscal year to avoid an excess accumulation of funds.
4. FYE Activity:

	<u>FYE 02/28/26 YTD</u>		<u>FYE 02/28/25 Total Year</u>	
	<u>No of Households</u>	<u>Amount</u>	<u>Number</u>	<u>Amount</u>
Utilities	4	\$1,457	22	\$9,938
Shelter	4	\$3,000	23	\$15,513
5. Financial resolutions - None this meeting.

Other Matters:

1. Huntington Bank Accounts have been reconciled for both the checkin and CDAR accounts through November 2025. These accounts pertain solely to the PHR Fund.

Assessor's Division, Road & Bridge and Permanent Road are reported by the respective Department Head

Avon Township

Donations Earmarked specifically for "Avon Township Pantry"

FYE 02/28/25

As of 12/03/25

Finance Packet Item# 4.c.

Cash Donations:

Date Deposited	Donor	Reference	Account ID	Total Amount	FYE02/28/26	By Month
3/8/2025	Just for Today	Donation for the Food Pantry	4-20-404	\$ 50.00	50.00	
3/17/2025	Highway Department Scrap Steel Proceeds	Donation for the Food Pantry	4-20-404	\$ 131.10	131.10	
3/17/2025	Joyce Torbeck	Donation for the Food Pantry	4-20-404	\$ 500.00	500.00	
3/27/2025	Rita Jones	Donation for the Food Pantry	4-20-404	\$ 150.00	150.00	
3/31/2025	Alanon via Jayne Stucker	Donation for the Food Pantry	4-20-404	\$ 50.00	50.00	881.10
4/28/2025	Round Lake Area Schools Cusd 116 from Art Club	Donation for the Food Pantry	4-20-404	\$ 210.00	210.00	210.00
5/19/2025	Schneider for Congress	Donation for the Food Pantry	4-20-404	\$ 300.00	300.00	
5/21/2025	Robert and Judith Teubert	Donation for the Food Pantry	4-20-404	\$ 100.00	100.00	400.00
6/9/2025	John Marshall Family Foundation	Donation for the Food Pantry	4-20-404	\$ 3,000.00	3,000.00	
6/18/2025	Randall Powers	Donation for the Food Pantry	4-20-404	\$ 40.00	40.00	
6/18/2025	Unknown	Donation for the Food Pantry	4-20-404	\$ 16.25	16.25	3,056.25
7/30/2025	Just for Today	Donation for the Food Pantry	4-20-404	\$ 50.00	50.00	
7/30/2025	Mary and Don King	Donation for the Food Pantry	4-20-404	\$ 200.00	200.00	
7/30/2025	United Protestant Church	Donation for the Food Pantry	4-20-404	\$ 10.00	10.00	
7/30/2025	Patricia Moyer	Donation for the Food Pantry	4-20-404	\$ 100.00	100.00	360.00
8/25/2025	Jeff Ryan in memory for Mary Colosi	Donation for the Food Pantry	4-20-404	\$ 51.00	51.00	51.00
9/22/2025	Cash from Gray Waldenstrom	Donation for the Food Pantry	4-20-404	\$ 123.91	123.91	123.91
10/3/2025	Proceeds from Clearview Recycling	Donation for the Food Pantry	4-20-404	\$ 56.00	56.00	
10/3/2025	Nancy Angellotti	Donation for the Food Pantry	4-20-404	\$ 40.00	40.00	
10/27/2025	Abbie and James Pietruszynski	Donation for the Food Pantry	4-20-404	\$ 500.00	500.00	596.00
11/1/2025	Chain of Lakes Model A Club via Mike Freund	Donation for the Food Pantry	4-20-404	\$ 175.00	175.00	
11/1/2025	Daniel and Maureen Madden	Donation for the Food Pantry	4-20-404	\$ 100.00	100.00	
11/1/2025	Joel and Mary Handelsman	Donation for the Food Pantry	4-20-404	\$ 250.00	250.00	
11/3/2025	Ann Dingman	Donation for the Food Pantry	4-20-404	\$ 30.00	30.00	
11/3/2025	Micheal and Kimberly Wesclitz	Donation for the Food Pantry	4-20-404	\$ 1,000.00	1,000.00	
11/3/2025	Terrence and Alica Ernst	Donation for the Food Pantry	4-20-404	\$ 100.00	100.00	
11/3/2025	Joyce Torbeck	Donation for the Food Pantry	4-20-404	\$ 500.00	500.00	
11/3/2025	Schneider for Congress	Donation for the Food Pantry	4-20-404	\$ 500.00	500.00	
11/3/2025	Julie Ciechanowski	Donation for the Food Pantry	4-20-404	\$ 200.00	200.00	
11/3/2025	Don King	Donation for the Food Pantry	4-20-404	\$ 200.00	200.00	
11/3/2025	Mary Dertz King	Donation for the Food Pantry	4-20-404	\$ 200.00	200.00	
11/3/2025	Swalco FY20024 Shoe and Textile Program	Donation for the Food Pantry	4-20-404	\$ 520.05	520.05	
11/5/2025	Margaret Perry	Donation for the Food Pantry	4-20-404	\$ 20.00	20.00	
11/5/2025	Larry Urban	Donation for the Food Pantry	4-20-404	\$ 20.00	20.00	
11/5/2025	Rita and David Jones	Donation for the Food Pantry	4-20-404	\$ 150.00	150.00	
11/5/2025	Jeanne Smith	Donation for the Food Pantry	4-20-404	\$ 100.00	100.00	
11/5/2025	Roger and Jacqueline Fisher	Donation for the Food Pantry	4-20-404	\$ 1,000.00	1,000.00	
11/5/2025	Rachel and Brian Sharpe	Donation for the Food Pantry	4-20-404	\$ 50.00	50.00	
11/5/2025	Cary and M Louise Nusbaum	Donation for the Food Pantry	4-20-404	\$ 100.00	100.00	
11/12/2025	Anonymous	Donation for the Food Pantry	4-20-404	\$ 20.00	20.00	
11/12/2025	Joan and Rich Cromie	Donation for the Food Pantry	4-20-404	\$ 150.00	150.00	
11/12/2025	Carole Grafer	Donation for the Food Pantry	4-20-404	\$ 25.00	25.00	
11/12/2025	Myra Felton Trust	Donation for the Food Pantry	4-20-404	\$ 100.00	100.00	
11/12/2025	Edmund and Margaret Stahovick	Donation for the Food Pantry	4-20-404	\$ 20.00	20.00	
11/12/2025	Roberta Schwartz	Donation for the Food Pantry	4-20-404	\$ 25.00	25.00	
11/12/2025	Lawrence and Michelle Munie	Donation for the Food Pantry	4-20-404	\$ 50.00	50.00	
11/12/2025	Christopher Kuechle and Francis White	Donation for the Food Pantry	4-20-404	\$ 100.00	100.00	
11/21/2025	Michelle Solare	Donation for the Food Pantry	4-20-404	\$ 100.00	100.00	
11/21/2025	Kimberly Magna AKA Magna Family Trust	Donation for the Food Pantry	4-20-404	\$ 25.00	25.00	
11/21/2025	Mary Bank	Donation for the Food Pantry	4-20-404	\$ 200.00	200.00	
11/21/2025	Susan Calin	Donation for the Food Pantry	4-20-404	\$ 20.00	20.00	
11/21/2025	Neal nd Sue Edgar	Donation for the Food Pantry	4-20-404	\$ 100.00	100.00	
11/21/2025	Audrey Doepker	Donation for the Food Pantry	4-20-404	\$ 100.00	100.00	
11/21/2025	St Gilbert School	Donation for the Food Pantry	4-20-404	\$ 900.00	900.00	
11/21/2025	Jennifer and Michael LaMora	Donation for the Food Pantry	4-20-404	\$ 100.00	100.00	
11/21/2025	Doris Nelson	Donation for the Food Pantry	4-20-404	\$ 25.00	25.00	
11/21/2025	Nicole Dusek	Donation for the Food Pantry	4-20-404	\$ 500.00	500.00	
11/21/2025	Village of Hainesville	Donation for the Food Pantry	4-20-404	\$ 2,000.00	2,000.00	
11/21/2025	David Oswald	Donation for the Food Pantry	4-20-404	\$ 100.00	100.00	
11/21/2025	Learning Resources	Donation for the Food Pantry	4-20-404	\$ 200.00	200.00	
11/21/2025	Aelita Brown	Donation for the Food Pantry	4-20-404	\$ 100.00	100.00	
11/26/2025	Anthony Perry	Donation for the Food Pantry	4-20-404	\$ 40.00	40.00	
11/26/2025	Lawrence Simonis Trust	Donation for the Food Pantry	4-20-404	\$ 100.00	100.00	
11/26/2025	Roberta Tomas	Donation for the Food Pantry	4-20-404	\$ 50.00	50.00	10,365.05
		Donation for the Food Pantry	4-20-404		-	
Total Fiscal YTD				\$ 16,043.31	\$ 16,043.31	\$ 16,043.31

Avon Township

All Other Miscellaneous Income - Excluding Food Pantry tracked separately

FYE 02/28/25

As of 12/03/25

Finance Packet Item# 4.d.

Cash Donations:

Date Deposited	Payor	Reference	Account ID	Total Amount	FYE 02/28/26		FYE 02/28/25	
					Fund 10	Fund 50	Fund 10	Fund 20
3/13/2024	Saturday Night Live Group	Essentials Donation	4-20-404	\$ 40.00			\$ 40.00	
3/18/2024	Just for Today	Essentials Donation	4-20-404	\$ 50.00			\$ 50.00	
4/10/2024	Stanford Health	2016 Reimbursement	4-10-404	\$ 55.27		\$ 55.27		
5/14/2024	Saturday Night Live Group	Essentials Donation	4-20-404	\$ 40.00			\$ 40.00	
5/23/2024	IPRF WC Audit Refund	2023 WC Audit Results	4-10-404	\$ 7,217.00		\$ 7,217.00		
7/17/2024	Saturday Night Live Group	Essentials Donation	4-20-404	\$ 40.00			\$ 40.00	
7/29/2024	Just for Today	Essentials Donation	4-20-404	\$ 50.00			\$ 50.00	
8/1/2024	Morton Salt	Refund for Sales Tax charge in error	4-50-404	\$ 403.41			\$ 403.41	
9/30/2024	Saturday Night Live Group	Essentials Donation	4-20-404	\$ 40.00			\$ 40.00	
10/21/2024	Annual Franchise Fee from LRS	Essentials Donation	4-10-404	\$ 5,000.00		\$ 5,000.00		
10/30/2024	Saturday Night Live Group	LRS Franchise Fee	4-20-404	\$ 40.00			\$ 40.00	
11/19/2024	Just for Today	Essentials Donation	4-20-404	\$ 50.00			\$ 50.00	
12/4/2024	FY24 Farmer's Market Coupon Reimbursement	Essentials Donation	4-20-404	\$ 130.18			\$ 130.18	
12/30/2024	Locked Merchant Rates	Donation for Holiday Gift Program	4-20-404	\$ 500.00			\$ 500.00	
12/30/2024	Ivanhoe Congregational Church	Donation for Holiday Gift Program	4-20-404	\$ 250.00			\$ 250.00	
1/24/2025	Saturday Night Live Group*	Donation for Avon Township Building	4-10-404	\$ 40.00		\$ 40.00		
3/8/2025	Randall Powers	Donation for Avon Township Building	4-10-404	\$ 40.00			\$ 40.00	
7/30/2025	Cash from Clearview Recycling	Miscellaneous Income for Highway PHR	4-50-404	\$ 92.40	\$ 92.40			
8/25/2025	Randall Powers	Donation for Avon Township Building	4-10-404	\$ 40.00		\$ 40.00		
10/20/2025	Saturday Night Live Group	Donation for Avon Township Building	4-10-404	\$ 40.00		\$ 40.00		
11/21/2025	Just for Today	Essentials Donation	4-20-404	\$ 50.00		\$ 50.00		
11/21/2025	Obenauf Sale of Excess Equipment	Equipment Sale	4-10-404	\$ 155.00	\$ 155.00			
				\$ -	\$ -			
				\$ 14,363.26	\$ 275.00	\$ 50.00	\$ 12,312.27	\$ 403.41
				\$ 92.40	\$ 92.40	\$ 1,230.18	\$ 403.41	

Total Fiscal YTD

Avon Township
 ONB Wealth Management Accounts
 October 2019 to current

Fund	Initial Investment	2/28/2020	2/28/2021*	2/28/2022	Balance at 2/28/2023	2/29/2024	2/28/2025	12/1/2025	Cumulative
61-0165-04-5	30,000.00	30,143.38	75,282.55	74,325.34	73,928.60	77,367.73	80,897.46	82,574.14	
61-0165-14-4	45,000.00	45,215.09	75,300.75	74,343.13	73,946.05	77,385.97	80,916.53	82,593.83	
61-0165-15-1	30,000.00	30,143.38	30,199.25	29,818.56	29,658.97	31,038.68	32,458.43	33,192.49	
61-0165-16-9	30,000.00	30,143.38	30,199.25	29,818.57	29,658.98	31,038.70	32,458.44	33,192.50	
Total	\$ 135,000.00	\$ 135,645.23	\$ 210,981.80	\$ 208,305.60	\$ 207,192.60	\$ 216,831.08	\$ 226,730.86	\$ 231,552.96	
Net Gain/(Loss)		\$ 645.23	\$ 981.80	\$ (2,676.20)	\$ (1,113.00)	\$ 9,638.48	\$ 9,899.78	\$ 4,822.10	\$ 22,198.19
		0.5%	0.6%	-1.3%	-0.5%	4.5%	4.5%	2.1%	10.3%

*Investments in December 2020 an additional \$45K and \$30K in Funds 10 and 20 respectively.

NOTE: Analysis reflects realized and unrealized gains and losses through the Statement Date - See page 2 for breakdown
Account last reconciled October 31, 2025 as the most current statements for November not available yet but activity posted to date

**Avon Township
Board Meeting Attendance and Approvals**

Meeting Date:

12/9/2025

Yes	Absent

Trustees Present:

(Place X if appropriate box)

- David Arroyo
- LizBeth Henning
- Becka Nieder
- Patricia Sloan

Approvals:

Reference

- Exhibit 3.a.
- Exhibit 3.b.
- Exhibit 3.c.

Amount

- \$ 576,113.29
- \$ 39,592.57
- \$ 36,030.66

Approved

Noted Exceptions

- Gross Payroll YTD \$
- Prepaid Cash Disbursements
- Aged Payables

Other Matters:

Reference

Ordinance No. 2025-OR-004

Clerk to note approvals of spending at the meeting if applicable
Tax Levy Ordinance for 2025 Tax Levy Year

Approval by Board and Attested by Township Clerk:

Signature

Date

Return this page to the Finance Director the night of the Meeting authorizing items presented



(847) 623-0456 / FAX (847) 623-5600 / WWW.WESTINSURANCE.COM

1225 TRI-STATE PARKWAY SUITE 500 / GURNEE, IL 60031

November 20, 2025

Mrs. Michele Bauman
Avon Township Supervisor
433 E. Washington St
Round Lake, IL 60073

RE: Property/Casualty Insurance Proposal Summary

Dear Michele,

Thank you for giving the West's Insurance Agency the opportunity to provide Avon Township with a renewal quotation on its property/casualty insurance and workers compensation programs renewing on 1/1/26.

Travelers quoted a renewal premium of \$43,884, an 11% increase versus expiring. The increase is driven by a slight increase in property values and overall loss ratio. For the renewal, the total insured property values increased 3% to \$4,998,369.

The IPRF quoted a renewal premium of \$32,163 (+.1%) based on a total payroll of \$861,000 (+7%). The Township qualifies for a grant from the IPRF in the amount of \$3,472 for the purpose of purchasing safety equipment.

Cyber Liability is currently insured by CFC/Lloyds. CFC's renewal pricing is \$3,572, up 2% compared to expiring.

Applications were sent to 10 insurance carriers. Several declined due to loss ratio and others could not compete with the current program. The overall increase for the 2026 policy term with Travelers, IPRF and CFC is 6%, from \$75,107 to \$79,619. My recommendation is for the Township to renew with these carriers.

Sincerely,

Geoff Raef

Geoff Raef

BUSINESS / HOME / AUTO / PROFESSIONAL LIABILITY / LIFE / HEALTH / EMPLOYEE BENEFITS



Insurance Proposal For Avon Township

1/1/2026 TO 1/1/2027

11/12/2025

Presented By:
Geoff Raef

1225 Tri-State Parkway, Suite 500
Gurnee, IL 60031
Phone: (847) 623-0456
Fax: (847) 623-5700

Table of Contents

Premium Summary	3
Contact Information	4
Disclaimers	5
Named Insured	6
Scheduled Locations	6
<i>Commercial Property</i>	7
<i>Inland Marine</i>	7
<i>Crime</i>	7
<i>General Liability</i>	8
<i>Public Officials and Employment Practices Liability</i>	8
<i>Business Automobile</i>	9
<i>Umbrella Liability</i>	9
<i>Workers Compensation</i>	10
<i>Cyber Liability</i>	11
Premium Payment Terms	12
<i>2026 Marketing Summary</i>	13

Premium Summary

Named Insured: Avon Township

Coverage	Insurance Carrier	2023 To 2024 Renewal Premium	2024 To 2025 Renewal Premium	12/1/2025 To 1/1/2026 Extension Endorsement Premium	1/1/2026 To 1/1/2027 Renewal Premium
Commercial Property, Inland Marine, Crime	Travelers Insurance	\$5,975	\$8,708	\$763	\$8,981
General Liability	Travelers Insurance	\$4,711	\$5,069	\$531	\$6,255
Public Officials Liability	Travelers Insurance	\$3,010	\$3,818	\$407	\$4,791
Employment Practices Liability	Travelers Insurance	\$3,127	\$4,416	\$407	\$4,798
Business Auto	Travelers Insurance	\$6,053	\$6,967	\$642	\$7,556
Umbrella Liability	Travelers Insurance	\$8,759	\$10,500	\$977	\$11,503
Workers Compensation	IPRF	\$26,961	\$32,121	N/A	\$32,163
Cyber Liability	BCS Ins/Lloyds	\$3,508	\$3,508	\$267	\$3,572
Total Estimated Premium		\$62,104	\$75,107	\$3,994	\$79,619

Renewal Differences:

- Blanket Property Values increased from \$4,852,784 to \$4,998,369 or 3%.
- Expiring Revenue \$2,080,151, renewal revenue decreased to \$2,057,485 or 2%.
- Vehicles list remained the same.
- Expiring Payroll \$806,000, renewal increased \$861,000 or 6.8%.

Client: Avon Township
433 E. Washington Street
Round Lake Park, IL 60073
P - (847) 546-1446
F - (847) 546-9409
www.avontownship.us

Michele Bauman - Supervisor
Michele@avonil.us

Broker: West's Insurance Agency
1225 Tri-State Parkway, Suite 500
Gurnee, IL 60031
P - (847) 623-0456
F - (847) 623-5600

Geoff Raef
C - (708) 955-3527
geoff@westinsurance.com

Kelly McGillivray – Account Executive	kelly@westinsurance.com
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Please Note The Following

This summary is for “illustration purposes only”. Please refer to the actual policies presented for specific terms, conditions, limitations and exclusions that will govern in the event of a loss. Specimen copies of proposed policies are available for your review prior to the binding of coverage.

In evaluating your exposures to loss, we have depended upon information provided by you. If there are other areas that need to be evaluated prior to binding coverage, please bring this information to our attention. Property values have been obtained from you and may not have been independently appraised. Please review your property values carefully.

Should any of your exposures change after coverage is bound, such as new operations, hiring employees in additional states, buying additional property, etc. please let us know so that we may request appropriate adjustments from your insurance carrier.

Higher limits of liability may be available and will be quoted on request.

Named Insured

Named Insured: Avon Township
Mailing Address: 433 E. Washington St
Round Lake Park, IL 60073

Scheduled Locations

Location Number	Location Address
1	433 E. Washington St., Round Lake Park, IL 60073
2	389 Main Street Hainesville, IL 60073
3	Wilson Blvd & Lakeshore Drive Round Lake, IL 60073
4	0 Hainesville Rd, Round Lake, IL 60073

Commercial Property

Travelers Insurance

Property	Limits of Insurance
Blanket Building and Contents limit	\$4,833,172
Blanket Contents limit	\$165,197
Total Blanket and Contents limit	\$4,998,369
Equipment Breakdown limit	\$4,998,369
Property Deductible	\$5,000
Electronic Data Processing Equipment	\$50,000
Electronic Data Processing Data and Equipment	\$50,000
Business Income	\$250,000
Business Income Deductible	72 hours

See Attached Statement of Values Spreadsheet for a list of all properties including insured building limits and business personal property limits.

Inland Marine

Travelers Insurance

Mobile Equipment	Limits of Insurance
Miscellaneous Scheduled Equipment	\$417,835
Leased and Rented Equipment	\$100,000
Miscellaneous Unscheduled Equipment	\$52,105
Miscellaneous Unscheduled Owned Limit per Item	\$5,000
Deductible	\$1,000

See attached Mobile Equipment Schedule for a list of all scheduled equipment.

Crime

Travelers Insurance

Coverage	Limit	Deductible (Per Occurrence)
Public Employee Dishonesty	\$250,000	\$5,000
Forgery and Alteration	\$250,000	\$5,000
Theft and Disappearance - Inside	\$250,000	\$5,000
Theft and Disappearance - Outside	\$250,000	\$5,000
Computer Fraud	\$250,000	\$5,000
Funds Transfer Fraud	\$250,000	\$5,000

General Liability

Travelers Insurance

Coverages	Limits
Each Occurrence	\$1,000,000
Personal Injury & Advertising Injury	\$1,000,000
General Aggregate	\$3,000,000
Products/Completed Operations Aggregate	\$3,000,000
Damage to rented premises	\$100,000
Bodily Injury / Property Damage Deductible	\$0
Abuse or Molestation Aggregate Limit	\$500,000
Each Abuse or Molestation Offense Limit	\$250,000

Employee Benefit Liability

Limit:	\$1,000,000
Aggregate Limit:	\$3,000,000
Deductible:	\$1,000
Retroactive Date	None

Public Officials and Employment Practices Liability

Travelers Insurance

Coverage	
POL Per Wrongful Act	\$1,000,000
POL Aggregate	\$3,000,000
POL Deductible	\$25,000
Retro Date	12/01/2015
EPL Per Wrongful Act	\$1,000,000
EPL Aggregate	\$3,000,000
EPL Deductible	\$25,000
Retroactive date	12/01/2015
Third Party Wrongful Acts	Included

Business Automobile

Travelers Insurance

Coverage	Autos Covered	Limits of Liability
Liability Insurance CSL Each Accident Bodily Injury and Property Damages	1-Any Auto	\$1,000,000
Medical Payments Each Person	2-All Owned Autos	\$5,000
Uninsured/Underinsured Motorists CSL Each Accident	2-All Owned Autos	\$100,000/\$100,000
Hired/Borrowed Car Liability		\$1,000,000
Non-Owned Auto Liability		\$1,000,000
Comprehensive Deductible		\$1,000
Collision Deductible		\$1,000

*Auto schedule is auditable at policy expiration

Vehicle Schedule:

6 vehicles / 3 Trailers

See Automobile Schedule for a list of all vehicles quoted.

Umbrella Liability

Travelers Insurance

Coverages	Limits
Limit of Liability each occurrence	\$4,000,000
Retained Limit	\$10,000

Underlying Insurance

Type of Insurance	Insurance Carrier	Policy Eff Date	Underlying Limits
Auto Liability	Travelers Insurance	1/01/2026	\$1,000,000
General Liability	Travelers Insurance	1/01/2026	\$1,000,000/\$3,000,000
EBL	Travelers Insurance	1/01/2026	\$1,000,000
Public Officials Liability	Travelers Insurance	1/01/2026	\$1,000,000
Employment Practices Liability	Travelers Insurance	1/01/2026	\$1,000,000

Workers Compensation

IPRF

Coverages	Limits
Coverage A – Workers’ Compensation	Statutory
Coverage B – Employers’ Liability	
Each Accident – Bodily Injury by Accident	\$3,000,000
Policy Limit – Bodily Injury by Disease	\$3,000,000
Each Employee – Bodily Injury by Disease	\$3,000,000

Loc #	State	Description of Classification	Code	2025 Est. Annual Payroll	Rate	2026 Est. Annual Payroll	Rate	Estimated Annual Premium
1	IL	Street Maintenance	5506	\$275,000	7.981	\$283,000	7.591	\$7,999
1	IL	Clerical	8810	\$168,000	.096	\$203,000	.097	\$197
1	IL	Building NOC	9015	\$89,000	2.507	\$94,000	2.553	\$2,400
1	IL	Municipal Employee	9410	\$274,000	2.498	\$281,000	2.543	\$7,146

Experience Mods:

2026 - .87
 2025 - .87
 2024 - .86
 2023 - .87
 2022 - .89
 2021 - .90

2026 IPRF Preferred Loss Ratio Grant Amount: \$3,472
 2025 IPRF Preferred Loss Ratio Grant Amount: \$3,777
 2024 IPRF Preferred Loss Ratio Grant Amount: \$3,900
 2023 IPRF Preferred Loss Ratio Grant Amount: \$4,074
 2022 IPRF Preferred Loss Ratio Grant Amount: \$3,776
 2021 IPRF Preferred Loss Ratio Grant Amount: \$3,496

Cyber Liability

Coverage	Limit	Deductible
Incident Response Costs	\$1,000,000	\$2,500
Legal and Regulatory Costs	\$1,000,000	\$2,500
IT Security and Forensic Costs	\$1,000,000	\$2,500
Crisis Communication Costs	\$1,000,000	\$2,500
Privacy Breach Management Costs	\$1,000,000	\$2,500
Third Party Privacy Breach Management Costs	\$1,000,000	\$2,500
Post Breach Remediation Costs	\$50,000	10% of all sums paid
Funds Transfer Fraud	\$250,000	\$2,500
Invoice Manipulation	\$250,000	\$2,500
New Vendor Fraud	\$250,000	\$2,500
Physical Goods Fraud	\$250,000	\$2,500
Theft of Funds Held in Escrow	\$250,000	\$2,500
Theft of Personal Funds	\$250,000	\$2,500
Theft of Client Funds	\$50,000	\$2,500
Customer Payment Fraud	\$50,000	\$2,500
Extortion	\$1,000,000	\$2,500
Corporate Identity Theft	\$250,000	\$2,500
Telephone Hacking	\$250,000	\$2,500
Push Payment Fraud	\$50,000	\$2,500
Unauthorized use of Computer Resources	\$250,000	\$2,500
System Damage and Rectification Costs	\$1,000,000	\$2,500
Income Loss and Extra Expense	\$1,000,000	\$2,500
Additional Extra Expense	\$100,000	\$2,500
Dependent Business Interruption	\$1,000,000	\$2,500
Consequential Reputational Harm	\$1,000,000	\$2,500
Claim Preparation Costs	\$25,000	\$2,500
Hardware Replacement Costs	\$1,000,000	\$2,500
Network Security Liability	\$1,000,000	\$2,500
Privacy Liability	\$1,000,000	\$2,500
Management Liability	\$1,000,000	\$2,500
Regulatory Fines	\$1,000,000	\$2,500
PCI Fines, Penalties and Assessments	\$1,000,000	\$2,500
Contingent Bodily Injury	\$1,000,000	\$2,500
Defamation	\$1,000,000	\$2,500
Intellectual Property Rights Infringements	\$1,000,000	\$2,500

Named Insured: Avon Township

Billing: The insured will be billed directly for the premium. Please choose your billing option:

- Cyber Liability: Agency bill – full pay
- Travelers Package Policy: Direct Bill – Semi-annual installment
- IPRF Workers Compensation: Direct Bill – 4 equal installments

Contingencies: Each of the following items is needed for West’s Insurance Agency to order the proposed insurance coverages.

- Obtain Signed Forms and Signed Applications.
- Advise any additional coverage to be quoted at this time.
- Compliance with Loss Control recommendations.
- Cyber Liability Subjectivities:
 - **Prior to Binding:** Currently signed and dated version of the application submitted (for renewals, we need the app on file signed/dated within 30 days of the effective date)
 - **Prior to Binding:** Satisfactory confirmation that you have downloaded & registered our incident response mobile app, details of which can be found with your policy documents. (30 days post binding)

Other contingencies as required by agency and/or insurance carriers

Acceptance of Proposal and any modifications to the proposal, Payment Terms and Contingencies:

Signature: Insured: Avon Township

By: _____

Date: _____

Your preferred method of delivery of Policies by West’s Insurance Agency

_____ **Email** _____ **Mail** _____ **Fax**

Your preferred method of delivery of all other items by West’s Insurance Agency.

_____ **Email** _____ **Mail** _____ **Fax**

Avon Township

Carrier	Coverages	Carrier Position <ul style="list-style-type: none"> • Quoted • Declined • Indication • Verbal Quote
Travelers	Commercial Package, Excess Liability, Professional Liability	Quoted all lines: \$43,884
IPRF	Workers Compensation	Quoting: \$32,163
CFC	Cyber Liability	Quoted: \$3,572
Corvus	Cyber Liability	Verbal Indication: cannot compete with renewal terms
At Bay	Cyber Liability	Verbal Indication: classification
BCS	Cyber Liability	Verbal Indication: classification
Trident	Commercial Package, Excess Liability, Professional Liability	Verbal Indication: Loss history
ICRMT Non-renewed 2015	Commercial Package, Workers Compensation, Excess Liability, Professional Liability	Verbal Indication: Loss history
Glatfelter	Commercial Package, Excess Liability, Professional Liability	Verbal Indication: Loss history
HCC Tokio Marine	Commercial Package, Excess Liability, Professional Liability	Verbal Indication: Loss history

A	B	C	D	E	F	G
Travelers Insurance: Statement of Values for Avon Township						

Information for the Columns below

<u>Loc#</u>	<u>Bldg#</u>	<u>Occupancy</u>	<u>Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>
1	1	Town Hall/ Gages Hall/Pantry/Outdoor Clas	433 E. Washington Street	Round Lake Park	IL	60073
1	2	PIO (flagpole, signage, lighting, benches)	433 E. Washington Street	Round Lake Park	IL	60073
1	3	Fountain	433 E. Washington Street	Round Lake Park	IL	60073
1	4	Garage	433 E. Washington Street	Round Lake Park	IL	60073
2	1	Office	389 Main Street	Hainesville	IL	60073
2	2	Salt Shed	389 Main Street	Hainesville	IL	60073
2	3	PIO (flagpole, fencing)	389 Main Street	Hainesville	IL	60073
2	4	Storage Building	389 Main Street	Hainesville	IL	60073
2	5	Fuel Storage	389 Main Street	Hainesville	IL	60073
3	1	Galvanized Gate	Wilson Blvd & Lakeshore Drive	Round Lake	IL	60073
Total						
4	-	Vacant Land	0 Hainesville Road	Round Lake Park	IL	60073

Purchased under the former Highway Commissioner back prior to 2010. Purchased for \$650K currently appraised for \$230K a:

te: The current miles maintained by the Highway Department is 12.39 miles since 2020 when the Township no longer was r

Insured Signature: Will be signed by Michele via email

Date: 9/22/25

Loc #1: Additions where square footage was corrected in 2024
 Assessor's Space in 1997
 Community Room in 2000
 Food Pantry and Lobby in 2003

Travelers Insurance: Statement of Values for Avon **Avon Township, IL 2026**

(in bold red) is required for quotation.

Loc#	Bldg#	Occupancy	2026 Values			Total	Valuation
			Building	Contents			
1	1	Town Hall/ Gages Hall/Pantry/Outdoor Clas	\$ 3,393,936	\$ 70,461	\$ 3,464,397	RC	
1	2	PIO (flagpole, signage, lighting, benches)	\$ 59,497	\$ -	\$ 59,497	RC	
1	3	Fountain	\$ 4,331	\$ -	\$ 4,331	RC	
1	4	Garage	\$ 27,654	\$ 7,120	\$ 34,774	RC	
2	1	Office	\$ 1,197,199	\$ 70,461	\$ 1,267,660	RC	
2	2	Salt Shed	Included Above in Office	\$ -	Included Above in Office		
2	3	PIO (flagpole, fencing)	\$ 17,458	\$ -	\$ 17,458	RC	
2	4	Storage Building	\$ 125,555	\$ 15,797	\$ 141,352	RC	
2	5	Fuel Storage	\$ 3,631	\$ 1,358	\$ 4,989	RC	
3	1	Galvanized Gate	\$ 3,911	\$ -	\$ 3,911	RC	
			\$ 4,833,172	\$ 165,197	\$ 4,998,369		

4	-	Vacant Land	\$0	\$0	\$0	**
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Purchased under the former Highway Commissio DOT acquired a portion of this land which required apprais

te: The current miles maintained by the Highway required to have the Highway Commissioner Elected Positi

Travelers Insurance: Statement of Values for Avon **Avon Township, IL 2026**

(in bold red) is required for quotation.

Loc#	Bldg#	Occupancy	2026 Values			Total	Valuation
			Building	Contents			
1	1	Town Hall/ Gages Hall/Pantry/Outdoor Clas	\$ 3,393,936	\$ 70,461	\$	\$ 3,464,397	RC
1	2	PIO (flagpole, signage, lighting, benches)	\$ 59,497	\$ -	\$	\$ 59,497	RC
1	3	Fountain	\$ 4,331	\$ -	\$	\$ 4,331	RC
1	4	Garage	\$ 27,654	\$ 7,120	\$	\$ 34,774	RC
2	1	Office	\$ 1,197,199	\$ 70,461	\$	\$ 1,267,660	RC
2	2	Salt Shed	Included Above in Office	\$ -		Included Above in Office	
2	3	PIO (flagpole, fencing)	\$ 17,458	\$ -	\$	\$ 17,458	RC
2	4	Storage Building	\$ 125,555	\$ 15,797	\$	\$ 141,352	RC
2	5	Fuel Storage	\$ 3,631	\$ 1,358	\$	\$ 4,989	RC
3	1	Galvanized Gate	\$ 3,911	\$ -	\$	\$ 3,911	RC
			\$ 4,833,172	\$ 165,197	\$	\$ 4,998,369	

4	-	Vacant Land	\$0	\$0	\$	\$0	**
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Purchased under the former Highway Commissio DOT acquired a portion of this land which required apprais

te: The current miles maintained by the Highway required to have the Highway Commissioner Elected Positi

<u>Construction</u>	<u>Protection Class</u>	<u>Year Built</u>	<u>Sq. Ft.</u>	<u>ITV</u>	<u>Stories</u>	<u>Bldg Updates - Year</u>			<u>Sprinkle (Y/N)</u>
						<u>Roof</u>	<u>Wiring</u>	<u>Plumbing</u>	
Frame	4	1988	11030	308	1	*	*	*	No
NC	4	-	-	0	-	N/A	*	N/A	No
NC	4	-	-	0	-	N/A	*	N/A	No
Frame	4	2009	624	44	1	*	*	N/A	No
NC	4	1985	3200	374	1	*	*	*	No
			1640	#VALUE!					
NC	4	-	-	0	-	N/A	N/A	N/A	No
Frame	4	1995	2280	55	1	*	*	*	No
Frame	4	1990	96	38	1	N/A	N/A	N/A	No
NC	4	-	-	0	-	N/A	N/A	N/A	No
			18,870						
				**					
			3.2 Acres						

Travelers Insurance: Statement of Values for Avon

Loc#	Bldg#	Occupancy	g	Sprinklered ?		Alarm? (Y / N)		Hazard Group
				(Y / N)	%	Fire/Smoke	Entry/Burglar	
1	1	Town Hall/ Gages Hall/Pantry/Outdoor Clas		No				1
1	2	PIO (flagpole, signage, lighting, benches)		No				1
1	3	Fountain		No				1
1	4	Garage		No				1
2	1	Office		No				1
2	2	Salt Shed						
2	3	PIO (flagpole, fencing)		No				1
2	4	Storage Building		No				1
2	5	Fuel Storage		No				1
3	1	Galvanized Gate		No				1
4	-	Vacant Land						
		purchased under the former Highway Commissio						
		ite: The current miles maintained by the Highwa						

A	B	C	D	E	F
Avon Township					
2026 Equipment Schedule					
<u>TYPE</u>	<u>YEAR</u>	<u>MAKE</u>	<u>S/N</u>	<u>Value</u>	
STIHL Saw Cutoff	1997			800.00	
4500 GALLON LIQUID DE-ICING STATIONARY SYSTEM W/230V PUMP				4,000.00	
AIR COMPRESSOR				1,500.00	
AIR COMPRESSOR PORT				300.00	
BACKHOE BUCKET 1'		CATERPILLAR		1,200.00	
BACKHOE/FRONT LAODER W/FORK	2001	CATERPILLAR	P02716	61,236.00	
BACKHOW/10FT SNW BLD	2005			4,000.00	
2 Weed whip		STIHL		400.00	
CHAINSAW		STIHL		375.00	
CHAINSAW		STIHL		375.00	
CHAINSAW-M5440		STIHL		900.00	
CHAINSAW- CUT OFF		Husquavarna		1,200.00	
Chipper Box - Aluminum				4,650.00	
CHLORIDE SYSTEM	2002 Intr	MONROE		2,500.00	
CHLORIDE SYSTEM	2007	MONROE		2,500.00	
COMPACTOR	1990	WACKER		2,000.00	
CONVEYER	2002	HIWAY		5,000.00	
DITCH BUCKET 3'		CATERPILLAR		800.00	
GAS POWERED HEDGER				400.00	
GAS POWERED POST HOLE DIGGER		STIHL		375.00	
GENERATOR		KAWASAKI		2,000.00	
LEVEL -MANUAL	2000	OST-BERGER		1,000.00	
MOWER - 48"	2006	FERRIS		6,500.00	
MOWER - 60"	2007	FERRIS		8,500.00	
1986 FORD TRACTOR MOWER - DITCH 72"	1986	BEFCO	283595	8,000.00	
MOWER - 61"	2018	JOHN DEERE		7,688.00	

30	MOWER - 61"	2018	JOHN DEERE			7,688.00
31	PLOW 10'	2000	BONNELL			4,000.00
32	PLOW 10' PROPLUS	2018	WESTERN			5,535.00
33	Chainsaw 12"	2021	Echo			269.00
34	Welder		Miller			1,700.00
35	PRESSURE WASHER	1998	HOTSIE			2,000.00
36	ROAD CUTTER	2010	COVECUT	643746		3,700.00
37	ROLLER		WACKER			3,500.00
38	SPREADER	2015	SWENSON			2,519.00
39	TOOL BOX & HAND TOOL					2,000.00
40	TRASH PUMP		HOME LITE			1,500.00
41	V-BOX 7' STAINLESS	2016	WESTERN ELECTRIC	16121720276699000		3,475.00
42	V-BOX 7' STAINLESS	2017	SWENSON	12011620330199000		5,390.00
43	WHEEL LOADER	2010	CASE	208491		97,400.00
44	WHOLE TREE CHIP W/WINCH	2011	MORBACH	852161		42,950.00
45	9.4 YD Salt spreader	2018	Western	18021320968979039-1		8,095.00
46	Plow 10' Proplus	2018	Western			5,535.00
47	Landscape Trailer	2018		53XFV1010JJ000574		1,090.00
48	Premium Laser		Spectra	TE0707		600.00
49	Push Mower	2019	Masport	467704-7700260		300.00
50	Concrete Saw Cut		Stihl			1,000.00
51	Power Broom Model PB-270		Shindawa	1022011		549.00
52	Plow 9' Pro Plus w/LED lights handheld controls.	2022	Western	22020110332275700-3		6,875.00
53	Plow 9' Pro Plus Snowplow w/LED lights handheld cont	2022	Western	22021110377975700-3		6,875.00
54	MacBook Air Laptop - Highway	2022	Apple	FVFH5FATQ6L4		899.00
55	9' 4.5 Salt Spreader	2020	Western	20120120116899039-1		6,000.00
56	Plow 10' Pro Plus		Western			6,560.00
57	Handheld Leaf Blower and Battery	05/16/23	Russo	446383853/916719713		579.98
58	Magnetic Locator	04/18/23	Schonstedt	GA-92XTd		1,070.00
59	MacBook Air Laptop - Highway	05/03/23	Apple	DDH53J6CL7		1,099.00
60	Cordless Pole Pruner and Battery	08/23/23	Russo	537383805/926220282		814.99

2026 Automobile Schedule for:

Avon Township, IL

<u>Veh #</u>	<u>Year</u>	<u>Purchase Date</u>	<u>Make</u>	<u>Model</u>	<u>Full VIN#</u>	<u>VIN (last 4 digits)</u>	<u>Class Codes*</u>	<u>Cost New</u>	<u>Valuation</u>	<u>Comp</u>	<u>Coll</u>
1	2000		Ford	F550	1FDAF57F9YEA43675P	3675	314-790	40,000	ACV	1000	1000
2	2002		Jeep	Suv Sport	1J4GL48K52W255062	5062	7398-	13,000	ACV	1000	1000
3	2019		Ford	F550	1FDUF5HY4KEC37258	7258	314-790	45,155	ACV	1000	1000
4	2022	9/22/21	Ford	F450	1FDUF4HONEC36435	3465	314-790	42,480	ACV	1000	1000
5	2022	6/15/22	Ford	F350	1FTRF3BN7NED78603	8603	7398	51,755	ACV	1000	1000
6	2022	7/19/22	Ford	F250	1FTBF2BN9NED78582	8525	7398	39,310	ACV	1000	1000
7	2007		BIG TEX	Trailer	16VAX081172A76278			1,400	1400	1000	1000
8	2001		JAMAR	Trailer	4AJUT121X1N033061			1,000	1000	1000	1000
9	2018		Landscape	Trailer	53XFV1010JJ000574			1,090	1090	1000	1000
Hired and Non-owned auto liability											
								235,190			Total

No new Auto's since update last year

Avon Township
Historical Levy

Avon Township Tax Levy Historical Levy Information	2024	2023	2022	2021	2020	2019	2018	2017
Real Estate	1,588,120.081	1,435,640.279	1,355,993.059	1,278,169.967	1,230,028.199	1,199,341.742	1,127,999.036	1,069,555.050
Railroad	1,132,517	949,102	944,125	1,029,275	1,029,275	1,041,869	1,034,671	981,931
Total EAV	1,589,252.548	1,436,589.381	1,356,937.184	1,279,199.242	1,231,057.474	1,200,383.611	1,129,033.707	1,070,536.981

Levy by Fund:	2025 Proposed	2023	2022	2021	2020	2019	2018	2017
Corporate - Town	725,000.00	705,491.00	683,615.00	651,682.00	637,778.00	637,778.00	635,956.00	621,139.00
General Assistance	135,000.00	179,278.00	170,904.00	162,921.00	164,361.00	164,361.00	158,994.00	155,292.00
Road & Bridge	98,200.00	93,990.00	93,990.00	89,600.00	89,600.00	89,600.00	89,600.00	89,600.00
Special Road Improvement	1,072,222.80	927,154.00	927,154.00	883,846.00	868,933.00	868,933.00	868,933.00	868,933.00
PTAB/CE Recapture		13,462.86	8,322.58	14,659.18				
Total	2,030,422.80	1,919,375.86	1,883,985.58	1,802,708.18	1,760,672.00	1,760,672.00	1,753,483.00	1,734,964.00
Increase \$	57,222.80	53,824.14	81,277.40	42,036.18	-	7,189.00	18,519.00	
Increase %	2.9%	2.8%	1.9%	2.4%	0.0%	0.4%	1.1%	

Extensions:	2025	2023	2022	2021	2020	2019	2018	2017
Corporate - Town		705,494.68	683,624.96	651,560.14	637,786.26	629,109.05	616,994.35	605,731.23
General Assistance		187,404.67	170,906.24	162,893.24	164,370.80	164,368.53	159,001.82	151,438.16
Road & Bridge		93,996.05	93,995.04	89,595.12	89,608.68	89,608.64	89,600.12	89,603.95
Special Road Improvement		950,404.81	927,154.47	883,670.84	868,941.92	868,933.69	868,938.22	868,933.46
PTAB/CE Recapture		13,206.69	8,331.60	14,659.63				
Total		1,986,438.56	1,884,012.31	1,802,378.97	1,760,707.66	1,752,019.91	1,734,534.51	1,715,706.80

Budget by Fund:	FYE	2/28/2026	2/28/2025	2/29/2024	2/28/2023	2/28/2022	2/28/2021	2/29/2020	2/28/2019
Corporate - Town		729,830	705,000	684,000	651,682	620,532	632,359	601,562	591,562
General Assistance		185,500	179,000	169,000	161,000	161,386	163,713	147,898	147,898
Road & Bridge		49,000	47,000	47,000	44,800	44,800	44,800	44,800	42,678
Special Road Improvement		940,896	927,154	912,000	869,000	868,933	868,933	868,933	868,934
PTAB/CE Recapture									
Total		1,905,226	1,858,154	1,812,000	1,726,482	1,695,651	1,709,805	1,663,193	1,651,072
Budget % of Extension		96%	97%	96%	96%	96%	98%	96%	96%

Collections by Fund:	FYE	Thru 12/03/25	2/28/2025	2/29/2024	2/28/2023	2/28/2022	2/28/2021	2/29/2020	2/28/2019
Corporate - Town		738,372	706,234	689,945	650,682	636,513	615,260	614,960	603,898
General Assistance		186,186	177,934	171,536	161,099	162,275	160,749	158,480	150,988
Road & Bridge		58,144	56,042	54,070	54,205	46,670	45,637	46,623	46,596
Special Road Improvement		944,293	920,539	932,021	874,867	867,344	849,810	866,033	866,338
PTAB/CE Recapture									
Total		1,926,996	1,860,749	1,847,572	1,740,853	1,712,802	1,671,456	1,686,096	1,667,820
% of Extension		97.0%	96.9%	98.1%	96.6%	97.3%	95.4%	97.2%	97.2%

*Avon Township Portion as Lake County distributes portion to other surrounding villages.

FOR DISCUSSION PURPOSES ONLY

- * Maximum Increase is the lower of CPI or 5%
- * CPI is 2.9% as provided by Lake County
- * Highway Department will be planning over \$1M in projects in the upcoming FYE 02/28/27
- * Consider Excess Accumulation of Reserves
- * Consider Capital Plan to Levy for and Transfer Funds from Town/Highway
- * Consider reducing the Town and GA Levy to Fund Highway

June 19, 2025

Mr. Bob Kula
Highway Supervisor
Avon Township Highway Department
389 W. Main St
Hainesville, IL 60073

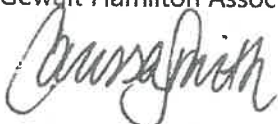
Re: **Proposal for Professional Engineering and Construction Administration Services**
Avon Township Lot Improvements
Avon Township, Illinois
GHA Proposal No. 2025.M043

Dear Mr. Kula:

Thank you for considering Gewalt Hamilton Associates, Inc. to provide engineering design and construction administration services to Avon Township Highway Department for this vital project.

We appreciate the opportunity and look forward to working with you with this project. Please do not hesitate to contact me should you have any questions.

Sincerely,
Gewalt Hamilton Associates, Inc.



Carissa Smith, PE
Senior Engineer
csmith@gha-engineers.com
Direct: 847-821-6259



Sarah Ann Ronan, P.E.
Project Manager I
sronan@gha-engineers.com
Direct: 847-821-6279

Encl.: GHA Proposal No. 2025.M043

ENGINEER'S OPINION OF PROBABLE COST

Avon Township Center Parking Lot Improvements
433 East Washington Street, Round Lake Park, IL 60073
Avon Township
GHA Project #: 4051.113



625 Forest Edge Drive, Vernon Hills, IL 60061
TEL 847.478.9700 ■ FAX 847.478.9701

www.gha-engineers.com

Date: 11/6/2025

Prepared by: Tyler Staples

Checked by: Sarah Ann Ronan, PE

Assumptions:

1. The Pavement Removal will be 3.75" and including aggregate base course where needed
2. Total binder of 2.25" and surface of 1.5"
3. Assumed 5% of total parking lot for undercuts
4. Assumed existing wheel stops would be removed and replaced. No additional ones
5. ADA grading and compliance was not reviewed as part of our scope and is not included in the cost.

Detailed Description: This estimate is based on Pavement Cores from E4L dated October 14, 2025 and Nearmaps aerial images. Contingency is built into each item unit value.

*Since Gewalt-Hamilton Associates Inc. Has No Control Over the Cost of Labor, Materials, or Equipment, or Over the Contractor's Methods of Determining Prices, or Over Competitive Bidding of Market Conditions, Opinions of Probable Costs, as Provided for Herein, Are to be Made on the Basis of Experience and Qualifications and Represent the Best Judgement as a Design Professional Familiar with the Construction Industry. Gewalt-Hamilton Associates, Inc., Cannot and Does Not Guarantee That Proposals, Bids, or The Construction Costs Will Not Vary From Opinions of Probable Cost Prepared for the Owner.

ENGINEER'S OPINION OF PROBABLE COST

Avon Township Center Parking Lot Improvements
 433 East Washington Street, Round Lake Park, IL 60073
 Avon Township
 GHA Project #: 4051.113

Date: 11/6/2025
 Prepared by: Tyler Staples
 Checked by: Sarah Ann Ronan, PE



CONSULTING ENGINEERS

625 Forest Edge Drive, Vernon Hills, IL 60061
 TEL 847.478.9700 ■ FAX 847.478.9701

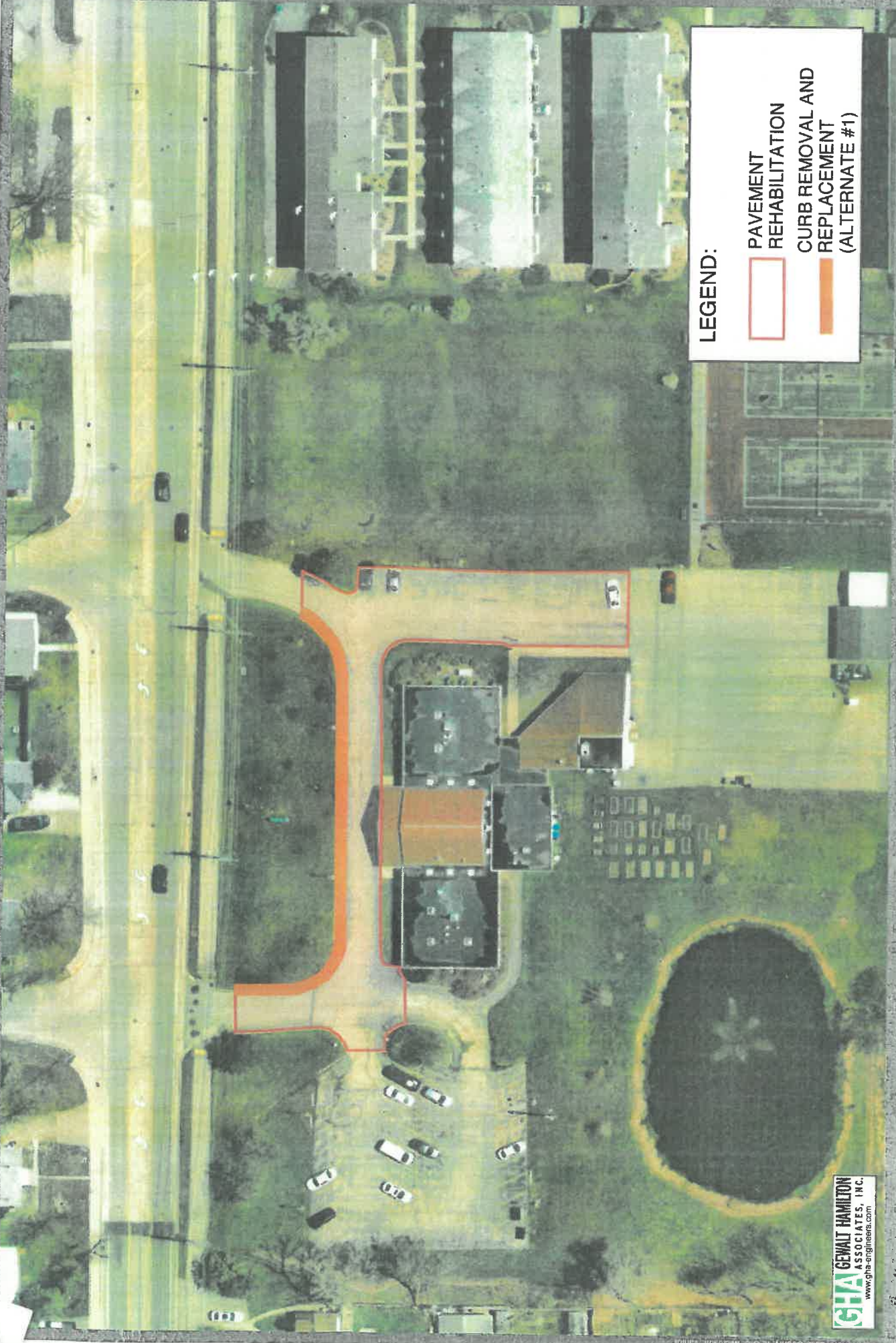
www.gha-engineers.com

Preliminary EOPC



ITEM NO	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	VALUE
20201200	Removal and Disposal of Unsuitable Material	70.0	CY	\$40.00	\$2,800.00
21001000	Geotechnical Fabric For Ground Stabilization	205.0	SY	\$4.00	\$820.00
30300001	Aggregate Subgrade Improvement	70.0	CY	\$70.00	\$4,900.00
35800100	Preparation of Base	1,360.0	SY	\$5.00	\$6,800.00
35800200	Aggregate Base Repair	56.0	TN	\$45.00	\$2,520.00
40600290	Bituminous Materials (Tack Coat)	315.0	LBS	\$1.00	\$315.00
40600982	Hot-Mix Asphalt Surface Removal - Butt Joint	61.0	SY	\$20.00	\$1,220.00
40603080	Hot-Mix Asphalt Binder Course, IL-19.0, N50, 2.5"	205.0	TN	\$110.00	\$22,550.00
40604060	Hot-Mix Asphalt Surface Course, Mix 'D', IL-9.5, N50, 1.5"	121.0	TN	\$115.00	\$13,915.00
44000100	Pavement Removal	1,360.0	SY	\$12.00	\$16,320.00
67100100	Mobilization	1.0	LS	\$10,000.00	\$10,000.00
X4021000	Temporary Access (Private Entrance)	3.0	EA	\$200.00	\$600.00
X4022000	Temporary Access (Commercial Entrance)	2.0	EA	\$250.00	\$500.00
-	Remove and Reset Wheel Stop	16.0	EA	\$250.00	\$4,000.00 *
-	Landscape Restoration	33.0	SY	\$32.00	\$1,056.00
TOTAL:					\$88,316.00
10% Contingency:					\$8,831.60
CONSTRUCTION TOTAL:					\$97,147.60

Alternate 1 - Curb Replacement

ITEM NO	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	VALUE
20200100	Earth Excavation	13.0	CY	\$70.00	\$910.00
44000300	Curb Removal	251.0	FT	\$22.00	\$5,522.00
60600605	Concrete Curb, Type B	251.0	FT	\$80.00	\$20,080.00
-	Landscape Restoration	56.0	SY	\$32.00	\$1,792.00
TOTAL:					\$28,304.00
10% Contingency:					\$2,830.40
CONSTRUCTION TOTAL:					\$31,134.40
TOTAL BASE BID + ALTERNATE:					\$128,282.00



LEGEND:

-  PAVEMENT REHABILITATION
-  CURB REMOVAL AND REPLACEMENT (ALTERNATE #1)

Avon Township Center Parking Lot

GHA GEWALT HAMILTON ASSOCIATES, INC.
www.gha-engineers.com



67.47 ft

This plan is for informational purposes and may not have been prepared for or be suitable for legal engineering or surveying purposes.

Author

Date: 11/05/25

Rendered using Microsoft Office 365

Professional Engineering and Construction Administration Services
Avon Township Lot Improvements
Avon Township, Illinois
GHA Proposal No. 2025.M043

Avon Township Highway Department (Client), 389 W Main St, Hainesville, IL 60073, and Gewalt Hamilton Associates, Inc. (GHA), 625 Forest Edge Drive, Vernon Hills, IL 60061, agree and contract as follows:

I. Project Understanding

Avon Township Highway Department is interested in completing parking lot improvements at their Township lot located at 433 E Washington St in Round Lake Park.

The project scope will include pavement rehabilitation based on pavement core information and an alternate for curb removal and replacement.

II. Scope of Services

The following scope of services is based on our conversations with the Client, our understanding of the project, and our experience on similar projects.

A. Engineering

1. Consultation with the Client via telephone, e-mail, and hard copy documentation. NO meetings are included as a part of this phase. Any meetings shall be considered beyond the scope of services and will be invoiced in accordance with *Section V: Compensation for Services* of this proposal. No
2. Review pavement cores and prepare a proposed pavement section.
3. GHA will prepare a typical section for the pavement improvement work.
4. We will prepare contract documents using the Township standards, as well as IDOT Standard Specifications for Road and Bridge Construction and the IEPA Standard Specifications for Water and Sewer Main Construction in Illinois, latest editions as well as Lake County Public Works standards and specifications. The contract documents shall include required bidding documents, including a bid form based on estimated pay item quantities and unit prices, supplemental standard specifications, and special provisions required to meet Township requirements. Contract documents shall be prepared in Microsoft Word format.
5. We will prepare a detailed Engineer's Opinion of Probable Cost ("EOPC") based on the completed plans and contract documents.

6. A .pdf file and one (1) hard copy of the final contract documents will be provided to the Township.
- B. Bidding Coordination and Administration
1. GHA will advertise the project, respond to the bidder's inquiries, and conduct a public bid opening. It is anticipated we will use our QuestCDN website to host public bidding documents.
 2. Provide addenda and clarification related to civil site improvements, as needed.
 3. Review bid results and comment as requested.
 4. Provide a bid tabulation.
 5. Prepare written bid report(s) and make recommendations to the Township on bids received.
 6. If approved by the Township Board, GHA will prepare a Notice of Award and assist the Township in preparing and executing construction contracts.

C. Construction Administration (Part Time)

The scope of services is based upon our knowledge of the Township, our familiarity with the project, and our experience in performing resident engineering services on comparable projects throughout the Chicagoland area. GHA currently anticipates the Avon Township Lot Improvements project taking approximately thirty (30) working days or four (4) weeks to substantially complete. We anticipate six (6) hours per week of part-time construction observation of the necessary construction operations and processes to ensure all materials and procedures are in conformance with Township and permitting agency requirements. If construction activities extend beyond the estimated four (4) weeks, due to tasks out of GHA's control, we will request additional services.

It is our practice to adhere to construction industry standards and compliance with the project plans and specifications to efficiently produce a quality project. As such, GHA's Construction Engineering Services will be performed in accordance with the following services:

1. GHA will oversee a scheduled pre-construction meeting with project stakeholders prior to the start of construction and provide the meeting attendees with a summary in the form of Minutes for their records.
2. GHA will review drawings, diagrams, illustrations, brochures, catalog cuts, shop drawings, project schedules, and other data which the Contractor is required to submit for conformance with the design concept and compliance with the contract documents.
3. Minor construction staking such as paint for removal limits will be performed by the on-site Engineer.
4. GHA will provide part-time construction observation of the necessary construction operations and processes to ensure all materials and procedures are in conformance with the contract documents at the time of our visits. We will provide Site Visit Reports for the

days that we are on-site. We will attempt to schedule our site visit so that each major construction operation is observed based on the Contractor's Progress Schedule.

5. GHA will advise the Owner of observed noncompliant work so that the Owner can contact the Contractor accordingly.
6. GHA will schedule a final walk-through upon substantial completion with Township representatives to generate a punch list of deficiencies.
7. GHA will coordinate contract closeout procedures with the Contractor and the Township to ensure an expedient and productive closeout timeline.
8. As a representative or liaison of the Township, GHA staff understand the importance of our interface with the public, and will conduct all dealings with public officials, business owners, residents, and the traveling public with professionalism and courtesy.

III. Services Not Included

The following are not included in our Scope of Services:

1. Public Relations.
2. Preparation of multiple bid set plans or phased plans.
3. Structural/Electrical engineering services.
4. Review of existing conditions for ADA compliance.
5. Review of proposed grading or post construction conditions for ADA compliance.
6. Drainage or storm water review, design, or improvements.
7. Plan set preparation.
8. Grading or any ADA review.
9. Archeological and architectural preservation studies.
10. Permit and Review fees
11. Utility locate fees.
12. Updating the Township's Geographic Information System (GIS) to reflect new installations and remove abandoned features.
13. Coordination/permitting with the U.S. Army Corps of Engineers (USACE)
14. Pre-and-post construction cross-section, as-built surveys
15. Geotechnical and Material Quality Assurance Testing
16. IEPA NPDES inspections and monitoring.
17. Preparation of plans
18. Construction layout, pre and post cross-sections, as-built surveys.
19. Measure, record, and provide source documentation for all quantities for which payment will be made.
20. Review and recommend payment.
21. Moderate or attend project progress meetings.
22. Permitting or associated fees.
23. IEPA NPDES inspections and monitoring.
24. Geotechnical and Material Quality Assurance Testing.
25. Project documentation using IDOT CMMS management system.
26. Meetings with public officials, Township staff, construction managers, agencies, Contractors, homeowners, or consultants.
27. Other services not specifically identified in *Section II. Scope of Services*.

IV. Proposed Schedule

GHA is prepared to commence work upon receipt of the executed agreement. Based on our discussion, the following is the project schedule:

Task/Milestone	Timeline for Completion
Project Award	July 2025
Preliminary Engineering	July 2025
Final Engineering	August 2025
100% Bid Documents	August 2025
Project Bid Opening	September 2025
Construction Start	September 2025

V. Key Personnel

Mrs. Carissa Smith, P.E., will serve as the Client Manager and will oversee all aspects of the project. Ms. Sarah Ann Ronan, P.E. will serve as the Project Manager and manage the design aspects of the project. Additional staff will support the team as needed during the project.

VI. Compensation for Services

Based upon the scope of services noted above, GHA proposes a Time and Material fee breakdown as shown below:

Phase	Cost
Engineering	\$3,500.00
Bidding Coordination & Administration	\$1,200.00
Estimated Construction Phase Services	\$5,000.00
Total Professional Fee	\$9,700.00
Estimated Reimbursable Expenses	\$300.00
Total T&M NTE Fee + Reimbursables	\$10,000.00

For all services, including any additional services requested and authorized by the Client, the Client shall pay GHA in accordance with the attached *GHA Hourly Rates*.

Reimbursable expenses, including items such as printing, mileage, messenger service, etc., will be billed to the Client without markup. Subconsultants will be subject to a 10% markup to cover management expenses.

Invoices will be submitted on a monthly basis and will detail services performed.

VII. General Conditions of this Agreement

The delineated services provided by GHA under this Agreement will be performed as reasonably required in accordance with the generally accepted standards for civil engineering and surveying services as reflected in the contract for this project at the time when and the place where the services are performed.

Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Client or GHA. GHA's services under this Agreement are being performed solely for the Client's benefit, and no other party or entity shall have any claim against GHA because of this Agreement or the performance or nonperformance of services hereunder. In no event shall GHA be liable for any loss of profit or any consequential damages.

The Client and GHA agree that all disputes between them arising out of or relating to this Agreement or the Project shall be submitted to nonbinding mediation in Chicago, Illinois unless the parties mutually agree otherwise.

This Agreement, including all subparts and Attachment A, which is attached hereto and incorporated herein as the General Provisions of this Agreement, constitute the entire integrated agreement between the parties which may not be modified without all parties consenting thereto in writing.

By signing below you indicate your acceptance of this Agreement in its entirety.

Gewalt Hamilton Associates, Inc.

Avon Township Highway Department



Carissa Smith, P.E.
Senior Project Manager I

Bob Kula
Highway Supervisor

June 19, 2025

Date: _____

Encl.: Attachment A
GHA Hourly Rates