

AVON TOWNSHIP – REGULAR BOARD MEETING

AGENDA

433 E Washington Street, Round Lake Park, IL

Tuesday, September 9th, 2025, 6:30pm

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Reports**
 - A. Supervisor**
 - B. Clerk**
 - C. Assessor**
 - D. Highway Dept**
- V. Old Business**
- VI. New Business**
 - A. Approval of August 12th 2025, Township Board minutes**
 - B. Approval of August 12th 2025, Special Board minutes**
 - C. Approval of Monthly Bills as Presented**
 - 1. Prepaid Bills**
 - 2. Outstanding Bills**
 - D. Discussion and Possible Action on Proposal for Professional Engineering and Construction Administration Services Avon Township Lot Improvements**
 - E. Discussion only on allowing the Round Lake Area Garden Club to grow edible landscaping (forest) in the back yard of the township**
 - F. Discussion and Possible Action on Landscape for the Township Building**
- VII. Public Comment – Public Comment shall be limited to 3 minutes per speaker**
- VIII. Member’s Remarks**
- IX. Executive Session – 5 ILCS 120 (c)(11) litigation**
- X. Action Following Executive Session**
- XI. Adjournment**

Avon Township is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting of facilities, are asked to call the Township office prior to the meeting.

Supervisor's Report

Subject: Meeting on Building a New Shelter for Abused Women in Avon Township

Domestic abuse does not discriminate against. It affects people from all walks of life—regardless of age, income, race, or background, including residents here in Avon Township.

When women come into our office seeking help, many are overwhelmed and unsure where to begin. Often, they have spent years living in fear, confusion, or silence. Some do not even realize that what they are experiencing is abuse, because not all abuse is physical. Emotional, financial, and psychological abuse are equally damaging, sometimes even more difficult to identify and escape.

Our role at the Township is to support these individuals by providing guidance, resources, and, most importantly, options. One of the most critical needs for women and their children is access to a safe shelter where they can begin rebuilding their lives. Sadly, there are far too few shelters in Lake County. On more occasions than I care to recall, we have had to tell women in desperate situations that there was no place for them to go. That is, without question, one of the hardest parts of our job: facing someone who urgently needs safety and having no immediate solution to offer.

Last night, the Village of Grayslake's Building and Permit Board took a significant step forward by approving **Phase 1 of a three-phase project** to construct a shelter for women and children. This will be done in partnership with **A Safe Place**, a trusted and vital domestic violence service provider in Lake County.

What struck me most during the meeting was the opposition. Several community members voiced concerns—some citing fears about increased crime, human trafficking, or negative neighborhood impacts. While these fears may feel real to those who hold them, they are not supported by data. Research consistently shows that shelters like these do not increase crime. Instead, they provide stability, safety, and support for vulnerable individuals escaping violence—not bringing it into the community.

A Safe Place already provides thousands of individuals each year with critical services, including emergency shelter, counseling, legal advocacy, and transitional housing. With this new shelter, even more families will have the chance to escape abuse and build safer, healthier lives. Children will be able to grow up in environments free from trauma and violence, and women will have the opportunity to reclaim their independence and dignity.

When someone comes to us for help, they should never have to hear: *"There's no place for you to go."*

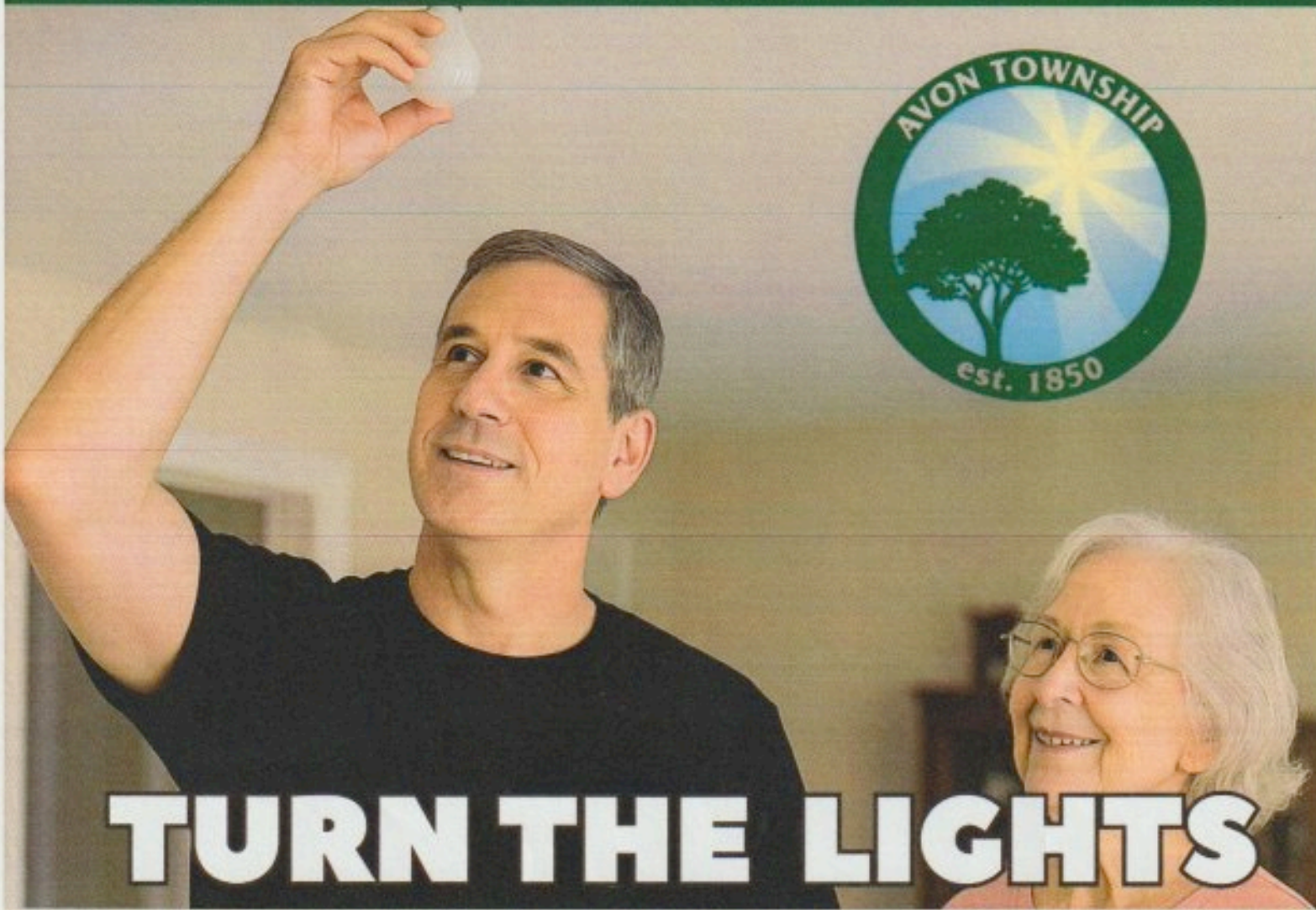
Let us continue working together to ensure that in Avon Township—and across Lake County—safety is not a privilege, but a right.



433 E. WASHINGTON ST
ROUND LAKE PARK



847.546.1446



TURN THE LIGHTS ON

Turn The Lights On is a **FREE** Avon Township program that helps residents age 65+ or living with disabilities stay safe at home.

Our volunteers will visit your home to replace your old bulbs with new ones, because no one should be left in the dark.

FOR MORE DETAILS CALL AVON TOWNSHIP





Eagle Scout Project By Grey W.

DOGS

PICK YOUR PAW-FECT BED

PET FOOD & SUPPLIES GIVEAWAY



Join us for a tail-wagging good time as dogs get to choose their very own bed! This fun event is open to kind, friendly dogs (one dog per family).

This special giveaway is proudly brought to you by Grey W. as part of their Eagle Scout Project. In addition to dog beds, we'll also be handing out pet food and pet supplies, while supplies last!

First come, first serve.

Because every good pet deserves sweet dreams and full tummies.

**433 E. Washington St
Round Lake Park, IL 60073**

**Thursday, September 11
Happening Thursday – while supplies
last!**





Avon Township Clerk's Report, September 2025

All files reflecting the previous months agenda's, minutes, and board packets are now up on the Avon Township Website.

Notification of the Board meeting time change was published in the Daily Herald and posted at the township. Meetings will now start at 6:30 pm.

TIME CHANGE NOTIFICATION

General Meeting of the Board

Avon Township 433 E Washington St, Round Lake Park

As of August 12, 2025, the Avon Township Board meetings will no longer start at 7:00 pm. All subsequent meetings will begin ½ hour earlier at 6.30 pm. Meetings are open to the public.

September 2025

Tue September 9 @ 6:30 pm

October 2025

Tue October 14 @ 6:30 pm

November 2025

Tue November 18 @ 6:30 pm

December 2025

Tue December 9 @ 6:30 pm

Meetings are subject to change. Updated meeting dates will be posted at the Avon Township Center and on our website at WWW.avonil.us

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Avon Township Assessor's Report

~ September 2025 ~



1. On August 21, 2025, Lake County sent out the Avon Township's blue assessment notices for 2026 tax bill. Our Township was given a 10.75% increase to last year's assessment. This is a huge increase in our valuation. This is due to the last three years of sales. Last year, I saw many high sales. This year the sales are still high but there are not enough homes for sale.
2. The appeal process will go on until September 22, 2025. I am processing all the appeals, and my staff is helping with the process. We have about 1 month to get our evidence in before the hearings start.
3. My office does NOT tax the residence. We assess which means we value homes according to the last 3 years of sales. If sales go up, our assessments go up. My staff educates everyone who comes to my office in what we do.



BOB KULA - SUPERVISOR

389 W. MAIN STREET HAINESVILLE IL 60073

E-MAIL: BKula@avonil.us

(847) 546-7480 Cell 847-875-5887

AVON TOWNSHIP HIGHWAY DEPARTMENT BOARD REPORT FOR August 6 – September 2, 2025

1. This past month I spoke/met with personnel as indicated for the following purposes:
 - a. Spoke to Gewalt-Hamilton Engineers regarding going out to bid for the Norelius Ave project.
 - b. Met with Lake County Public Works for the new Highland Lake Test Well. The test well construction has recently re-started, and they want to see if it is feasible for the contractor on the project to discharge flow from the pump test into the Avon Township storm sewer by way of a catch basin located at the northeast corner of Lakeside Drive and Eldor Avenue.
 - c. Spoke to a resident regarding permit requirements for driveway replacement.
2. Weather related response:
3. The highway department cold patched roads as needed.
4. Municipal Separate Storm Sewer System (MS4) Maintenance:
 - a. Cleaned grates and basins throughout township as needed.
 - b. Replaced cross culvert on northwest corner of Hillside Ave and Lakeshore Dr
5. Tree Maintenance:
 - a. P. Hernandez Tree Service removed: 1) 1 dead oak tree and 1 dead mulberry tree near the park in Whitewood Subdivision. 2) 1 dead oak tree on the southwest corner of Hickory Lane and Forest Ave. 3) Removed several dead branches off of Nippersink Road.
 - b. Highway department personnel trimmed and chipped brush on the: 1) Right of ways in Pleasant Hill Subdivision. 2) Right of ways in Whitewood Subdivision. 3) Right of ways in Shaw Subdivision. 4). Removed tree stumps from the right a way of Thompson Street and Luther Ave.
6. We continue to mow our right of ways, Ft Hill Cemetery, highway department, and the Avon Township Center.
7. In-House repairs/preparations: None
8. Equipment Repairs/Installations that required outsourcing: None

9. Avon Township Highway Right of Way Permit(s): Remove and replace asphalt driveway at 34025 N. Gerwal Ave.

10. Other projects: We seal coated the highway department's parking lot.

11. During the period August 6 – September 2, 2025, we responded to 23 phone calls, 11 in person visits and 38 emails. See below for specifics.

TYPE	CALLS	IN PERSON/WEBINAR	EMAIL
CEMETERY (FT HILL)			
CONSTRUCTION			
DRAINAGE/WATER			
ENGINEER	4		6
GRAYSLAKE (Village)			
HAINESVILLE (Village)			
HIGHLAND LAKE HOA			
LAKE COUNTY EMA			8
LAKE COUNTY	5	1	
LAKE COUNTY SHERIFF			
MEETINGS/CONF/TNG		2	3
PERMITS	4	2	4
PLEASANT HILL HOA			
RESIDENT MISC	2	1	
R.L.P.			
THIRD LAKE (Village)	3	2	2
TOWNSHIP CTR			6
TREE/BRUSH			2
WEATHER RELATED			
OTHER	5	3	7
TOTAL	23	11	38

5) Old Business

6) New Business

A. Approval of meeting Minutes as Presented

Motion: Nieder

Second: Henning

Trustee Henning - Aye

Trustee Arroyo - Aye

Trustee Nieder - Aye

Supervisor Bauman - Aye

Trustee Sloan - Absent

Motion carries: Yes

Motion denied: _____

B. A motion to approve of monthly Prepaid Bills and Monthly Bills as Presented

1) Prepaid bills

2) Monthly bills

Motion: Henning

Second: Arroyo

Trustee Nieder - Aye

Trustee Henning - Aye

Trustee Sloan - Absent

Supervisor Bauman - Aye

Trustee Arroyo - Aye

Motion carries: Yes

Motion denied: _____

C. Discussion and Possible Action for approval of Resolution RS 2025-0812-001 Assessor's Division Fund 12

Discussion: Assessor moved money to cover classes for employees for CAO accreditation. \$1016.75

Motion: Nieder

Second: Henning

Trustee Henning - Aye

Trustee Arroyo - Aye

Trustee Nieder - Aye

Supervisor Bauman - Aye

Trustee Sloan - Absent

Motion carries: Yes

Motion denied: _____

D. Discussion and possible action on changing monthly Township meetings times from 7 pm to 6:30pm beginning in September 2025

Discussion: Publish new time in the Newspaper

Motion: Henning

Second: Arroyo

Trustee Nieder - Aye

Trustee Henning - Aye

Trustee Sloan - Absent

Supervisor Bauman - Aye

Trustee Arroyo -Aye

Motion carries: Yes

E. Discussion on ATYB Baseball

Notification that the Avon Township Youth Baseball association is closing because of lack of interest.

We own 1 /3- but we own the land but nothing above it, Grayslake Park District owns 1/3, Round Lake Park District owns 1/3

We will keep the name – Avon Township

Round Lake Park District will take over any funds that might be available

The goal is to make it something positive for the community

No Vote Needed.

F. Discussion and Possible action on landscape for the Township building

Update by Henning of landscaping for the township

No Vote Needed.

G. Approval of an Ordinance 0 2025-0812-001 Authorizing the Sale of Township Property located at Lots 9 and 10 N. Hainesville Rd., Round Lake Park to Lake County Department of Transportation

Motion: Arroyo

Second: Henning

Trustee Henning - Aye

Trustee Arroyo - Aye

Trustee Nieder - Aye

Supervisor Bauman -Aye

Trustee Sloan - Absent

Motion carries: Yes

Motion denied: _____

H. Approval of Resolution RS 2025-0812-002 Declaring Township Property Surplus

Motion: Nieder

Second: Arroyo

Trustee Henning - Aye

Trustee Arroyo - Aye

Trustee Nieder - Aye

Supervisor Bauman -Aye

Trustee Sloan - Absent

Motion carries: Yes

Motion denied: _____

7) Public Comment: None

8) Member’s Remarks:

Clerk—we are working on the website, and everything will be updated within the next couple of weeks

9) Executive Session – 5 ILCS 120/2(c)(1) Employment Compensation discussion

10) Action Following Executive Session – Approval of Compensation for Township Employee

Motion to Approve the Compensation for Township Employee:

Motion: Henning

Second: Nieder

Trustee Henning - Aye

Trustee Arroyo - Abstained

Trustee Nieder - Aye

Supervisor Bauman - Aye

Trustee Sloan - Absent

Motion carries: Yes

Motion denied: _____

11) Adjournment: 7:35 p.m.

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****DRAFT****
AVON TOWNSHIP
SPECIAL TOWNSHIP
MEETING OF ELECTORS
Minutes

August 12, 2025, at 6:30 p.m.

Avon Township located at 433 E Washington St., Round Lake Park, IL 60030

1. Call to Order: 6:50 p.m.
2. In attendance: M. Cortes, M. Bauman, J. Bauman, B. Bauman, D. Arroyo, T. Haley, T. Repa, L. Henning, R. Repa, D. Kearney, Mi. Bauman, M. Francisco, O. Contreras, R. Nieder, C. Brust
3. Pledge of Allegiance: Clerk Repa
4. Selection of a Moderator:
 - Nominations from the floor for a Moderator,
 - Nominee: Cindy Brust
 - Elector Name: Travis Haley
 - No other electors were named.
 - Vote Yes: 15 No: 0.
5. Clerk: Travis Haley Swearing in of Moderator by Township
6. Presentation by Supervisor regarding purpose and procedures of meeting: Michelle Bauman
7. Approval of Resolution to Sell Property
Yes: X No: O
8. Approval of Declaration of Surplus Property
Yes: X No: O
9. Public Comment (Limit comments to 3 minutes per person)
No public comment
10. Adjournment: 7:00

Dated at Avon Township, the 12th day of August 2025

Board Information

For the September 9, 2025 Board Meeting

Financial Package Includes:

1. Income Statement for the period ended 03/01/25-current
2. Cash and Liability Balances by Fund as of 09/06/25 (Funding for last week not done yet)
3. Documents that require **Board Approval/Acknowledgement 3.a.-3.b.**:
 - a. Gross Payroll paid Year to date for FYE 03/01/25 paid through 09/05/25
 - b. Prepaid Invoices since the prior meeting
 - c. Aged Payables as of 09/03/25
4.
 - a. Finance Report on Township/GA Funds
 - b. Tracking of Grant Money Activity for the YTD FYE 02/28/26
 - c. Avon Township Designated Food Pantry Donations for YTD FYE 02/28/26
 - d. Avon Township Other Miscellaneous Income for YTD FYE0 2/28/26
 - e. ONB Wealth Management Account Activity through 7/31/25 - Note:
August Statements not available until on or around 7th of the month.

Income Statement - Unaudited for Internal Use Only

March 1, 2025 - September 10, 2025 Board Approval 01/14/25 53.2% of Year 09/03/25
Town Fund **Cur. Month** **Year to Date** **Budget** **Variance** **YTD %**
Admin.

		Actual	Actual	Total		
Revenue						
4-10-400	Property Tax	0.00	409,422.34	729,830	320,408	56.10
4-10-401	Replacement Tax	0.00	19,978.17	30,000	10,022	66.59
4-10-402	Interest and Dividend Inc	0.00	8,724.30	10,000	1,276	87.24
4-10-403	Rental Income	0.00	10,727.30	21,800	11,073	49.21
4-10-404	Misc. Income	0.00	80.00	5,000	4,920	1.60
4-10-405	Misc Grants	0.00	0.00	10,000	10,000	0.00
	Total Revenue	0.00	448,932.11	806,630	357,698	55.66

Town Fund		Cur. Month	Year to Date	Budget	Variance	YTD %
Personnel Svs						
5-10-501	Salaries-Officials	5,750.50	87,551.80	166,200	78,648	52.68
5-10-502	Salaries - Employees	818.84	6,980.94	20,100	13,119	34.73
5-10-503	Salaries Part-Time	1,136.52	15,117.96	38,067	22,949	39.71
5-10-504	FICA	664.87	9,073.53	21,000	11,926	43.21
5-10-505	IMRF	65.71	829.82	2,000	1,170	41.49
5-10-506	Health Ins	(359.50)	21,618.67	67,000	45,381	32.27
5-10-507	Dental and Vision Ins	(12.17)	1,515.28	4,000	2,485	37.88
5-10-508	Life Ins	(21.83)	258.92	700	441	36.99
5-10-509	Unemployment Ins	12.28	143.52	300	156	47.84
	Total Personnel Svs	8,055.22	143,090.44	319,367	176,277	44.80

Maintenance Svs						
5-10-510	Maint. Building	4,880.00	6,067.97	37,500	31,432	16.18
5-10-512	Maint. Equipment	236.25	2,709.08	10,000	7,291	27.09
5-10-514	Grounds/Landscaping	320.00	3,489.09	5,000	1,511	69.78
	Total Maint Svs	5,436.25	12,266.14	52,500	40,234	23.36

Professional Svs						
5-10-520	Contract/Accounting Svs	0.00	7,167.88	9,000	1,832	79.64
5-10-521	Legal Svs	2,951.25	15,345.00	24,000	8,655	63.94
5-10-522	Data Processing	2,300.60	9,048.35	15,000	5,952	60.32
5-10-523	Liability & Gen Ins	0.00	8,540.00	20,000	11,460	42.70
5-10-523W	Workers Comp Ins	2,010.00	4,020.00	10,000	5,980	40.20
5-10-524	Contingencies	0.00	0.00	60,000	60,000	0.00
5-10-526	Liability Ins Deductible	0.00	0.00	25,000	25,000	0.00
	Total Prof Svs	7,261.85	44,121.23	163,000	118,879	27.07

Communications						
5-10-530	Postage	0.00	(73.00)	1,000	1,073	(7.30)
5-10-532	Printing and Communicat	79.65	409.52	1,100	690	37.23
	Total Communication E	79.65	336.52	2,100	1,763	16.02

Professional Development						
5-10-540	Dues	59.00	1,338.94	2,000	661	66.95
5-10-541	Continuing Education	0.00	75.00	2,000	1,925	3.75
5-10-542	Subscriptions	0.00	0.00	1,400	1,400	0.00
5-10-543	Mileage & Tolls	0.00	234.64	1,000	765	23.46
5-10-544	Per Diem & Lodging	0.00	246.56	1,000	753	24.66
5-10-545	Conferences	0.00	313.50	500	187	62.70
	Total Prof Dev	59.00	2,208.64	7,900	5,691	27.96

Income Statement - Unaudited for Internal Use Only

March 1, 2025 - September 10, 2025 Board Approval 01/14/25 53.2% of Year 09/03/25

Utilities

5-10-550	Electric Town Ctr	1,164.17	5,224.58	10,500	5,275	49.76
5-10-551	Natural Gas Town Ctr	56.39	630.19	3,000	2,370	21.01
5-10-552	Water/Sewer Town	57.28	229.12	1,600	1,371	14.32
5-10-554	Telephone	398.13	2,629.34	6,300	3,671	41.74

Total Utilities		1,675.97	8,713.23	21,400	12,687	40.72
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General Svs

5-10-560	Office Supplies	0.00	1,090.12	3,000	1,910	36.34
5-10-561	Operating Supplies	16.99	234.95	650	415	36.15
5-10-562	Misc	0.00	0.00	200	200	0.00

Total General Svs		16.99	1,325.07	3,850	2,525	34.42
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Capital Outlay

5-10-580	Building	0.00	0.00	100,000	100,000	0.00
5-10-585	Grant Projects	0.00	0.00	10,000	10,000	0.00

Total Capital Outlay		0.00	0.00	110,000	110,000	0.00
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Total T/F Admin		22,584.93	212,061.27	680,117	468,056	31.18
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Income Statement - Unaudited for Internal Use Only

March 1, 2025 - September 10, 2025 Board Approval 01/14/25 53.2% of Year 09/03/25

Town Fund	Cur. Month	Year to Date	Budget	Variance	YTD %
Assessor	Actual	Actual	Total		
<u>Personnel Services</u>					
5-12-502	Salaries-Employee	5,676.16	68,394.68	167,500	99,105 40.83
5-12-503	Salaries Part-Time	1,200.00	16,128.00	32,500	16,372 49.62
5-12-504	FICA	504.03	6,158.02	15,000	8,842 41.05
5-12-505	IMRF	(13.27)	165.71	2,000	1,834 8.29
5-12-506	Health Ins	(287.68)	19,611.52	50,000	30,388 39.22
5-12-507	Dental and Vision Ins	0.00	468.50	5,000	4,532 9.37
5-12-508	Life Ins	(13.14)	220.78	600	379 36.80
5-12-509	Unemployment Ins	9.47	278.00	500	222 55.60
	Total Personnel Services	7,075.57	111,425.21	273,100	161,675 40.80
<u>Maintenance Svs</u>					
5-12-510	Building Maintenance	0.00	26.79	6,000	5,973 0.45
5-12-512	Maint. Equipment	0.00	1,323.15	1,823	500 72.58
5-12-513	Vehicle Svs	0.00	1,952.36	5,515	3,563 35.40
	Total Maint Svs	0.00	3,302.30	13,338	10,036 24.76
<u>Professional Svs</u>					
5-12-520	Contract/Accounting Svs	0.00	0.00	3,340	3,340 0.00
5-12-522	Data Processing	142.50	2,574.32	5,150	2,576 49.99
	Total Prof Svs	142.50	2,574.32	8,490	5,916 30.32
<u>Communications</u>					
5-12-530	Postage	0.00	0.00	511	511 0.00
	Total Communications	0.00	0.00	511	511 0.00
<u>Professional Development</u>					
5-12-540	Dues	0.00	50.00	350	300 14.29
5-12-541	Continuing Education	0.00	2,340.00	5,145	2,805 45.48
5-12-543	Mileage	50.00	647.35	1,628	981 39.76
5-12-544	Per Diem & Lodging	0.00	2,716.75	2,717	0 99.99
5-12-545	Conferences & Conventio	0.00	0.00	100	100 0.00
	Total Prof Devel	50.00	5,754.10	9,940	4,186 57.89
<u>Utilities</u>					
5-12-554	Telephone- Land	180.23	1,255.85	2,625	1,369 47.84
	Total Utilities	180.23	1,255.85	2,625	1,369 47.84
<u>General Services</u>					
5-12-560	Office Supplies	110.38	358.62	2,500	2,141 14.34
5-12-561	Operating Supplies	85.00	162.97	440	277 37.04
	Total Services	195.38	521.59	2,940	2,418 17.74
<u>Capital Outlay</u>					
	Total Capital Outlay	0.00	0.00	0	0 0.00
	Total T/F Assessor	7,643.68	124,833.37	310,944	186,111 40.15

Income Statement - Unaudited for Internal Use Only

March 1, 2025 - September 10, 2025 Board Approval 01/14/25 53.2% of Year 09/03/25

Supervisor & GA		Cur. Month	Year to Date	Budget	Variance	YTD %
		Actual	Actual	Total		
Revenue						
4-20-400	Property Tax	0.00	103,236.37	185,500	82,264	55.65
4-20-402	Interest and Dividend Inc	0.00	954.20	3,600	2,646	26.51
4-20-404	Misc. Income	0.00	4,958.35	0	(4,958)	0.00
Total Revenue		0.00	109,148.92	189,100	79,951	57.72
Personnel Services						
5-20-502	Salaries - Employees	2,606.71	33,207.44	72,000	38,793	46.12
5-20-504	FICA	136.79	1,984.08	5,000	3,016	39.68
5-20-505	IMRF	17.70	256.76	1,000	743	25.68
5-20-506	Health Ins	0.00	8,200.74	16,000	7,799	51.25
5-20-507	Dental and Vision Ins	0.00	954.84	2,000	1,045	47.74
5-20-508	Life Ins	0.00	75.30	200	125	37.65
5-20-509	Unemployment Ins	0.00	51.59	200	148	25.80
Total Personnel Services		2,761.20	44,730.75	96,400	51,669	46.40
Maintenance Services						
5-20-512	Maint. Equipment	0.00	0.00	4,000	4,000	0.00
Total Maint Svs		0.00	0.00	4,000	4,000	0.00
Professional Services						
5-20-522	Data Processing	0.00	0.00	2,000	2,000	0.00
5-20-524	Contingencies	0.00	0.00	3,850	3,850	0.00
Total Professional Svs		0.00	0.00	5,850	5,850	0.00
Professional Development						
5-20-540	Dues	59.00	593.80	1,300	706	45.68
5-20-541	Continuing Education	0.00	0.00	750	750	0.00
5-20-543	Mileage	0.00	0.00	200	200	0.00
Total Professional Dev		59.00	593.80	2,250	1,656	26.39
Communications						
5-20-530	Postage	0.00	73.00	200	127	36.50
5-20-532	Printing/Communication	0.00	30.12	3,000	2,970	1.00
Total Communications		0.00	103.12	3,200	3,097	3.22
Utilities						
5-20-550	Electric	129.00	581.15	1,500	919	38.74
5-20-551	Natural Gas	6.30	70.04	400	330	17.51
5-20-552	Water/Sewer	6.36	25.44	300	275	8.48
Total Utilities		141.66	676.63	2,200	1,523	30.76
Discretionary						
5-20-570	Youth Services	206.98	1,457.92	2,500	1,042	58.32
5-20-570E	Essentials Program	693.00	5,429.25	13,500	8,071	40.22
5-20-570L	Lending Closet Program	0.00	0.00	500	500	0.00
5-20-571	Senior Svs	0.00	0.00	1,500	1,500	0.00
5-20-572	Outreach	75.50	294.14	3,000	2,706	9.80
5-20-573	Health Services	0.00	0.00	1,000	1,000	0.00
5-20-573F	Food Pantry	378.18	3,237.45	5,000	1,763	64.75
5-20-574	Misc	0.00	267.00	1,500	1,233	17.80
Total Discretionary		1,353.66	10,685.76	28,500	17,814	37.49
Emergency Assistance/General Assistance						
5-20-591	Pharmaceuticals	0.00	0.00	250	250	0.00
5-20-593	Transportation & Fuel	0.00	0.00	1,000	1,000	0.00
5-20-594	Client Utilities	0.00	736.16	18,750	18,014	3.93
5-20-595	Shelter	0.00	3,000.00	18,750	15,750	16.00

Income Statement - Unaudited for Internal Use Only

	March 1, 2025 - September 10, 2025	Board Approval 01/14/25	53.2% of Year	09/03/25	
5-20-596	Funerals	0.00	0.00	1,500	1,500 0.00
5-20-597	Social Service Contracts	0.00	0.00	5,000	5,000 0.00
5-20-598	Misc	0.00	289.00	700	411 41.29
5-20-599	Client Education/Training	0.00	0.00	750	750 0.00
	Total EA/GA	0.00	4,025.16	46,700	42,675 8.62
Capital Outlay					
	Total Capital Outlay	0.00	0.00	0	0 0.00
	Total General Assistanc	4,315.52	60,815.22	189,100	128,285 32.16

Income Statement - Unaudited for Internal Use Only

March 1, 2025 - September 10, 2025 Board Approval 01/14/25 53.2% of Year 09/03/25

Road & Bridge		Cur. Month	Year to Date	Budget	Variance	YTD %
		Actual	Actual	Total		
Revenue						
4-40-400	Property Tax	0.00	32,249.66	49,000	16,750	65.82
4-40-401	Replacement Tax	0.00	15,071.27	22,000	6,929	68.51
4-40-402	Interest and Dividend Inc	0.00	961.00	3,000	2,039	32.03
4-40-404	Misc. Income	0.00	0.00	2,000	2,000	0.00
4-40-407	Contractual Work - Villag	0.00	3,471.88	10,000	6,528	34.72
Total Revenue		0.00	51,753.81	86,000	34,246	60.18
Maintenance Svs						
5-40-510	Maintenance Bldg	1,029.60	1,843.53	30,000	28,156	6.15
5-40-512	Maint. Equipment	739.47	6,915.06	25,000	18,085	27.66
5-40-515	Mosquito Abatement	1,952.28	5,164.62	8,000	2,835	64.56
Total Maint. Expenses		3,721.35	13,923.21	63,000	49,077	22.10
Professional Services						
5-40-521	Legal Svs	0.00	100.00	1,500	1,400	6.67
5-40-523	Liability & Gen. Insuranc	0.00	13,198.00	24,000	10,802	54.99
5-40-524	Contingencies	0.00	0.00	1,000	1,000	0.00
5-40-528	Drug & Alcohol Testing	0.00	0.00	500	500	0.00
Total Professional Svs		0.00	13,298.00	27,000	13,702	49.25
Communications						
5-40-530	Postage	0.00	7.16	500	493	1.43
5-40-531	Publishing	0.00	0.00	500	500	0.00
5-40-532	Printing	0.00	0.00	100	100	0.00
Total Communications		0.00	7.16	1,100	1,093	0.65
Professional Development						
5-40-540	Dues	0.00	0.00	500	500	0.00
5-40-541	Continuing Education	85.00	410.00	500	90	82.00
5-40-544	Per Diem & Lodging	0.00	0.00	250	250	0.00
5-40-545	Conferences & Conventio	0.00	0.00	250	250	0.00
Total Professional Devel		85.00	410.00	1,500	1,090	27.33
General						
5-40-560	Office Supplies	0.00	30.74	1,500	1,469	2.05
5-40-561	Operating Supplies	284.72	1,814.12	5,000	3,186	36.28
5-40-562	Misc	6.99	6.99	500	493	1.40
5-40-563	Replacement Tax Disburs	0.00	12,407.53	15,000	2,592	82.72
Total General		291.71	14,259.38	22,000	7,741	64.82
Capital Outlay						
Total Capital Outlay		0.00	0.00	0	0	0.00
Total Road & Bridge		4,098.06	41,897.75	114,600	72,702	36.56

Income Statement - Unaudited for Internal Use Only

March 1, 2025 - September 10, 2025 Board Approval 01/14/25 53.2% of Year 09/03/25

Perm. Hard Road	Cur. Month	Year to Date	Budget	Variance	YTD %
	Actual	Actual	Total		
Revenue					
4-50-400	Property Tax	0.00	523,567.15	940,896	417,329 55.65
4-50-402	Interest and Dividend Inc	0.00	15,871.65	20,000	4,128 79.36
4-50-404	Misc. Income	0.00	92.40	500	408 18.48
4-50-405	Misc Grants	0.00	3,777.00	4,100	323 92.12
4-50-407	Contractual Work - Villag	0.00	6,869.53	15,000	8,130 45.80
	Total Revenue	0.00	550,177.73	980,496	430,318 56.11
Personnel Services					
5-50-502	Salaries - Employees	10,152.84	141,614.77	290,000	148,385 48.83
5-50-503	Salaries- Part Time	1,970.82	26,250.89	50,000	23,749 52.50
5-50-504	FICA	820.23	11,374.21	21,000	9,626 54.16
5-50-505	IMRF	114.40	1,587.51	3,300	1,712 48.11
5-50-506	Health Ins.	(668.15)	32,945.28	76,000	43,055 43.35
5-50-507	Dental and Vision Ins	0.00	1,888.19	4,515	2,627 41.82
5-50-508	Life Ins	(21.53)	377.98	840	462 45.00
5-50-509	Unemployment Ins.	0.00	135.05	550	415 24.55
	Total Personnel Services	12,368.61	216,173.88	446,205	230,031 48.45
Maintenance Svs					
5-50-516	Automotive Fuel & Oil	837.27	6,841.84	20,000	13,158 34.21
5-50-517	Road Salt/De-Icing	0.00	0.00	60,000	60,000 0.00
5-50-518	Rentals	0.00	0.00	4,000	4,000 0.00
5-50-519	Uniforms	0.00	584.00	1,600	1,016 36.50
	Total Maint. Svs	837.27	7,425.84	85,600	78,174 8.68
Professional Svs					
5-50-523W	Workers Comp Ins	6,020.00	12,040.00	23,000	10,960 52.35
5-50-524	Contingencies	0.00	0.00	10,000	10,000 0.00
5-50-527	Tree Maintenance & Repl	2,900.00	5,150.00	15,000	9,850 34.33
5-50-528	Engineering Services	18,857.62	46,998.87	140,000	93,001 33.57
5-50-529	MS4	759.50	2,409.50	8,600	6,191 28.02
	Total Prof Svs	28,537.12	66,598.37	196,600	130,002 33.88
Services					
5-50-550	Electric Highway Bldg	198.05	1,376.79	3,000	1,623 45.89
5-50-551	Natural Gas Highway Bld	57.37	727.35	4,500	3,773 16.16
5-50-552	Water/Sewer Highway Bl	104.09	424.18	1,200	776 35.35
5-50-553	Disposal Services	0.00	548.54	4,000	3,451 13.71
5-50-555	Telephone - Field	114.13	678.59	1,500	821 45.24
5-50-557	Street Lights	1,915.00	13,424.61	25,000	11,575 53.70
	Total Services	2,388.64	17,180.06	39,200	22,020 43.83
General					
5-50-562	Misc.	0.00	140.00	2,500	2,360 5.60
	Total General	0.00	140.00	2,500	2,360 5.60
Capital Outlay					
5-50-584	Projects, Equipment Hard	795.43	19,756.98	850,000	830,243 2.32
	Total Cap Outlay	795.43	19,756.98	850,000	830,243 2.32
	Total Perm. Hard Road	44,927.07	327,275.13	1,620,105	1,292,830 20.20

Bank Account Balances

Disbursing Acct.	-	39,568.06	8/31/2025	39,568.06
Money Market - TF	-	738,883.43	8/31/2025	738,883.43
CD ONB 99659128	12/10/2025	186,274.89	8/31/2025	186,274.89
ONB Wealth Management	-	80,717.93	7/31/2025	80,717.93
Money Market - GA	-	274,969.04	8/31/2025	274,969.04
Pantry Funds	-	13,782.31	8/31/2025	13,782.31
ONB Wealth Management	-	80,737.30	7/31/2025	80,737.30
Money Market - RB	-	206,709.69	8/31/2025	206,709.69
ONB Wealth Management	-	32,485.69	7/31/2025	32,485.69
Money Market - PHR	-	1,392,749.68	8/31/2025	1,392,749.68
Huntington Bank Economy Checking	-	7,917.73	8/31/2025	7,917.73
Huntington Bank CDARS	12/18/2025	405,000.00	8/31/2025	405,000.00
CD ONB 99659139	12/10/2025	65,447.93	8/31/2025	65,447.93
ONB Wealth Management	-	32,485.70	7/31/2025	32,485.70
Total Bank Balances		\$ 3,557,729.38		\$ 3,557,729.38

\$ 1,045,444.31 \$ 369,488.65 \$ 239,195.38 \$ 1,903,601.04

Due From Funds	-	-	-	-
Due to Town	-	-	-	-
Due From Funds	-	-	-	-
Due to Town	-	-	-	-
Total Due To/From				
Total Current Assets		\$ 3,557,729.38		\$ 3,557,729.38

Beg Fund Balance - Unaudited Feb 2025 Balances

Revenue	As of 09/05/25	3,103,795.74		
Expenses	As of 09/05/25	1,160,012.57	x	
End Fund Balance		766,882.74	x	
Difference - OS Liabilities/Unfunded Aged Payables		3,496,925.57		
		60,803.81		

Breakdown by bank:

Huntington Bank	412,917.73	11.6%
Old National Bank - Money Market Accounts	2,666,662.21	75.0%
Old National Bank - CDs	251,722.82	7.1%
Old National Bank - Wealth Management Accounts	226,426.62	6.4%
OS Other Assets/Liabilities	0.00	

Other Assets/Liabilities:

Payroll WH - Federal	6,591.29
IL- Unemployment	94.14
Payroll WH - Illinois	1,472.33
IMRF	3,934.21
FSA Plan WH	116.15
AFLAC	79.28
One National Bank CC	-
Garnishment WH	-
Total	12,287.40

Difference	10,205.57	1,654.32	4,098.06	32,558.46
Aged Payables	10,305.57	1,554.32	4,098.06	32,558.46
Unreconciled Difference -	(100.00)	100.00	(0.00)	(0.00)

Differences by fund will resolve in subsequent month once funded

Avon Township
Prepaid Cash Disbursements
For the Period From Aug 9, 2025 to Sep 5, 2025

Date	Check #	Account ID	Name	Line Description	Amount	Total
Liabilities:						
8/12/25	EFT080825	2-10-200	Treasury Department	Payroll WH .. Federal	6,369.66	
8/26/25	EFT082225	2-10-200	Treasury Department	Payroll WH .. Federal	6,552.59	
8/29/25	EFT082725	2-10-200	Treasury Department	Payroll WH .. Federal	82.04	
9/2/25	EFT082925	2-10-200	Treasury Department	Payroll WH .. Federal	123.06	
8/12/25	EDI080825	2-10-202	Illinois Department of Revenue	Payroll WH .. Illinois	1,384.14	
8/26/25	EDI082225	2-10-202	Illinois Department of Revenue	Payroll WH .. Illinois	1,465.07	
8/29/25	EDI082725	2-10-202	Illinois Department of Revenue	Payroll WH .. Illinois	3.02	
9/2/25	EDI082925	2-10-202	Illinois Department of Revenue	Payroll WH .. Illinois	48.05	
8/19/25	Debit073125	2-10-203	Illinois Municipal Retirement Fund	Invoice: 3500627-D9D4	2,887.04	
8/12/25	Debit080825	2-10-204	Total Administrative Services Corporati	Payroll WH .. FSA Plan	116.15	
8/26/25	Debit082225	2-10-204	Total Administrative Services Corporati	Payroll WH .. FSA Plan	116.15	
8/29/25	Debit082925-1	2-10-206	AFLAC	Invoice: 012964	110.08	
8/29/25	Debit082925-1	2-10-206	AFLAC	Invoice: 012964	48.48	\$ 19,305.53
Township Corporate:						
8/19/25	Debit073125	5-10-505	Illinois Municipal Retirement Fund	Invoice: 3500627-D9D4	0.01	
8/29/25	Debit082925-2	5-10-506	Blue Cross and Blue Shield of Illinois	2025	4,399.42	
8/29/25	ACH082925-1	5-10-507	Delta Dental of Illinois - Risk	Invoice: 1954644	263.84	
8/27/25	Debit082725	5-10-508	Principal Life Insurance Company	2025	80.56	
8/29/25	ACH082925-2	5-10-510	FSS Technologies LLC	Invoice: I-69839	120.00	
8/29/25	ACH082925-2	5-10-510	FSS Technologies LLC	Invoice: I-69839	90.00	
9/5/25	27498	5-10-510	TSS Glass Services	Replacement	4,191.00	
9/5/25	27498	5-10-510	TSS Glass Services	Replacement	500.00	
8/22/25	27496	5-10-520	Total Administrative Services Corporati	Invoice: IN3528004	84.90	
8/21/25	Debit082125	5-10-522	Solus LLC	Invoice: PAS55287	420.00	
9/5/25	Debit090525	5-10-522	Solus LLC	Invoice: SOLUS55568	33.75	
8/20/25	27495	5-10-532	Daily Herald	Invoice: 346565	52.90	
8/25/25	27497	5-10-540	Township Officials of Illinois	Invoice: Dues 2025-26	1,249.94	
8/29/25	ACH082925-4	5-10-554	Allied Tele-Com Inc	Invoice: 365209	259.32	
8/29/25	ACH082925-3	5-10-560	Office Plus of Lake County	Invoice: 5981649-0	348.66	\$ 12,094.30

Avon Township
Prepaid Cash Disbursements
For the Period From Aug 9, 2025 to Sep 5, 2025

Date	Check #	Account ID	Name	Line Description	Amount	Total
Assessors Division:						
8/29/25	Debit082925-2	5-12-506	Blue Cross and Blue Shield of Illinois	2025	3,939.84	
8/29/25	ACH082925-1	5-12-507	Delta Dental of Illinois - Risk	Invoice: 1954645	104.62	
8/27/25	Debit082725	5-12-508	Principal Life Insurance Company	2025	65.21	
8/21/25	Debit082125	5-12-522	Solus LLC	Invoice: PAS-55286	285.00	
9/5/25	Debit090525	5-12-522	Solus LLC	Invoice: SOLUS55567	67.50	
8/29/25	ACH082925-4	5-12-554	Allied Tele-Com Inc	Invoice: 365209	180.23	\$ 4,642.40
Supervisor/GA:						
8/29/25	Debit082925-2	5-20-506	Blue Cross and Blue Shield of Illinois	2025	1,366.79	
8/29/25	ACH082925-1	5-20-507	Delta Dental of Illinois - Risk	Invoice: 1954644	159.14	
8/27/25	Debit082725	5-20-508	Principal Life Insurance Company	2025	12.55	\$ 1,538.48
Highway:						
8/29/25	Debit082925-2	5-50-506	Blue Cross and Blue Shield of Illinois	2025	8,028.08	
8/29/25	ACH082925-1	5-50-507	Delta Dental of Illinois - Risk	Invoice: 1954644	263.84	
8/29/25	ACH082925-1	5-50-507	Delta Dental of Illinois - Risk	Invoice: 1954645	65.88	
8/27/25	Debit082725	5-50-508	Principal Life Insurance Company	2025	109.40	\$ 8,467.20
Total					\$ 46,047.91	\$ 46,047.91

Presented for Approval at the September 9, 2025 Board Meeting

Avon Township
Aged Payables
As of September 3, 2025

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Name	Line Description	Amount	Total	Description
Town Corporate:							
9/12/25	ACH091225-10	5-10-510	Smithereen Pest Management Services	Invoice: 3820291	189.00		Pest Service 9/2/25
9/12/25	ACH091225-9	5-10-512	Office Plus of Lake County	Invoice: IN606056	30.29		Monthly Copier Service
9/12/25	ACH091225-9	5-10-512	Office Plus of Lake County	Invoice: IN606056	205.96		Monthly Copier Service
9/12/25	ACH091225-11	5-10-514	Uristegui Group Company	Invoice: 1877	160.00		Landscaping Service 8/4/25
9/12/25	ACH091225-11	5-10-514	Uristegui Group Company	Invoice: 1877	160.00		Landscaping Service 8/19/25
9/12/25	ACH091225-3	5-10-521	Law Offices of Ancel Glink, P.C.	Invoice: 113039	2,951.25		Legal Services through 7/31/25
9/12/25	ACH091225-5	5-10-522	COMCAST CABLE	Invoice: 0829-092825	161.85		Monthly Service
9/12/25	Debit091225-6	5-10-522	Sage Software	Invoice: 2002812350	2,105.00		Annual Accounting Software Renewal
9/19/25	ACH091925	5-10-523WC	Illinois Public Risk Fund	Invoice: 93888	2,010.00		October WC Quarterly Premium
9/18/25	ONB091825-8	5-10-532	Vista Print	Invoice: ONB082425	79.65		Business Cards for Michele and Bianca
9/18/25	ONB091825-5	5-10-540	National Notary Association	Invoice: ONB082425	59.00		Notary Application Fee for Bianca
9/12/25	Debit091225-3	5-10-550	COMED	Invoice: 4616120100 Aug25	1,164.17		Monthly Service
9/12/25	Debit091225-5	5-10-551	NICOR	Invoice: 79054810001 Aug25	56.39		Monthly Service
9/19/25	27513	5-10-552	Village of Round Lake Park	Invoice: 0008047000 Sept25	57.28		Quarterly Service
9/12/25	ACH091225-2	5-10-554	Allied Tele-Corn Inc	Invoice: 364487	263.18		Monthly Service
9/12/25	ACH091225-5	5-10-554	COMCAST CABLE	Invoice: 0829-092825	134.95		Monthly Service
9/12/25	ACH091225-1	5-10-561	Ace Hardware	Invoice: 150049	16.99	\$ 9,804.96	Batteries for Township Office
Assessor's Division:							
9/18/25	ONB091825-3	5-12-522	MSFT	Invoice: ONB082425	75.00		Monthly Service
9/18/25	ONB091825-6	5-12-543	Thortons	Invoice: ONB082425	50.00		Fuel for Assessor's Jeep
9/12/25	ACH091225-2	5-12-554	Allied Tele-Com Inc	Invoice: 364487	180.23		Monthly Service
9/18/25	ONB091825-9	5-12-560	WalMart	Invoice: ONB082425-7	110.38		Microwave Replacement in Assessor's Office
9/18/25	ONB091825-9	5-12-561	WalMart	Invoice: ONB082425-6	85.00	\$ 500.61	Operating Supplies
Supervisor/GA:							
9/18/25	ONB091825-5	5-20-540	National Notary Association	Invoice: ONB082425	59.00		Notary Application Fee for Isaac
9/12/25	Debit091225-3	5-20-550	COMED	Invoice: 4616120100 Aug25	129.00		Monthly Service
9/12/25	Debit091225-5	5-20-551	NICOR	Invoice: 79054810001 Aug25	6.30		Monthly Service
9/19/25	27513	5-20-552	Village of Round Lake Park	Invoice: 0008047000 Sept25	6.36		Quarterly Service
9/18/25	ONB091825-1	5-20-570	Dollar Store	Invoice: ONB082425-2	26.75		Tie Dye Event Supplies
9/18/25	ONB091825-9	5-20-570	WalMart	Invoice: ONB082425-9	41.34		Tie Dye Event Supplies
9/18/25	ONB091825-9	5-20-570	WalMart	Invoice: ONB082425-2	57.65		Tie Dye Event Supplies
9/18/25	ONB091825-9	5-20-570	WalMart	Invoice: ONB082425-3	81.24		Tie Dye Event Supplies
9/18/25	ONB091825-1	5-20-570E	Dollar Store	Invoice: ONB082425	693.00		Essential Program Purchases
9/12/25	ACH091225-1	5-20-572	Ace Hardware	Invoice: 150002	21.98		Spray Paint for Garage Sale Event 8/30/25
9/18/25	ONB091825-9	5-20-572	WalMart	Invoice: ONB082425-1	53.52		Movie Night Supplies - Popcorn
9/18/25	ONB091825-9	5-20-573F	WalMart	Invoice: ONB082425-4	191.44		Food Pantry Purchases
9/18/25	ONB091825-9	5-20-573F	WalMart	Invoice: ONB082425-5	186.74	\$ 1,554.32	Food Pantry Purchases
Highway Department:							
9/10/25	27510	5-40-510	Nac Supply Inc	Invoice: SPV-#23381	187.20		Tarcontie Coal Tar for Shop Parking Lot Seal Coating
9/18/25	ONB091825-4	5-40-510	Nac Supply Inc	Invoice: ONB082425-2	842.40		Tarcontie Coal Tar for Shop Parking Lot Seal Coating

Avon Township
Aged Payables
As of September 3, 2025

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Name	Line Description	Amount	Total	Description
9/10/25	27499	5-40-512	Amazon Capital Services	Invoice: 1XGKDWHRTYJD	73.99		Donaldson Filter for Chipper
9/10/25	27500	5-40-512	Antioch Auto Parts Inc	Invoice: 602228	74.90		Grease for grease gun
9/10/25	27502	5-40-512	Chain-O-Lakes Lumber	Invoice: 2508-521989	7.42		Deck Screws for Stock
9/10/25	27502	5-40-512	Chain-O-Lakes Lumber	Invoice: 2508-521980	16.59		Chipper Box
9/10/25	27502	5-40-512	Chain-O-Lakes Lumber	Invoice: 2508-521987	16.59		Side Boards for F550
9/10/25	27506	5-40-512	Grower Equipment & Supply Company	Invoice: 53193	71.99		Belt Drive for Sag Mower
9/10/25	27511	5-40-512	Russo Power Equipment Inc	Invoice: SPI21249235	477.99		Battery for Various Stihl Tools
9/12/25	ACH091225-4	5-40-515	Clarke Environmental Mosquito	Invoice: 001037883	881.50		Biomist Spray 8/8/25
9/12/25	ACH091225-4	5-40-515	Clarke Environmental Mosquito	Invoice: 001038049	189.28		Larvae Control Treatment 8/20/25
9/12/25	ACH091225-4	5-40-515	Clarke Environmental Mosquito	Invoice: 001038118	881.50		Biomist Spray 8/28/25
9/18/25	ONB091825-2	5-40-541	Eventbrite	Invoice: ONB082425	85.00		Deicing Webinar for Bob 9/25/25
9/10/25	27499	5-40-561	Amazon Capital Services	Invoice: 1XGKDWHRTYJD	39.98		Hand Free Soap Dispensers and Traffic Cones
9/12/25	ACH091225-1	5-40-561	Ace Hardware	Invoice: C1sg 082525	9.99		Cable Tie
9/18/25	ONB091825-4	5-40-561	Nac Supply Inc	Invoice: ONB082425	190.99		Brushes and Supplies for Parking Lot Seal Coating
9/18/25	ONB091825-9	5-40-561	Walmart	Invoice: ONB082425-8	43.76		Water purchase
9/10/25	27499	5-40-562	Amazon Capital Services	Invoice: 1XGKDWHRTYJD	6.99	\$ 4,098.06	Amazon Shipping Expense
9/12/25	ACH091225-1	5-50-516	Ace Hardware	Invoice: C1sg 082525	29.99		Fuel
9/12/25	ACH091225-7	5-50-516	WEX Bank	Invoice: 107017663	807.28		Fuel Purchases for August 2025
9/19/25	ACH091925	5-50-523WC	Illinois Public Risk Fund	Invoice: 93888	6,020.00		October WC Quarterly Premium
9/10/25	27507	5-50-527	P. Hernandez Tree	Invoice: 3422	2,900.00		Tree Removal Services
9/10/25	27509	5-50-528	Lake County SMC	Invoice: INV-00100426	720.00		Lake County Stormwater Management Commission
9/12/25	ACH091225-8	5-50-528	Gewalt Hamilton Assoc	Invoice: 4051.110-17	188.55		Professional Services through July 31, 2025
9/12/25	ACH091225-8	5-50-528	Gewalt Hamilton Assoc	Invoice: 4051.112-3	17,969.07		Professional Services through July 31, 2025
9/12/25	ACH091225-8	5-50-529	Gewalt Hamilton Assoc	Invoice: 4051.009-1	759.50		Professional Services through July 31, 2025
9/12/25	Debit091225-1	5-50-550	COMED	Invoice: 5941592222 Aug25	198.05		Monthly Service
9/12/25	Debit091225-4	5-50-551	NICOR	Invoice: 67944810000 Aug25	57.37		Monthly Service
9/19/25	27513	5-50-552	Village of Round Lake Park	Invoice: 008032000 Sept25	104.09		Quarterly Service
9/18/25	ONB091825-7	5-50-555	T-Mobile	Invoice: ONB082425	114.13		Monthly Service
9/12/25	Debit091225-2	5-50-557	COMED	Invoice: 8495503000 Aug25	1,915.00		Monthly Service
9/10/25	27501	5-50-584	Peter Baker & Son Co	Invoice: 52279	122.00		Project Materials - IDOT N50 Surface for Lakemoor
9/10/25	27503	5-50-584	Fairfield Materias II Inc.	Invoice: 25245	88.50		Project Materials - Top Soil
9/10/25	27503	5-50-584	Fairfield Materias II Inc.	Invoice: 25244	33.98		Project Materials - Portland Cement
9/10/25	27504	5-50-584	Fox Waterway Agency	Invoice: 0001401-IN	39.00		Project Materials - Dirt
9/10/25	27504	5-50-584	Fox Waterway Agency	Invoice: 001422-IN	78.00		Project Materials - Dirt
9/10/25	27505	5-50-584	Grayslake Feed & Sales	Invoice: 244227	28.00		Project Materials - Straw Blanket
9/10/25	27505	5-50-584	Grayslake Feed & Sales	Invoice: 246117	71.10		Project Materials - Straw, Grass Seed and Sod Staples
9/10/25	27508	5-50-584	HI VIZ Inc	Invoice: 13318	190.00		Project Materials - 2 Signs Mowing Ahead
9/10/25	27512	5-50-584	Ray Schrammer & Company Inc	Invoice: 169550	144.85	\$ 32,556.46	Project Materials - Culvert Flare
Total					\$ 48,516.41	\$ 48,516.41	

Presented for Approval at the September 9, 2025 Board Meeting

**Avon Township
Finance Report for Avon Township Funds - Anmarie Andresen
Statement Highlights for September 2025 Board Meeting**

Finance Packet Item# 4.a.
*Budget Approved at 01/14/25 Board Meeting and Ordinance
filed with Lake County by Clerk as of 3/23/25.

	Actual	Budget*	% of Budget	Cash/Fund Balance
Town Corporate:				
Revenue	\$ 448,932	\$ 806,630	55.66%	\$ 1,045,444
Expense	\$ 212,061	\$ 680,117	31.18%	\$ 266,993
Town				
Assessor Expense	\$ 124,833	\$ 310,944	40.15%	<Portion of Cash Invested
				26% Invested of Total Cash

1. ONB MM accounts have been reconciled through the month of August 2025 without exception.
2. ONB Wealth Management balances reconciled through July 2025 without exception.
Finance Packet Item# 4.e. for most current activity. No update for this month as statements not available.
All August 2025 bank reconciliations will be available for review next week.
3. Grant money received by the Township is being maintained in the Finance Packet Item# 4.b.
4. Miscellaneous income received by the Township is reported in the Finance Packet Item# 4.d.
5. Financial resolutions - None needed this meeting.
6. We have had the initial meeting with West Insurance to start the renewal process for the policy period 12/1/25-12/1/26 related to Liability coverage. I will be providing updated information for the upcoming policy period with regards to compensation and asset valuations for West to begin to obtain quotes from the carriers. The plan is to have all the information to West by the end of September.
7. We have been notified by Allied Telecom that the Avon Account has a past due balance of \$1,350.50 relating to unpaid 2024 invoices. I am in the process of analyzing this discrepancy at this time. I have had issues with the Allied billing since they switched over their accounting system. No amounts will be paid until my investigation is completed. This is the first time Allied ever communicated a past due balance.

	Actual	Budget*	% of Budget	Cash/Fund Balance
GA/Supervisor:				
Revenue	\$ 109,149	\$ 189,100	57.72%	\$ 369,489
Expense	\$ 60,815	\$ 189,100	32.16%	\$ 80,737
				<Portion of Cash Invested
				22% Invested of Total Cash

1. Same items as 1 - 2 under Town Corporate.
2. Cash donations designated specifically to support the Avon Township Food Pantry is being tracked in the Finance Packet Item# 4.c. and is updated monthly.

FYE Activity:	FYE 02/28/26 YTD		FYE 02/28/25 Total Year	
	No of Households	Amount	Number	Amount
Utilities	2	\$736	22	\$9,938
Shelter	4	\$3,000	23	\$15,513

4. Financial resolutions - None this meeting.

Other Matters:

1. Huntington Bank Accounts have been reconciled for both the checkin and CDAR accounts through August 2025.
These accounts pertain solely to the PHR Fund.

Assessor's Division, Road & Bridge and Permanent Road are reported by the respective Department Head

Account ID	Acct Description	Date	Reference	Jrnl	Trans Description	Amount	FYE 02/28/23	FYE 02/29/24	FYE 02/28/25	FYE 02/28/26
4-50-405	Misc Grants	3/2/2022	Safety	GENJ	Illinois Public Risk Fund	3,776.00	3,776.00			
4-10-405	Misc Grants	11/7/2022	Gages Hall Improvements	A	Home Depot	-				
4-50-405	Misc Grants	1/23/2023	Outdoor Classroom	GENJ	Mainstreet Organization of Realtors	23,532.31	23,532.31			
4-50-405	Misc Grants	1/25/2023	All leftover Christmas items from 2022	B	Walgreens of Antioch	-				
4-50-405	Misc Grants	4/12/2023	Safety	GENJ	Illinois Public Risk Fund	4,074.00		4,074.00		
4-50-405	Misc Grants	8/2/2023	Constructing our Community	C	Home Depot Foundation	3,769.20		3,769.20		
4-50-405	Misc Grants	4/10/2024	Safety	GENJ	Illinois Public Risk Fund	3,900.00				
4-50-405	Misc Grants	5/7/2025	Safety	GENJ	Illinois Public Risk Fund	3,777.00				
					Totals					
						\$ 42,828.51	\$ 27,308.31	\$ 7,843.20	\$ 3,900.00	\$ 3,777.00
						23,532.31	23,532.31	-	-	-
						3,769.20	-	3,769.20	-	-
						11,750.00	3,776.00	4,074.00	3,900.00	-
						3,777.00	-	-	-	3,777.00

Breakdown by Fund:

Fund 10
Fund 20
Fund 50

- A Donated the Flooring and Paint - Free of Charge - Value not received from Home Depot.
- B Donated Christmas lights, wrapping, ornaments, toys and household décor. Michele is working with Round Lake Community High School District 116 to use goods for the Community Engagement Program that the students will run. Doug Bradshaw, Teacher at the HS will manage the process. - Material Value never received from Walgreens.
- C Home Depot Foundation volunteers partnered with Avon and young volunteers from the community to build garden beds as well as plant fruits and vegetables into them to support the Avon Township Food Pantry. Gift cards provided to cover the expenses to complete this work in the amount of \$3,769.20. Gift cards consumed in the amount of \$3,602.34.

The Township continually receives non cash donations for the Food Pantry from various sources throughout the year. Such donations are not easily trackable nor quantifiable. We appreciate all our donors as we could not provide the assistance to our residents if these donations were not available not to mention how grateful we are the regular volunteers that support Avon's mission to make resources available to those who are in need.

Avon Township
Donations Earmarked specifically for "Avon Township Pantry"
 FYE 02/28/25
 As of 9/03/25

Finance Packet Item# 4.c.

<u>Date Deposited</u>	<u>Donor</u>	<u>Reference</u>	<u>Account ID</u>	<u>Total Amount</u>	<u>FYE 02/28/25</u>	<u>FYE02/28/26</u>
3/18/2024	Round Lake Middle School Art Club and Natl Honors Society	Donation for the Food Pantry	4-20-404	\$ 375.00	\$ 375.00	-
4/25/2024	Rita Jones	Donation for the Food Pantry	4-20-404	\$ 100.00	\$ 100.00	-
8/14/2024	Exchange Club of Grayslake	Donation for the Food Pantry	4-20-404	\$ 1,000.00	\$ 1,000.00	-
8/14/2024	Joyce Torbeck	Donation for the Food Pantry	4-20-404	\$ 500.00	\$ 500.00	-
8/21/2024	Enfield Lane Block Party proceeds from Carrillon Subdivision	Donation for the Food Pantry	4-20-404	\$ 69.00	\$ 69.00	-
8/26/2024	Swalco/Lake County Shoe and Textile Program	Donation for the Food Pantry	4-20-404	\$ 349.87	\$ 349.87	-
9/9/2024	Anne Lyons proceeds from her Garage Sale	Donation for the Food Pantry	4-20-404	\$ 94.25	\$ 94.25	-
9/25/2024	Butterfly Effect of Maddox J LoPriore Foundation	Donation for the Food Pantry	4-20-404	\$ 1,000.00	\$ 1,000.00	-
9/30/2024	RL Police Officer during RLHS Parade on 9/28/24	Donation for the Food Pantry	4-20-404	\$ 10.00	\$ 10.00	-
10/7/2024	Margaret Miller	Donation for the Food Pantry	4-20-404	\$ 100.00	\$ 100.00	-
10/30/2024	Narciso Gonzalez	Donation for the Food Pantry	4-20-404	\$ 100.00	\$ 100.00	-
11/19/2024	Village of Hainesville	Donation for the Food Pantry	4-20-404	\$ 2,000.00	\$ 2,000.00	-
12/10/2024	E. Anderson and S Boyd	Donation for the Food Pantry	4-20-404	\$ 500.00	\$ 500.00	-
12/30/2024	American Unit - Sharon Parola	Donation for the Food Pantry	4-20-404	\$ 200.00	\$ 200.00	-
12/30/2024	Cary & M Louise Nusbaum	Donation for the Food Pantry	4-20-404	\$ 100.00	\$ 100.00	-
12/30/2024	Darald Donnell	Donation for the Food Pantry	4-20-404	\$ 184.00	\$ 184.00	-
1/24/2025	Nancy Angellotti	Donation for the Food Pantry	4-20-404	\$ 20.00	\$ 20.00	-
3/8/2025	Just for Today	Donation for the Food Pantry	4-20-404	\$ 50.00	\$ -	50.00
3/17/2025	Highway Department Scrap Steel Proceeds	Donation for the Food Pantry	4-20-404	\$ 131.10	\$ -	131.10
3/17/2025	Joyce Torbeck	Donation for the Food Pantry	4-20-404	\$ 500.00	\$ -	500.00
3/27/2025	Rita Jones	Donation for the Food Pantry	4-20-404	\$ 150.00	\$ -	150.00
3/31/2025	Alanon via Jayne Stucker	Donation for the Food Pantry	4-20-404	\$ 50.00	\$ -	50.00
4/28/2025	Round Lake Area Schools Cusd 116 from Art Club	Donation for the Food Pantry	4-20-404	\$ 210.00	\$ -	210.00
5/19/2025	Schneider for Congress	Donation for the Food Pantry	4-20-404	\$ 300.00	\$ -	300.00
5/21/2025	Robert and Judith Teubert	Donation for the Food Pantry	4-20-404	\$ 100.00	\$ -	100.00
6/9/2025	John Marshall Family Foundation	Donation for the Food Pantry	4-20-404	\$ 3,000.00	\$ -	3,000.00
6/18/2025	Randall Powers	Donation for the Food Pantry	4-20-404	\$ 40.00	\$ -	40.00
6/18/2025	Unknown	Donation for the Food Pantry	4-20-404	\$ 16.25	\$ -	16.25
7/30/2025	Just for Today	Donation for the Food Pantry	4-20-404	\$ 50.00	\$ -	50.00
7/30/2025	Mary and Don King	Donation for the Food Pantry	4-20-404	\$ 200.00	\$ -	200.00
7/30/2025	United Protestant Church	Donation for the Food Pantry	4-20-404	\$ 10.00	\$ -	10.00
7/30/2025	Patricia Moyer	Donation for the Food Pantry	4-20-404	\$ 100.00	\$ -	100.00
8/25/2025	Jeff Ryan in memory for Mary Colosi	Donation for the Food Pantry	4-20-404	\$ 51.00	\$ -	51.00

Total Fiscal YTD \$ 11,660.47 \$ 6,702.12 \$ 4,958.35

Finance Packet Item# 4.d.

Avon Township
 All Other Miscellaneous Income - Excluding Food Pantry tracked separately
 FYE 02/28/25
 As of 9/03/25

Date Deposited	Payor	Reference	Account ID	Total Amount	FYE 02/28/26		FYE 02/28/25		
					Fund 10	Fund 20	Fund 10	Fund 20	
3/13/2024	Saturday Night Live Group	Essentials Donation	4-20-404	\$ 40.00			\$ 40.00	Fund 50	
3/18/2024	Just for Today	Essentials Donation	4-20-404	\$ 50.00			\$ 50.00		
4/10/2024	Stanford Health	2016 Reimbursement	4-10-404	\$ 55.27		\$ 55.27			
5/14/2024	Saturday Night Live Group	Essentials Donation	4-20-404	\$ 40.00			\$ 40.00		
5/23/2024	IPRF WC Audit Refund	2023 WC Audit Results	4-10-404	\$ 7,217.00		\$ 7,217.00			
7/17/2024	Saturday Night Live Group	Essentials Donation	4-20-404	\$ 40.00			\$ 40.00		
7/29/2024	Just for Today	Essentials Donation	4-20-404	\$ 50.00			\$ 50.00		
8/1/2024	Morton Salt	Refund for Sales Tax charge in error	4-50-404	\$ 403.41			\$ 403.41	Fund 50	
9/30/2024	Saturday Night Live Group	Essentials Donation	4-20-404	\$ 40.00			\$ 40.00		
10/21/2024	Annual Franchise Fee from LRS	LRS Franchise Fee	4-20-404	\$ 5,000.00		\$ 5,000.00			
10/30/2024	Saturday Night Live Group	Essentials Donation	4-20-404	\$ 40.00			\$ 40.00		
11/19/2024	Just for Today	Essentials Donation	4-20-404	\$ 50.00			\$ 50.00		
12/4/2024	FY24 Farmer's Market Coupon Reimbursement	Essentials Donation	4-20-404	\$ 130.18			\$ 130.18		
12/30/2024	Locked Merchant Rates	Donation for Holiday Gift Program	4-20-404	\$ 500.00			\$ 500.00		
12/30/2024	Ivanhoe Congregational Church	Donation for Holiday Gift Program	4-20-404	\$ 250.00			\$ 250.00		
1/24/2025	Saturday Night Live Group*	Donation for Avon Township Building	4-10-404	\$ 40.00			\$ 40.00		
3/8/2025	Randall Powers	Donation for Avon Township Building	4-10-404	\$ 40.00	\$ 40.00				
7/30/2025	Cash from Clearview Recycling	Miscellaneous Income for Highway PHR	4-50-404	\$ 92.40				\$ 92.40	
8/25/2025	Randall Powers	Donation for Avon Township Building	4-10-404	\$ 40.00	\$ 40.00				
Total Fiscal YTD				\$ 14,118.26	\$ 80.00	\$ -	\$ 12,312.27	\$ 1,230.18	\$ 403.41

Avon Township
 ONB Wealth Management Accounts
 October 2019 to current

NO UPDATE AS MARCH STATEMENTS NOT AVAILABLE YET

Fund	Initial Investment	Balance at					Cumulative	
		2/28/2020	2/28/2021*	2/28/2022	2/28/2023	2/29/2024		
61-0165-04-5	30,000.00	30,143.38	75,282.55	74,325.34	73,928.60	77,367.73	80,897.46	80,717.93
61-0165-14-4	45,000.00	45,215.09	75,300.75	74,343.13	73,946.05	77,385.97	80,916.53	80,737.30
61-0165-15-1	30,000.00	30,143.38	30,199.25	29,818.56	29,658.97	31,038.68	32,458.43	32,485.69
61-0165-16-9	30,000.00	30,143.38	30,199.25	29,818.57	29,658.98	31,038.70	32,458.44	32,485.70
Total	\$ 135,000.00	\$ 135,645.23	\$ 210,981.80	\$ 208,305.60	\$ 207,192.60	\$ 216,831.08	\$ 226,730.86	\$ 226,426.62

Net Gain/(Loss)	2/28/2020	2/28/2021*	2/28/2022	2/28/2023	2/29/2024	2/28/2025	7/31/2025
	\$ 645.23	\$ 981.80	\$ (2,676.20)	\$ (1,113.00)	\$ 9,638.48	\$ 9,899.78	\$ (304.24)
	0.5%	0.6%	-1.3%	-0.5%	4.5%	4.5%	-0.1%
							8.2%

*Investments in December 2020 an additional \$45K and \$30K in Funds 10 and 20 respectively.

NOTE: Analysis reflects realized and unrealized gains and losses through the Statement Date

GL A/C	Account No.	ONB A/C No.	FMW A/C No.	Beg Bal	Income					Expenses		End Bal	Delta	Fees	Gross Earnings			
					Deposit	Interest	Dividends	Realized Gains/(Losses)	Unrealized Gains/(Losses)	Accrued Income	Fees					Other		
1-10-130	61-0165-04-5	66-H000-05-2		Original Investment \$30K in October 2019 and next investment \$45K in December 2020														
			Mar-25	80,897.46	-	-	14.42	-	41.25	-	(16.85)	-	80,936.28	x	38.82	-0.02%	0.02%	
			Apr-25	80,936.28	-	-	19.32	-	163.50	-	(16.86)	-	81,102.24	x	165.96	-0.02%	0.02%	
			May-25	81,102.24	-	-	18.62	-	(303.00)	-	(16.90)	-	80,800.96	x	(301.28)	-0.02%	0.02%	
			Jun-25	80,800.96	-	-	19.15	-	81.00	-	(16.83)	-	80,884.28	x	83.32	-0.02%	0.02%	
			Jul-25	80,884.28	-	-	18.50	-	(168.00)	-	(16.85)	-	80,717.93	x	(166.35)	-0.02%	0.02%	
**			Aug-25	80,717.93	-	-	-	-	-	-	-	-	80,717.93	-	-	0.00%	0.00%	
			Sep-25	80,717.93	-	-	-	-	-	-	-	-	80,717.93	-	-	0.00%	0.00%	
			Oct-25	80,717.93	-	-	-	-	-	-	-	-	80,717.93	-	-	0.00%	0.00%	
			Nov-25	80,717.93	-	-	-	-	-	-	-	-	80,717.93	-	-	0.00%	0.00%	
			Dec-25	80,717.93	-	-	-	-	-	-	-	-	80,717.93	-	-	0.00%	0.00%	
			Jan-26	80,717.93	-	-	-	-	-	-	-	-	80,717.93	-	-	0.00%	0.00%	
			Feb-26	80,717.93	-	-	-	-	-	-	-	-	80,717.93	-	-	0.00%	0.00%	
				Total FYE 02/28/25	-	-	90.01	-	(185.25)	-	(84.29)	-	(179.53)	-	-	0.00%	0.00%	
																	-0.22%	
1-20-130	61-0165-14-4	66-H000-15-1		Original Investment \$45K in October 2019 and next investment \$30K in December 2020														
			Mar-25	80,916.53	-	-	14.48	-	41.25	-	(16.86)	-	80,955.40	x	38.87	-0.02%	0.02%	
			Apr-25	80,955.40	-	-	19.39	-	163.50	-	(16.86)	-	81,121.43	x	166.03	-0.02%	0.02%	
			May-25	81,121.43	-	-	18.69	-	(303.00)	-	(16.90)	-	80,820.22	x	(301.21)	-0.02%	0.02%	
			Jun-25	80,820.22	-	-	19.21	-	81.00	-	(16.84)	-	80,903.59	x	83.37	-0.02%	0.02%	
			Jul-25	80,903.59	-	-	18.56	-	(168.00)	-	(16.85)	-	80,737.30	x	(166.29)	-0.02%	0.02%	
**			Aug-25	80,737.30	-	-	-	-	-	-	-	-	80,737.30	-	-	0.00%	0.00%	
			Sep-25	80,737.30	-	-	-	-	-	-	-	-	80,737.30	-	-	0.00%	0.00%	
			Oct-25	80,737.30	-	-	-	-	-	-	-	-	80,737.30	-	-	0.00%	0.00%	
			Nov-25	80,737.30	-	-	-	-	-	-	-	-	80,737.30	-	-	0.00%	0.00%	
			Dec-25	80,737.30	-	-	-	-	-	-	-	-	80,737.30	-	-	0.00%	0.00%	
			Jan-26	80,737.30	-	-	-	-	-	-	-	-	80,737.30	-	-	0.00%	0.00%	
			Feb-26	80,737.30	-	-	-	-	-	-	-	-	80,737.30	-	-	0.00%	0.00%	
				Total FYE 02/28/25	-	-	90.33	-	(185.25)	-	(84.31)	-	(179.23)	-	-	0.00%	0.00%	
																	-0.22%	
1-40-130	61-0165-15-1	66-H000-16-9		Original Investment \$30K in October 2019														
			Mar-25	32,458.43	-	-	22.22	-	13.75	-	(6.76)	-	32,487.64	x	29.21	-0.02%	0.07%	
			Apr-25	32,487.64	-	-	25.64	-	54.50	-	(6.77)	-	32,561.01	x	73.37	-0.02%	0.08%	
			May-25	32,561.01	-	-	24.77	-	(101.00)	-	(6.78)	-	32,478.00	x	(83.01)	-0.02%	0.08%	
			Jun-25	32,478.00	-	-	25.52	-	27.00	-	(6.77)	-	32,523.75	x	45.75	-0.02%	0.08%	
			Jul-25	32,523.75	-	-	24.71	-	(56.00)	-	(6.77)	-	32,485.69	x	(38.06)	-0.02%	0.08%	
**			Aug-25	32,485.69	-	-	-	-	-	-	-	-	32,485.69	-	-	0.00%	0.00%	
			Sep-25	32,485.69	-	-	-	-	-	-	-	-	32,485.69	-	-	0.00%	0.00%	
			Oct-25	32,485.69	-	-	-	-	-	-	-	-	32,485.69	-	-	0.00%	0.00%	
			Nov-25	32,485.69	-	-	-	-	-	-	-	-	32,485.69	-	-	0.00%	0.00%	
			Dec-25	32,485.69	-	-	-	-	-	-	-	-	32,485.69	-	-	0.00%	0.00%	
			Jan-26	32,485.69	-	-	-	-	-	-	-	-	32,485.69	-	-	0.00%	0.00%	
			Feb-26	32,485.69	-	-	-	-	-	-	-	-	32,485.69	-	-	0.00%	0.00%	
				Total FYE 02/28/25	-	-	122.86	-	(61.75)	-	(33.85)	-	27.26	-	-	0.00%	0.00%	
																	0.00%	
1-50-130	61-0165-16-9	66-H000-17-7		Original Investment \$30K in October 2019														
			Mar-25	32,458.44	-	-	22.22	-	13.75	-	(6.76)	-	32,487.65	x	29.21	-0.02%	0.07%	
			Apr-25	32,487.65	-	-	25.64	-	54.50	-	(6.77)	-	32,561.02	x	73.37	-0.02%	0.08%	
			May-25	32,561.02	-	-	24.77	-	(101.00)	-	(6.78)	-	32,478.01	x	(83.01)	-0.02%	0.08%	
			Jun-25	32,478.01	-	-	25.52	-	27.00	-	(6.77)	-	32,523.76	x	45.75	-0.02%	0.08%	
			Jul-25	32,523.76	-	-	24.71	-	(56.00)	-	(6.77)	-	32,485.70	x	(38.06)	-0.02%	0.08%	
**			Aug-25	32,485.70	-	-	-	-	-	-	-	-	32,485.70	-	-	0.00%	0.00%	
			Sep-25	32,485.70	-	-	-	-	-	-	-	-	32,485.70	-	-	0.00%	0.00%	
			Oct-25	32,485.70	-	-	-	-	-	-	-	-	32,485.70	-	-	0.00%	0.00%	
			Nov-25	32,485.70	-	-	-	-	-	-	-	-	32,485.70	-	-	0.00%	0.00%	
			Dec-25	32,485.70	-	-	-	-	-	-	-	-	32,485.70	-	-	0.00%	0.00%	
			Jan-26	32,485.70	-	-	-	-	-	-	-	-	32,485.70	-	-	0.00%	0.00%	
			Feb-26	32,485.70	-	-	-	-	-	-	-	-	32,485.70	-	-	0.00%	0.00%	
				Total FYE 02/28/25	-	-	122.86	-	(61.75)	-	(33.85)	-	27.26	-	-	0.00%	0.00%	
																	0.00%	
			Total all Accounts	226,730.86	-	-	426.06	-	(494.00)	-	(236.30)	-	226,426.62	-	Check = 0			
			Investment to Date	210,000.00	-	-		-		-		-		-				Month's Delta \$ (408.76)
			Earnings(Loss)		0.00%			X - Balance ties to the respective monthly statement										-0.13%

** Effective 8/20/24 the decision was made to convert the investments from money market to US Treasury Notes with 2 year expiration but accounts can be traded at any time offering liquidity if needed.
 X Reconciled and amounts tie to the respective statement.

June 19, 2025

Mr. Bob Kula
Highway Supervisor
Avon Township Highway Department
389 W. Main St
Hainesville, IL 60073

625 Forest Edge Drive, Vernon Hills, IL 60061
TEL 847.478.9700 ■ FAX 847.478.9701

www.gha-engineers.com

Re: **Proposal for Professional Engineering and Construction Administration Services**
Avon Township Lot Improvements
Avon Township, Illinois
GHA Proposal No. 2025.M043

Dear Mr. Kula:

Thank you for considering Gewalt Hamilton Associates, Inc. to provide engineering design and construction administration services to Avon Township Highway Department for this vital project.

We appreciate the opportunity and look forward to working with you with this project. Please do not hesitate to contact me should you have any questions.

Sincerely,
Gewalt Hamilton Associates, Inc.



Carissa Smith, PE
Senior Engineer
csmith@gha-engineers.com
Direct: 847-821-6259



Sarah Ann Ronan, P.E.
Project Manager I
sronan@gha-engineers.com
Direct: 847-821-6279

Encl.: GHA Proposal No. 2025.M043

Professional Engineering and Construction Administration Services
Avon Township Lot Improvements
Avon Township, Illinois
GHA Proposal No. 2025.M043

Avon Township Highway Department (Client), 389 W Main St, Hainesville, IL 60073, and Gewalt Hamilton Associates, Inc. (GHA), 625 Forest Edge Drive, Vernon Hills, IL 60061, agree and contract as follows:

I. Project Understanding

Avon Township Highway Department is interested in completing parking lot improvements at their Township lot located at 433 E Washington St in Round Lake Park.

The project scope will include pavement rehabilitation based on pavement core information and an alternate for curb removal and replacement.

II. Scope of Services

The following scope of services is based on our conversations with the Client, our understanding of the project, and our experience on similar projects.

A. Engineering

1. Consultation with the Client via telephone, e-mail, and hard copy documentation. NO meetings are included as a part of this phase. Any meetings shall be considered beyond the scope of services and will be invoiced in accordance with *Section V: Compensation for Services* of this proposal. No
2. Review pavement cores and prepare a proposed pavement section.
3. GHA will prepare a typical section for the pavement improvement work.
4. We will prepare contract documents using the Township standards, as well as IDOT Standard Specifications for Road and Bridge Construction and the IEPA Standard Specifications for Water and Sewer Main Construction in Illinois, latest editions as well as Lake County Public Works standards and specifications. The contract documents shall include required bidding documents, including a bid form based on estimated pay item quantities and unit prices, supplemental standard specifications, and special provisions required to meet Township requirements. Contract documents shall be prepared in Microsoft Word format.
5. We will prepare a detailed Engineer's Opinion of Probable Cost ("EOPC") based on the completed plans and contract documents.

6. A .pdf file and one (1) hard copy of the final contract documents will be provided to the Township.

B. Bidding Coordination and Administration

1. GHA will advertise the project, respond to the bidder's inquiries, and conduct a public bid opening. It is anticipated we will use our QuestCDN website to host public bidding documents.
2. Provide addenda and clarification related to civil site improvements, as needed.
3. Review bid results and comment as requested.
4. Provide a bid tabulation.
5. Prepare written bid report(s) and make recommendations to the Township on bids received.
6. If approved by the Township Board, GHA will prepare a Notice of Award and assist the Township in preparing and executing construction contracts.

C. Construction Administration (Part Time)

The scope of services is based upon our knowledge of the Township, our familiarity with the project, and our experience in performing resident engineering services on comparable projects throughout the Chicagoland area. GHA currently anticipates the Avon Township Lot Improvements project taking approximately thirty (30) working days or four (4) weeks to substantially complete. We anticipate six (6) hours per week of part-time construction observation of the necessary construction operations and processes to ensure all materials and procedures are in conformance with Township and permitting agency requirements. If construction activities extend beyond the estimated four (4) weeks, due to tasks out of GHA's control, we will request additional services.

It is our practice to adhere to construction industry standards and compliance with the project plans and specifications to efficiently produce a quality project. As such, GHA's Construction Engineering Services will be performed in accordance with the following services:

1. GHA will oversee a scheduled pre-construction meeting with project stakeholders prior to the start of construction and provide the meeting attendees with a summary in the form of Minutes for their records.
2. GHA will review drawings, diagrams, illustrations, brochures, catalog cuts, shop drawings, project schedules, and other data which the Contractor is required to submit for conformance with the design concept and compliance with the contract documents.
3. Minor construction staking such as paint for removal limits will be performed by the on-site Engineer.
4. GHA will provide part-time construction observation of the necessary construction operations and processes to ensure all materials and procedures are in conformance with the contract documents at the time of our visits. We will provide Site Visit Reports for the

days that we are on-site. We will attempt to schedule our site visit so that each major construction operation is observed based on the Contractor's Progress Schedule.

5. GHA will advise the Owner of observed noncompliant work so that the Owner can contact the Contractor accordingly.
6. GHA will schedule a final walk-through upon substantial completion with Township representatives to generate a punch list of deficiencies.
7. GHA will coordinate contract closeout procedures with the Contractor and the Township to ensure an expedient and productive closeout timeline.
8. As a representative or liaison of the Township, GHA staff understand the importance of our interface with the public, and will conduct all dealings with public officials, business owners, residents, and the traveling public with professionalism and courtesy.

III. Services Not Included

The following are not included in our Scope of Services:

1. Public Relations.
2. Preparation of multiple bid set plans or phased plans.
3. Structural/Electrical engineering services.
4. Review of existing conditions for ADA compliance.
5. Review of proposed grading or post construction conditions for ADA compliance.
6. Drainage or storm water review, design, or improvements.
7. Plan set preparation.
8. Grading or any ADA review.
9. Archeological and architectural preservation studies.
10. Permit and Review fees
11. Utility locate fees.
12. Updating the Township's Geographic Information System (GIS) to reflect new installations and remove abandoned features.
13. Coordination/permitting with the U.S. Army Corps of Engineers (USACE)
14. Pre-and-post construction cross-section, as-built surveys
15. Geotechnical and Material Quality Assurance Testing
16. IEPA NPDES inspections and monitoring.
17. Preparation of plans
18. Construction layout, pre and post cross-sections, as-built surveys.
19. Measure, record, and provide source documentation for all quantities for which payment will be made.
20. Review and recommend payment.
21. Moderate or attend project progress meetings.
22. Permitting or associated fees.
23. IEPA NPDES inspections and monitoring.
24. Geotechnical and Material Quality Assurance Testing.
25. Project documentation using IDOT CMMS management system.
26. Meetings with public officials, Township staff, construction managers, agencies, Contractors, homeowners, or consultants.
27. Other services not specifically identified in *Section II. Scope of Services*.

IV. Proposed Schedule

GHA is prepared to commence work upon receipt of the executed agreement. Based on our discussion, the following is the project schedule:

<u>Task/Milestone</u>	<u>Timeline for Completion</u>
Project Award	July 2025
Preliminary Engineering	July 2025
Final Engineering	August 2025
100% Bid Documents	August 2025
Project Bid Opening	September 2025
Construction Start	September 2025

V. Key Personnel

Mrs. Carissa Smith, P.E., will serve as the Client Manager and will oversee all aspects of the project. Ms. Sarah Ann Ronan, P.E. will serve as the Project Manager and manage the design aspects of the project. Additional staff will support the team as needed during the project.

VI. Compensation for Services

Based upon the scope of services noted above, GHA proposes a Time and Material fee breakdown as shown below:

<u>Phase</u>	<u>Cost</u>
Engineering	\$3,500.00
Bidding Coordination & Administration	\$1,200.00
Estimated Construction Phase Services	\$5,000.00
Total Professional Fee	\$9,700.00
Estimated Reimbursable Expenses	\$300.00
Total T&M NTE Fee + Reimbursables	\$10,000.00

For all services, including any additional services requested and authorized by the Client, the Client shall pay GHA in accordance with the attached *GHA Hourly Rates*.

Reimbursable expenses, including items such as printing, mileage, messenger service, etc., will be billed to the Client without markup. Subconsultants will be subject to a 10% markup to cover management expenses.

Invoices will be submitted on a monthly basis and will detail services performed.

VII. General Conditions of this Agreement

The delineated services provided by GHA under this Agreement will be performed as reasonably required in accordance with the generally accepted standards for civil engineering and surveying services as reflected in the contract for this project at the time when and the place where the services are performed.

Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Client or GHA. GHA’s services under this Agreement are being performed solely for the Client’s benefit, and no other party or entity shall have any claim against GHA because of this Agreement or the performance or nonperformance of services hereunder. In no event shall GHA be liable for any loss of profit or any consequential damages.

The Client and GHA agree that all disputes between them arising out of or relating to this Agreement or the Project shall be submitted to nonbinding mediation in Chicago, Illinois unless the parties mutually agree otherwise.

This Agreement, including all subparts and Attachment A, which is attached hereto and incorporated herein as the General Provisions of this Agreement, constitute the entire integrated agreement between the parties which may not be modified without all parties consenting thereto in writing.

By signing below you indicate your acceptance of this Agreement in its entirety.

Gewalt Hamilton Associates, Inc.

Avon Township Highway Department



Carissa Smith, P.E.
Senior Project Manager I

Bob Kula
Highway Supervisor

June 19, 2025

Date: _____

Encl.: Attachment A
GHA Hourly Rates

**ATTACHMENT A TO GEWALT HAMILTON ASSOCIATES, INC.
PROFESSIONAL SERVICES AGREEMENT**

1. Standard of Care. The services provided by Gewalt Hamilton Associates, Inc., (GHA) under this Agreement will be reasonably performed consistent with the generally accepted standard of care for the Scope of Basic Services called for herein at the time when and the place where the services are provided. GHA will use reasonable care to comply with applicable codes and laws in effect at the time its services are provided.

2. Duration of Proposal. The terms of this Agreement are subject to renegotiation if not accepted within 60 calendar days of the date indicated on this Agreement. Requests for extension beyond 60 calendar days shall be made in writing prior to the expiration date. The fees and terms of this Agreement shall remain in full force and effect for one year from the date of acceptance of this Agreement, and shall be subject to revision at that time, or any time thereafter if GHA gives written notice to the other party at least 60 calendar days prior to the requested date of revision. In the event that the parties fail to agree on the new rates or other revisions, either party may terminate this Agreement as provided for herein.

3. Client Information. Client shall provide GHA with all project criteria and full information for its Scope of Basic Services. GHA may rely, without liability, on the accuracy and completeness of the information Client provides, including that of its other consultants, contractors and subcontractors, without independently verifying that information.

4. Payment. Payments are due within 30 calendar days after a statement is rendered. Statements not paid within 60 calendar days of the end of the calendar month when the statement is rendered will bear interest at the rate of one percent (1.0%) per month until paid. The provision for the payment of interest shall not be construed as authorization to pay late. Failure of the Client to make payments when due shall, in GHA's sole discretion, be cause for suspension of services without breach or termination of this agreement. Upon notification by GHA of suspension of services, Client shall pay in full all outstanding invoices within 7 calendar days. Client's failure to make such payment to GHA shall constitute a material breach of the Agreement and shall be cause for termination by GHA. GHA shall be entitled to reimbursement of all costs actually incurred by GHA in collecting overdue accounts under this Agreement, including, without limitations, attorney's fees and costs. GHA shall have no liability for any claims or damages arising from either suspension or termination of this Agreement due to Client's breach. The Client's obligation to pay for GHA's services is in no way dependent upon the Client's ability to obtain financing, rezoning, payment from a third party, approval of governmental or regulatory agencies or the Client's completion of the project.

5. Instruments of Service. The Client acknowledges GHA's plans and specifications, including field data, notes, calculations, and all documents or electronic data, are instruments of service. GHA shall retain ownership rights over all original documents and instruments of service. All instruments of service provided by GHA shall be reviewed by Client within 10 calendar days of receipt. Any deficiencies, errors, or omissions the Client discovers during this period will be reported to GHA and will be corrected as part of GHA's Basic Services. Failure to provide such notice shall constitute a waiver. The Client shall not reuse or make, or permit to be made, any modifications to the instruments of service without the prior written authorization of GHA. The Client waives all claims against GHA arising from any reuse or modification of the instruments of service not authorized by GHA. The Client agrees, to the fullest extent permitted by law, to defend and indemnify and hold GHA harmless from any liability, damage, or cost, including attorneys' fees, arising from the unauthorized reuse or modification of the instruments of service by any person or entity. The parties agree that if elements of the Scope of Basic Services identified in this Agreement are reduced and/or eliminated by Client, then Client waives, releases and holds GHA harmless from all claims and damages arising from those reduced and/or eliminated services. If GHA's Scope of Basic Services does not include construction administration phase services, Client assumes responsibility for interpretation of the instruments of service and construction observation, and waives all claims against GHA for any act, omission or event connected thereto. Unless included in GHA's Scope of Basic Services, GHA shall not be liable for coordination with of the services of Client's other design professionals.

6. Electronic Files. The Client acknowledges that differences may exist between the electronic files delivered and the printed instruments of service. In the event of a conflict between the signed / sealed printed instruments of service prepared by GHA and the electronic files, the signed / sealed instruments of service shall control. GHA's electronic files shall be prepared in the current software GHA uses and will follow GHA's standard formatting unless the Scope of Basic Services requires otherwise. Client accepts that GHA makes no warranty that its software will be compatible with other systems or software.

7. Applicable Codes. The Client acknowledges that applicable laws, codes and regulations may be subject to various, and possibly contradictory, interpretations. Client accepts that GHA does not warrant or guarantee that the Client's project will comply with interpretations of applicable laws, codes, and regulations as they may be interpreted to the project. Client agrees that GHA shall not be responsible for added project costs, delay damages, or schedule changes arising from unreasonable or unexpected interpretations of the laws, codes, or regulations applied to the project, nor for changes required by the permitting authorities due to changes in the law that became effective after completion of GHA's instruments of service. Client shall compensate GHA for additional fees required to revise the instruments of service to comply with such interpretations. Client shall also compensate GHA for additional fees required to revise the instruments of service if Client changes the project scope after GHA's completes its instruments of service.

8. Utilities and Soils. When the instruments of service include information pertaining to the location of underground utility facilities or soils, such information represents only the opinion of the engineer as to the possible locations. This information may be obtained from visible surface evidence, utility company records or soil borings performed by others, and is not represented to be the exact location or nature of these utilities or soils in the field. Client agrees that GHA may reasonably rely on the accuracy and completeness of information furnished by third parties respecting utilities, underground conditions and soils without performing any independent verification. Contractor is solely responsible for utility locations, their markings in the field and their placement on the plans based on information they provided. Client agrees GHA is not liable for damages resulting from utility conflicts, mistaken utility locates, unfavorable soils, and concealed or unforeseen conditions, including but not limited to added construction costs and/or project delays. If the Client wishes to obtain the services of a contractor to provide test holes and exact utility locations, GHA may incorporate that information into the design and reasonably rely upon it. If not included in the Scope of Basic Services, such work will be compensated as additional services.

9. Opinion of Probable Construction Costs. GHA's Scope of Basic Services may include the preparation of an opinion of probable construction costs. Client acknowledges that GHA has no control over the costs of labor, materials, or equipment, or over the contractor's methods of determining prices, or over competitive bidding or market conditions. Opinions of probable costs, shall be made on the basis of experience and qualifications applied to the project scope contemplated by this Agreement as well as information provided by Client (the accuracy and completeness of which GHA may rely upon), and represent GHA's reasonable judgment. Client accepts that GHA does not guarantee or warrant that proposals, bids, or the actual construction costs will not vary from opinions of probable cost prepared for the Client. GHA shall not be liable for cost differentials between the bid and/or actual costs and GHA's opinion of probable construction costs. Client agrees it shall employ an independent cost estimator if, based on its sole determination, it wants more certainty respecting construction costs.

10. Contractor's Work. Client agrees that GHA does not have control or charge of and is not responsible for construction means, methods, techniques, sequences or procedures, or for site or worker safety measures and programs including enforcement of Federal, State and local safety requirements, in connection with construction work performed by the Client or the Client's construction contractors. GHA is not responsible for the supervision and coordination of Client's construction contractors, subcontractors, materialmen, fabricators, erectors, operators, suppliers, or any of their employees, agents and representatives of such workers, or responsible for any machinery, construction equipment, or tools used and employed by contractors and subcontractors. GHA has no authority or right to stop the work. GHA may not direct or instruct the construction work in any regard. In no event shall GHA be liable for the acts or omissions of Client's construction contractors, subcontractors, materialmen, fabricators, erectors, operators or suppliers, or any persons or entities performing any of the work, or for failure of any of them to carry out their work as called for by the Construction Documents. The Client agrees that the Contractor is solely responsible for jobsite and worker safety and warrants that this intent shall be included in the Client's agreement with all prime contractors. The Client agrees that GHA and GHA's personnel and consultants (if any) shall be defended/indemnified by the Contractor for all claims asserted against GHA which arise out of the Contractor's or its subcontractors' negligence, errors or omissions in the performance of their work, and shall also be named as an additional insured on the Contractor's and subcontractors' general liability insurance policy. Client warrants that this intent shall be included in the Client's agreement with all prime contractors. If the responsible prime contractor's agreement fails to comply with the Client's intent, then the Client agrees to assume the duty to defend and indemnify GHA for claims arising out of the Contractor's or subcontractors' negligence, errors or omissions in the performance of their work.

11. Contractor Submittals. Shop drawing and submittal reviews by GHA shall apply only to the items in the submissions that concern GHA's scope of Basic Services and only for the purpose of assessing if, upon successful incorporation in the project, they are generally consistent with the GHA's Instruments of Service. Client agrees that the Contractor is solely responsible for the submissions and for compliance with the Instruments of Service. Owner agrees that GHA's review and action in relation to the submissions does not constitute the provision of means, methods, techniques, sequencing or procedures of construction or extend to jobsite or worker safety. GHA's consideration of a component does not constitute acceptance of an assembled item.

12. Hazardous Materials. Client agrees that GHA has no responsibility or liability for any hazardous or toxic materials, contaminants or pollutants.

13. Record Drawings. If required by the Scope of Basic Services, record drawings will be prepared which may include unverified information compiled and furnished by others, the accuracy and completeness of which GHA may reasonably rely upon. Client accepts that GHA shall not verify the information provided to it and agrees GHA will not be responsible for any errors or omissions in the record drawings due to incorrect or incomplete information furnished by others to GHA.

14. Disputes. Client agrees to limit GHA's total aggregate liability to the Client for GHA's alleged acts, errors or omissions to \$50,000 or the amount of GHA's paid fees for its services on the project, whichever is greater. GHA's liability to Client shall be limited to twelve months from the last invoice submitted to Client by GHA, regardless of payment by Client. GHA makes no guarantees or warranties, either expressed or implied, including any warranty of habitability or fitness for a particular purpose. The parties agree to waive all claims against the other for any and all consequential damages, including attorneys' fees. The parties agree to waive against each other all rights and claims otherwise covered by property insurance, by builder's risk insurance or by all risk insurance, including but not limited to subrogation rights regardless of whether the claims arise during or post-construction and regardless of final payment to GHA.

All disputes arising out of or relating to this Agreement shall first be negotiated between the parties. If unresolved, the dispute shall be submitted to mediation as a condition precedent to litigation. Mediation shall take place in Chicago, Illinois unless the Client and GHA mutually agree otherwise. The fees and costs of the mediator shall be apportioned equally between the parties. If mediation is unsuccessful, litigation shall be the form of dispute resolution and shall be filed in the jurisdiction where the project was pending. The controlling law shall be the law of the jurisdiction where the project was located. Client agrees that all causes of action under this Agreement shall be deemed to have accrued and all statutory limitations periods shall commence no later than the date of GHA's services being substantially completed. Client agrees that any claim against GHA arising out of this Agreement shall be asserted only against the entity and not against GHA's owners, officers, directors, shareholders, or employees, none of whom shall bear any liability and may not be subject to any claim.

15. Miscellaneous. Either Client or GHA may terminate this Agreement without penalty at any time with or without cause by giving the other party ten (10) calendar days prior written notice. The Client shall, within thirty (30) calendar days of termination pay GHA for all services rendered and all costs incurred up to the date of termination in accordance with compensation provisions of this Agreement. Client shall not assign this Agreement without GHA's prior written consent. There are no third-party beneficiaries to this Agreement.

GHA PROFESSIONAL SERVICES HOURLY RATE GUIDE:
2025

The following rates will remain in effect until December 31, 2025, at which time they are subject to an annual increase:

PRINCIPAL	\$ 249.00	ENGINEER TECHNICIAN V	\$ 189.00
SENIOR PROJECT MANAGER II	\$ 240.00	ENGINEER TECHNICIAN IV	\$ 159.00
SENIOR PROJECT MANAGER I	\$ 215.00	ENGINEER TECHNICIAN III	\$ 145.00
PROJECT MANAGER II	\$ 190.00	ENGINEER TECHNICIAN II	\$ 123.00
PROJECT MANAGER I	\$ 168.00	ENGINEER TECHNICIAN I	\$ 92.00
ENGINEER VI	\$ 198.00	LANDSCAPE ARCHITECT	\$ 171.00
ENGINEER V	\$ 184.00	DATA MANAGER	\$ 152.00
ENGINEER IV	\$ 171.00	DATA TECHNICIAN III	\$ 145.00
ENGINEER III	\$ 161.00	DATA TECHNICIAN II	\$ 130.00
ENGINEER II	\$ 146.00	DATA TECHNICIAN I	\$ 100.00
ENGINEER I	\$ 138.00	ENVIRONMENTAL RESOURCE SPECIALIST IV	\$ 190.00
LAND SURVEYOR IV	\$ 203.00	ENVIRONMENTAL RESOURCE SPECIALIST III	\$ 170.00
LAND SURVEYOR III	\$ 167.00	ENVIRONMENTAL RESOURCE SPECIALIST II	\$ 143.00
LAND SURVEYOR II	\$ 148.00	ENVIRONMENTAL RESOURCE SPECIALIST I	\$ 132.00
LAND SURVEYOR I	\$ 130.00	ADMINISTRATIVE II	\$ 109.00
GIS TECHNICIAN IV	\$ 180.00	ADMINISTRATIVE I	\$ 90.00
GIS TECHNICIAN III	\$ 155.00	ACCOUNTING MANAGER	\$ 184.00
GIS TECHNICIAN II	\$ 125.00	ACCOUNTING II	\$ 140.00
GIS TECHNICIAN I	\$ 106.00	ACCOUNTING I	\$ 125.00
CAD MANAGER	\$ 212.00		
CAD TECHNICIAN III	\$ 146.00		
CAD TECHNICIAN II	\$ 128.00		
CAD TECHNICIAN I	\$ 100.00		

Services provided under this Agreement will be billed according to the rates in effect at the time services are rendered.



Office: 847-870-0544
Fax: 847-870-0661
us@soilandmaterialconsultants.com
www.soilandmaterialconsultants.com

June 16, 2025
Proposal No. 23,232

Mr. Bob Kula
Highway Supervisor
Avon Township
389 W. Main Street
Hainesville, IL 60030

Re: Pavement Investigation
433 E. Washington Street
Round Lake Park, Illinois

Dear Mr. Kula:

Submitted for your consideration is our proposal to provide the requested pavement section investigation for the proposed improvements at 433 E. Washington Street in the Village of Round Lake Park, Illinois

Scope of the Investigation

A total of 4 core locations will be established in the field. Existing pavement materials will be cored to determine material types and thicknesses. The cores will extend to the subgrade soils or a depth of 20 inches, whichever is shallower. Pavement materials will be returned to our laboratory for engineering review.

The field investigation and laboratory testing will be completed under the direction of a Registered Professional Engineer. Preliminary information will be available upon request. Upon completion of the investigation, we will prepare a summary core log for each location and submit the data in a summary letter.

Charges

Our unit charges and the estimated total cost for the investigation are indicated on the attached Schedule of Fees. This schedule also indicates the anticipated frequency as well as type of field and laboratory testing proposed for this investigation. Final billing will be based on actual services rendered at the indicated rates.

8 W. COLLEGE DR. ● SUITE C ● ARLINGTON HEIGHTS, IL 60004

SOIL BORINGS ● SITE INVESTIGATIONS ● PAVEMENT INVESTIGATIONS ● GEOTECHNICAL ENGINEERING
TESTING OF ● SOIL ● ASPHALT ● CONCRETE ● MORTAR ● STEEL

Proposal No. 23,232
Re: 433 E. Washington Street,
Round Lake Park, Illinois

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Your consideration of this proposal is appreciated. The attached General Conditions are understood to be part of this proposal. If this proposal is acceptable, please execute and return one copy to our office. Should you have any questions concerning the scope of the investigation, please let us know.

Very truly yours,

SOIL AND MATERIAL CONSULTANTS, INC.



Thomas P. Johnson, P.E.
President

TPJ:kd

cc: Ms. Sarah Ann Ronan, P.E.-Gewalt Hamilton Associates, Inc.

Proposal Accepted By: Client _____
Street _____
Town _____ State _____ Zip Code _____
Phone () _____ Fax () _____
Signature _____ Position _____
Printed Name _____ Date _____

SCHEDULE OF FEES -- PAVEMENT AND SUBSURFACE SOIL INVESTIGATION

<u>Item</u>	<u>Units</u>	<u>Fee</u>	<u>Estimated Cost</u>
<u>FIELD</u>			
Mobilization	1 ea.	\$ 600.00 ea.	\$ 600.00
Pavement Coring (4 locations)	4 ea.	\$ 125.00 ea.	\$ 500.00
<u>REPORT</u>			
Senior Engineer (P.E.)	3 hr.	\$ 150.00 /hr.	\$ 450.00
			<hr/>
Estimated Total Cost:			\$ 1,550.00

TERMS AND CONDITIONS

Soil and Material Consultants, Inc. (SMC) scope of work defined in the proposal was based on information provided by the client. If incomplete, inaccurate or if unexpected site conditions are discovered, the scope of work may change.

GEOTECHNICAL INVESTIGATIONS

Client will furnish SMC with right-of-access to the site. SMC will take reasonable precautions to minimize site damage due to its operations, but has not included in the fee the cost of restoration of any resulting damage. SMC shall not be liable for damage or injury due to encountering subsurface structures (pipes, tanks, utilities or others) not called to SMC's attention in writing or are not correctly shown on the drawings furnished by client or client's representative. If the client desires, SMC will restore any damage to the site and add the cost of restoration to the fee.

Field work, laboratory testing and engineering analysis will be performed in accordance with generally accepted soil and foundation engineering practices. Samples are retained in our laboratory for 30 days from date of report and then destroyed unless other disposition is requested. The data reported applies only to the soils sampled and the conditions encountered at each boring location. This does not imply or guarantee that soils between borings will be identical in character. Isolated inclusions of better or poorer soils can be found on any site. SMC will not be liable for extra work or other consequences due to changed conditions encountered between borings.

Any exploration, testing and analysis associated with the investigation will be performed by SMC for the client's sole use to fulfill the purpose of this Agreement. SMC is not responsible for use or interpretation of the information by others. The client recognizes that subsurface conditions may vary from those encountered in borings or explorations. Information and recommendations developed by SMC are based solely on available information and for the currently proposed improvement.

Documents including but not limited to technical reports, original boring logs, field data, field notes, laboratory test data, calculations, reports of inspection and testing, geotechnical reports, technical reports, submittals and estimates furnished to the client or its agents pursuant to this agreement are not intended or represented to be suitable for reuse by the client or others on extensions of this project or on any other project. Any reuse without SMC's written consent will be at user's sole risk and without liability or legal exposure to SMC. User shall indemnify and hold harmless SMC from all claims, damages, losses and expenses including attorney's fees arising out of or resulting therefrom. To the maximum extent permitted by law, the Client agrees to limit SMC liability for clients' damages to \$100,000 or the fee, whichever is lesser. This limitation shall apply regardless of the cause of action or legal theory pled or asserted.

Soil and Material Consultants, Inc. is a Professional Engineering Corporation. Engineering services are often completed by extension through technical staff. The unit rates presented in this proposal do not reflect charges associated with organized labor. Future agreements, if any, with organized labor will invalidate some of the unit rates presented. Required rate adjustments will be presented to the client for acceptance prior to providing services at the adjusted rates.

Services are invoiced monthly for the preceding period. Client agrees to pay each invoice within thirty (30) days of receipt and further agrees to pay interest on all amounts not paid at the rate of 2.0% per month, an annual rate of 24%, from the due date. Client agrees to pay all reasonable costs of collection including staff time, court costs, Attorneys' fees and related expenses, if this account becomes delinquent. Client agrees that reports furnished to the client but not paid for in full remain the sole property of SMC and will not be used for design, construction, permits, licensing, sales or other gain.

TESTING SERVICES

Client shall furnish SMC with at least one working day's notice on any part-time (less than 8 hours/day) job when field personnel are requested. SMC shall make reasonable effort to provide field personnel in a timely manner but reserves the right to schedule field personnel as deemed appropriate. Minimum charges will be billed when work cancellations are received after field personnel have left for the project site.

SMC personnel will provide a professional service based on observations and testing of the work of a contractor, subcontractor, or other service/material provider, as specifically requested. SMC field personnel will look for general conformance with project specifications, plans and/or soil report but does not accept the responsibility to control or direct the work of others. Discrepancies noted by SMC office or field personnel will be referred to client or client's representative.

Testing Services furnished by SMC are defined as the taking of soil and/or material tests at various locations and the making of visual observations relating to earthwork, foundations, and/or materials as specifically requested by the client and agreed to by SMC, and will be limited to those specifically agreed services. Such services will be performed by SMC using that degree of care and skill ordinarily exercised, under similar circumstances, by reputable members of the profession practicing in this or similar localities.

Observations and testing of soils and/or materials by SMC in no way implies a guarantee or warranty of the work of the contractor, subcontractor, or other service/material provider. SMC's work or failure to perform same shall in no way excuse such contractor, subcontractor or other service/material provider from liability in the event of subsequently discovered defects, omissions, errors, deficiencies or failure to perform in accordance with the project plans and specifications. SMC field personnel shall not be responsible for superintendence of the construction process nor direction of the work of the contractor, subcontractor, or other service/material provider. SMC's work shall not include determining or implementing the means, methods, techniques, sequences or procedures of construction. SMC shall not be responsible for evaluating, reporting or affecting job conditions concerning health, safety or welfare.