

AVON TOWNSHIP – REGULAR BOARD MEETING

AGENDA

433 E Washington Street, Round Lake Park, IL

Tuesday, April 8th, 2025, 7:00pm or following the Town Hall Meeting

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Reports**
 - A. Supervisor**
 - B. Clerk**
 - C. Assessor**
 - D. Highway Dept**
- V. Old Business**
- VI. New Business**
 - A. Approval of Minutes as Presented**
 - 1. March 11, 2025 Regular Board meeting**
 - B. Approval of Monthly Bills as Presented**
 - 1. Prepaid Bills**
 - 2. Outstanding Bills**
 - C. Discussion and or Action for Proposal for MS4 Services for Year 23**
 - D. Discussion only on Waste Management Service**

E. Discussion and Possible Action for Updated Letter of Support for Norelius Ave, Nelson Street and Linden Ave

VII. Public Comment – Public Comment shall be limited to 3 minutes per speaker

IX. Member's Remarks

XI. Adjournment

Avon Township is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting facilities, are asked to call the Township office prior to the meeting.



BOB KULA - SUPERVISOR

389 W. MAIN STREET HAINESVILLE IL 60073

E-MAIL: BKula@avonil.us

(847) 546-7480 Cell 847-875-5887

AVON TOWNSHIP HIGHWAY DEPARTMENT BOARD REPORT FOR THE March 6 – April 2, 2025

1. This past month I spoke/met with personnel as indicated for the following purposes:
 - a. On March 11th I met with Kip Wilson at the Lake County Clerk's Office regarding the tax levy rates and MFT Calculations.
 - b. Spoke with Amazon several times to resolve the credit for the township pond lights that were returned.
 - c. I spoke to and met with Lake County Public Works regarding their contractor drilling a new well at 34225 Lakeside Dr for the County. The contractor is anticipated to perform a pumped water capacity test for the week of March 24-28, 2025. We met to check the feasibility of where to pump the water.
 - d. On March 29, I was notified by a Linden Ave resident regarding pallets dumped on roadside.

2. Weather related response's:
 - a. March 7th (p.m.) salt roads
 - b. March 16th (a.m.) check roads
 - c. March 20th (a.m.) salt/plow roads

3. The highway department cold patched roads as needed.

4. Municipal Separate Storm Sewer System (MS4) Maintenance:
 - a. Cleaned culvert ends at 24683, 24731 Hawthorne Dr, 35679, 35895 Wilson Blvd, 24511, 24511 Forest Ave, north of Hillside Ave and Orchard Place east side.
 - b. Replaced culvert at 24675 Hawthorne Dr.
 - c. Cleaned culverts the northwest corner of Hillside Ave and Orchard Place and the culvert north of the intersection.
 - d. Cleaned and inspected culvert at the end of Hillside Ave (west side).
 - e. Cleaned basin and inspect culvert at southeast corner of Hillside Ave and Orchard Place.
 - f. Cleaned out buried basins at Wabash Ave and Rollins Rd (east side), 24487 Forest Ave.
 - g. Cleaned basins at 24847, 35818 Orchard Place, 24578, 24730, 24979 Clinton Ave, 24487 Forest Ave, 24486, 24620 Oak Ave, northeast corner of Oak Ave and Nielsen Dr,

24486, 35281, 35317 Nielsen Dr, southeast corner of Forest Ave and Hickory Ln,
northeast corner of Forest Ave and Cedar Ln, 24574 Forest Ave.

- h. Unburied and inspected culvert at 24966 Clinton Ave
- i. Patched catch basins at 24563, 24545 Forest Ave

5. Tree Maintenance:

- a. P. Hernandez removed three dead ash trees from Lake Ave.
- b. Highway department personnel cut and removed a downed tree off Linden Ave.

6. In-House repairs/preparations: Tuning up the zero turn lawn mowers for the upcoming mowing season.

7. Equipment Repairs/Installations that required outsourcing: None.

8. Other projects:

- a. We received 100 tons of salt on February 10th.
- b. Graveled shouldered the bottom of Orchard Place and Hillside Ave.
- c. Repaired the entry/exit driveway at Ft Hill Cemetery.
- d. Pick-up garbage on Bacon and Townline Road.
- e. Regraded the parking lot at Avon Township Youth Baseball.

10. During the period March 6 – April 2, 2025, we responded to 21 phone calls, 18 in person visits and 37 emails. See atch for specifics.

TYPE	CALLS	IN PERSON/WEBINAR	EMAIL
CEMETERY (FT HILL)		2	
CONSTRUCTION			
DRAINAGE/WATER			
ENGINEER	3		3
GRAYSLAKE (Village)			
HAINESVILLE (Village)			
HIGHLAND LAKE HOA			
LAKE COUNTY	3	3	6
LAKE COUNTY SHERIFF			
MEETINGS/CONF/TNG	2	3	5
PERMITS	2		4
PLEASANT HILL HOA			
RESIDENT MISC	4	2	2
R.L.P.			
THIRD LAKE (Village)			1
TOWNSHIP CTR			4
TREE/BRUSH	2	2	
WEATHER RELATED		3	7
OTHER	5	3	5
TOTAL	21	18	37

Avon Township Assessor's Report

~ April 2025 ~



1. All the Exemption notices; Senior Freeze, Veteran, and Disability have been sent to the public by Lake County.
2. We have had a steady stream of people coming in to renew their exemption for the 2026 tax bill.
3. My employees are all helping the public with their exceptions, so the residents don't have to wait.
4. We will be getting notification by County that the tax bills will be getting calculated. May 1st, 2025 is usually when tax bills will be mailed out. Like every year, 1st payment will be due June 5th, 2025, and 2nd payment will be due September 5th, 2025.
5. I am going through the sales of 2024 in the 149 neighborhoods.
6. Edwin & Felicia are going through the permits and doing inspections so I can value them and apply the value for 2025 assessments.
7. Martina is running the sales ratio reports so I can start equalizing neighborhoods.



AVON TOWNSHIP – Budget Hearing Minutes

MINUTES

433 E Washington Street, Round Lake Park, IL 60030
March 11, 2025 – 7:00pm

Call to Order

The meeting was called to order at 7:00pm by Clerk Larson.

Pledge of Allegiance

Open to Public for Questions on the Town Budget

The floor was opened to the public for questions and discussion. No discussion was had

Adjournment

Hearing no business, Clerk Larson adjourned the meeting at 7:01pm.



AVON TOWNSHIP – REGULAR BOARD MEETING

MINUTES

433 E Washington Street, Round Lake Park, IL 60030
March 11, 2025 – 7:00pm

Call to Order

The meeting was called to order at 7:04pm by Supervisor Michele Bauman

Pledge of Allegiance

Roll Call

Supervisor Bauman	-	Present			
Trustee Kearby	-	Present	Trustee Sloan	-	Present
Trustee Loffredo	-	Absent	Trustee Repa	-	Present

Quorum Established

Also present was Clerk Larson, Assessor Brust, Highway Supervisor Kula

Reports

Supervisor Bauman talked about working in coalition with the Job Center of Lake County.

A MOTION to accept the reports as presented.

Motion:		Kearby		Second:	Sloan
Supervisor Bauman	-	AYE			
Trustee Kearby	-	AYE	Trustee Sloan	-	AYE
Trustee Loffredo	-	ABSENT	Trustee Repa	-	AYE

Motion carries.

New Business

A. Approval of Meeting Minutes as Presented

A MOTION to approve the February 11 Board Meeting minutes as presented.

Motion:		Repa		Second:	Kearby
Supervisor Bauman	-	AYE			
Trustee Kearby	-	AYE	Trustee Sloan	-	AYE
Trustee Loffredo	-	ABSENT	Trustee Repa	-	AYE

Motion carries.



AVON TOWNSHIP – REGULAR BOARD MEETING

MINUTES

433 E Washington Street, Round Lake Park, IL 60030
March 11, 2025 – 7:00pm

A MOTION to approve the February 27 Board Meeting minutes as presented.

Motion:	Repa	Second:	Kearby		
Supervisor Bauman	- AYE				
Trustee Kearby	- AYE	Trustee Sloan	-	ABSTAIN	
Trustee Loffredo	- ABSENT	Trustee Repa	-	AYE	

Motion carries.

B. Approval of Monthly Bills as Presented

A MOTION to approve the bills as presented.

Motion:	Kearby	Second:	Sloan		
Supervisor Bauman	- AYE				
Trustee Kearby	- AYE	Trustee Sloan	-	AYE	
Trustee Loffredo	- ABSENT	Trustee Repa	-	AYE	

Motion carries.

C. Discussion only on Waste Management Services

Discussion was held about renewing the waste management contract and the possibility of adding leaf vacuuming to the contract.

No action was taken on this item.

D. Discussion and approval of Budget Ordinance No. 2025-OR0311-001

A MOTION to approve the resolution as presented.

Motion:	Kearby	Second:	Repa		
Supervisor Bauman	- AYE				
Trustee Kearby	- AYE	Trustee Sloan	-	AYE	
Trustee Loffredo	- ABSENT	Trustee Repa	-	AYE	

Motion carries.

Board Information

For the April 8, 2025 Board Meeting

Financial Package Includes:

1. Income Statement for the period ended 03/01/25-current
2. Cash and Liability Balances by Fund as of 04/04/25 (Funding for last week not done yet)
3. Documents that require **Board Approval/Acknowledgement**:
 - a. Gross Payroll paid Year to date for FYE 03/01/25 paid through 04/04/25
 - b. Prepaid Invoices since the prior meeting
 - c. Aged Payables as of 04/02/25
 - d. ONB Wealth Management Account Activity as of 2/28/25
4.
 - a. Finance Report on Township/GA Funds
 - b. Tracking of Grant Money Activity for the YTD FYE 02/28/26
 - c. Avon Township Designated Food Pantry Donations for YTD FYE 02/28/26
 - d. Avon Township Other Miscellaneous Income for YTD FYE0 2/28/26

Income Statement - Unaudited for Internal Use Only

March 1, 2025 - April 9, 2025 Board Approval 01/14/25 11.0% of Year 04/02/25

Town Fund Admin.	Cur. Month	Year to Date	Budget	Variance	YTD %
	Actual	Actual	Total		
Revenue					
4-10-400 Property Tax	0.00	0.00	729,830	729,830	0.00
4-10-401 Replacement Tax	0.00	2,311.00	30,000	27,689	7.70
4-10-402 Interest and Dividend Inc	0.00	2,676.64	10,000	7,323	26.77
4-10-403 Rental Income	0.00	3,531.74	21,800	18,268	16.20
4-10-404 Misc. Income	0.00	40.00	5,000	4,960	0.80
4-10-405 Misc Grants	0.00	0.00	10,000	10,000	0.00
Total Revenue	0.00	8,559.38	806,630	798,071	1.06
Town Fund					
	Cur. Month	Year to Date	Budget	Variance	YTD %
Personnel Svs					
5-10-501 Salaries-Officials	5,957.70	18,803.10	166,200	147,397	11.31
5-10-502 Salaries - Employees	734.79	2,211.93	20,100	17,888	11.00
5-10-503 Salaries Part-Time	825.00	3,634.95	38,067	34,432	9.55
5-10-504 FICA	630.09	2,095.70	21,000	18,904	9.98
5-10-505 IMRF	63.38	190.29	2,000	1,810	9.51
5-10-506 Health Ins	(376.98)	3,600.71	67,000	63,399	5.37
5-10-507 Dental and Vision Ins	(12.17)	278.64	4,000	3,721	6.97
5-10-508 Life Ins	(65.49)	54.21	700	646	7.74
5-10-509 Unemployment Ins	20.27	73.98	300	226	24.66
Total Personnel Svs	7,776.59	30,943.51	319,367	288,423	9.69
Maintenance Svs					
5-10-510 Maint. Building	0.00	180.00	37,500	37,320	0.48
5-10-512 Maint. Equipment	0.00	180.81	10,000	9,819	1.81
5-10-514 Grounds/Landscaping	0.00	0.00	5,000	5,000	0.00
Total Maint Svs	0.00	360.81	52,500	52,139	0.69
Professional Svs					
5-10-520 Contract/Accounting Svs	0.00	84.90	9,000	8,915	0.94
5-10-521 Legal Svs	0.00	0.00	24,000	24,000	0.00
5-10-522 Data Processing	271.85	1,598.10	15,000	13,402	10.65
5-10-523 Liability & Gen Ins	0.00	0.00	20,000	20,000	0.00
5-10-523W Workers Comp Ins	0.00	0.00	10,000	10,000	0.00
5-10-524 Contingencies	0.00	0.00	60,000	60,000	0.00
5-10-526 Liability Ins Deductible	0.00	0.00	25,000	25,000	0.00
Total Prof Svs	271.85	1,683.00	163,000	161,317	1.03
Communications					
5-10-530 Postage	0.00	0.00	1,000	1,000	0.00
5-10-532 Printing	0.00	0.00	1,100	1,100	0.00
Total Communication E	0.00	0.00	2,100	2,100	0.00
Professional Development					
5-10-540 Dues	0.00	0.00	2,000	2,000	0.00
5-10-541 Continuing Education	0.00	0.00	2,000	2,000	0.00
5-10-542 Subscriptions	0.00	0.00	1,400	1,400	0.00
5-10-543 Mileage & Tolls	0.00	0.00	1,000	1,000	0.00
5-10-544 Per Diem & Lodging	0.00	0.00	1,000	1,000	0.00
5-10-545 Conferences	0.00	0.00	500	500	0.00
Total Prof Dev	0.00	0.00	7,900	7,900	0.00

Income Statement - Unaudited for Internal Use Only

March 1, 2025 - April 9, 2025 Board Approval 01/14/25 11.0% of Year 04/02/25

Utilities

5-10-550	Electric Town Ctr	607.62	607.62	10,500	9,892	5.79
5-10-551	Natural Gas Town Ctr	193.02	193.02	3,000	2,807	6.43
5-10-552	Water/Sewer Town	0.00	57.28	1,600	1,543	3.58
5-10-554	Telephone	24.95	285.94	6,300	6,014	4.54

Total Utilities		825.59	1,143.86	21,400	20,256	5.35
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General Svs

5-10-560	Office Supplies	0.00	0.00	3,000	3,000	0.00
5-10-561	Operating Supplies	0.00	0.00	650	650	0.00
5-10-562	Misc	0.00	0.00	200	200	0.00

Total General Svs		0.00	0.00	3,850	3,850	0.00
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Capital Outlay

5-10-580	Building	0.00	0.00	100,000	100,000	0.00
5-10-585	Grant Projects	0.00	0.00	10,000	10,000	0.00

Total Capital Outlay		0.00	0.00	110,000	110,000	0.00
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Total T/F Admin		8,874.03	34,131.18	680,117	645,986	5.02
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Income Statement - Unaudited for Internal Use Only

March 1, 2025 - April 9, 2025 Board Approval 01/14/25 11.0% of Year 04/02/25

Town Fund Assessor	Cur. Month	Year to Date	Budget	Variance	YTD %
	Actual	Actual	Total		
<u>Personnel Services</u>					
5-12-502 Salaries-Employee	3,868.47	11,379.99	167,500	156,120	6.79
5-12-503 Salaries Part-Time	1,200.00	3,252.00	32,500	29,248	10.01
5-12-504 FICA	365.74	1,053.33	15,000	13,947	7.02
5-12-505 IMRF	50.18	124.54	2,000	1,875	6.23
5-12-506 Health Ins	(287.68)	3,076.80	50,000	46,923	6.15
5-12-507 Dental and Vision Ins	0.00	(54.60)	5,000	5,055	(1.09)
5-12-508 Life Ins	(22.89)	35.29	600	565	5.88
5-12-509 Unemployment Ins	38.01	109.74	500	390	21.95
Total Personnel Services	5,211.83	18,977.09	273,100	254,123	6.95
<u>Maintenance Svs</u>					
5-12-510 Building Maintenance	0.00	26.79	6,000	5,973	0.45
5-12-512 Maint. Equipment	0.00	0.00	1,030	1,030	0.00
5-12-513 Vehicle Svs	12.17	12.17	5,515	5,503	0.22
Total Maint Svs	12.17	38.96	12,545	12,506	0.31
<u>Professional Svs</u>					
5-12-520 Contract/Accounting Svs	0.00	0.00	5,150	5,150	0.00
5-12-522 Data Processing	60.00	325.00	5,150	4,825	6.31
Total Prof Svs	60.00	325.00	10,300	9,975	3.16
<u>Communications</u>					
5-12-530 Postage	0.00	0.00	511	511	0.00
Total Communications	0.00	0.00	511	511	0.00
<u>Professional Development</u>					
5-12-540 Dues	0.00	0.00	350	350	0.00
5-12-541 Continuing Education	0.00	0.00	5,145	5,145	0.00
5-12-543 Mileage	47.00	47.00	1,628	1,581	2.89
5-12-544 Per Diem & Lodging	0.00	0.00	1,700	1,700	0.00
5-12-545 Conferences & Conventio	0.00	0.00	100	100	0.00
Total Prof Devel	47.00	47.00	8,923	8,876	0.53
<u>Utilities</u>					
5-12-554 Telephone- Land	0.00	178.79	2,625	2,446	6.81
Total Utilities	0.00	178.79	2,625	2,446	6.81
<u>General Services</u>					
5-12-560 Office Supplies	45.21	45.21	2,500	2,455	1.81
5-12-561 Operating Supplies	0.00	0.00	440	440	0.00
Total Services	45.21	45.21	2,940	2,895	1.54
<u>Capital Outlay</u>					
Total Capital Outlay	0.00	0.00	0	0	0.00
Total T/F Assessor	5,376.21	19,612.05	310,944	291,332	6.31

Income Statement - Unaudited for Internal Use Only

March 1, 2025 - April 9, 2025 Board Approval 01/14/25 11.0% of Year 04/02/25

Supervisor & GA	Cur. Month	Year to Date	Budget	Variance	YTD %
	Actual	Actual	Total		
<u>Revenue</u>					
4-20-400	Property Tax	0.00	0.00	185,500	0.00
4-20-402	Interest and Dividend Inc	0.00	174.74	3,600	4.85
4-20-404	Misc. Income	0.00	881.10	0	0.00
	Total Revenue	0.00	1,055.84	189,100	0.56
<u>Personnel Services</u>					
5-20-502	Salaries - Employees	2,460.68	7,430.22	72,000	10.32
5-20-504	FICA	132.05	399.23	5,000	7.98
5-20-505	IMRF	17.09	51.67	1,000	5.17
5-20-506	Health Ins	0.00	1,366.79	16,000	8.54
5-20-507	Dental and Vision Ins	0.00	159.14	2,000	7.96
5-20-508	Life Ins	0.00	12.55	200	6.28
5-20-509	Unemployment Ins	12.95	39.15	200	19.58
	Total Personnel Services	2,622.77	9,458.75	96,400	9.81
<u>Maintenance Services</u>					
5-20-512	Maint. Equipment	0.00	0.00	4,000	0.00
	Total Maint Svs	0.00	0.00	4,000	0.00
<u>Professional Services</u>					
5-20-522	Data Processing	0.00	0.00	2,000	0.00
5-20-524	Contingencies	0.00	0.00	3,850	0.00
	Total Professional Svs	0.00	0.00	5,850	0.00
<u>Professional Development</u>					
5-20-540	Dues	0.00	0.00	1,300	0.00
5-20-541	Continuing Education	0.00	0.00	750	0.00
5-20-543	Mileage	0.00	0.00	200	0.00
	Total Professional Dev	0.00	0.00	2,250	0.00
<u>Communications</u>					
5-20-530	Postage	0.00	0.00	200	0.00
5-20-532	Printing/Communication	0.00	0.00	3,000	0.00
	Total Communications	0.00	0.00	3,200	0.00
<u>Utilities</u>					
5-20-550	Electric	67.50	67.50	1,500	4.50
5-20-551	Natural Gas	21.45	21.45	400	5.36
5-20-552	Water/Sewer	0.00	6.36	300	2.12
	Total Utilities	88.95	95.31	2,200	4.33
<u>Discretionary</u>					
5-20-570	Youth Services	0.00	0.00	2,500	0.00
5-20-570E	Essentials Program	482.50	482.50	13,500	3.57
5-20-570L	Lending Closet Program	0.00	0.00	500	0.00
5-20-571	Senior Svs	0.00	0.00	1,500	0.00
5-20-572	Outreach	0.00	0.00	3,000	0.00
5-20-573	Health Services	0.00	0.00	1,000	0.00
5-20-573F	Food Pantry	0.00	0.00	5,000	0.00
5-20-574	Misc	0.00	0.00	1,500	0.00
	Total Discretionary	482.50	482.50	28,500	1.69
<u>Emergency Assistance/General Assistance</u>					
5-20-591	Pharmaceuticals	0.00	0.00	250	0.00
5-20-593	Transportation & Fuel	0.00	0.00	1,000	0.00
5-20-594	Client Utilities	0.00	0.00	18,750	0.00
5-20-595	Shelter	0.00	750.00	18,750	4.00

Income Statement - Unaudited for Internal Use Only

March 1, 2025 - April 9, 2025 Board Approval 01/14/25 11.0% of Year 04/02/25

5-20-596	Funerals	0.00	0.00	1,500	1,500	0.00
5-20-597	Social Service Contracts	0.00	0.00	5,000	5,000	0.00
5-20-598	Misc	0.00	0.00	700	700	0.00
5-20-599	Client Education/Training	0.00	0.00	750	750	0.00
	Total EA/GA	0.00	750.00	46,700	45,950	1.61
Capital Outlay						
	Total Capital Outlay	0.00	0.00	0	0	0.00
	Total General Assistanc	3,194.22	10,786.56	189,100	178,313	5.70

Income Statement - Unaudited for Internal Use Only

March 1, 2025 - April 9, 2025 Board Approval 01/14/25 11.0% of Year 04/02/25

Road & Bridge		Cur. Month	Year to Date	Budget	Variance	YTD %
		Actual	Actual	Total		
<u>Revenue</u>						
4-40-400	Property Tax	0.00	0.00	49,000	49,000	0.00
4-40-401	Replacement Tax	0.00	1,743.39	22,000	20,257	7.92
4-40-402	Interest and Dividend Inc	0.00	151.61	3,000	2,848	5.05
4-40-404	Misc. Income	0.00	0.00	2,000	2,000	0.00
4-40-407	Contractual Work - Villag	0.00	1,565.22	10,000	8,435	15.65
Total Revenue		0.00	3,460.22	86,000	82,540	4.02
<u>Maintenance Svcs</u>						
5-40-510	Maintenance Bldg	415.24	429.74	30,000	29,570	1.43
5-40-512	Maint. Equipment	935.90	1,627.88	25,000	23,372	6.51
5-40-515	Mosquito Abatement	0.00	0.00	8,000	8,000	0.00
Total Maint. Expenses		1,351.14	2,057.62	63,000	60,942	3.27
<u>Professional Services</u>						
5-40-521	Legal Svcs	0.00	0.00	1,500	1,500	0.00
5-40-523	Liability & Gen. Insuranc	0.00	0.00	24,000	24,000	0.00
5-40-524	Contingencies	0.00	0.00	1,000	1,000	0.00
5-40-528	Drug & Alcohol Testing	0.00	0.00	500	500	0.00
Total Professional Svcs		0.00	0.00	27,000	27,000	0.00
<u>Communications</u>						
5-40-530	Postage	0.00	0.00	500	500	0.00
5-40-531	Publishing	0.00	0.00	500	500	0.00
5-40-532	Printing	0.00	0.00	100	100	0.00
Total Communications		0.00	0.00	1,100	1,100	0.00
<u>Professional Development</u>						
5-40-540	Dues	0.00	0.00	500	500	0.00
5-40-541	Continuing Education	0.00	0.00	500	500	0.00
5-40-544	Per Diem & Lodging	0.00	0.00	250	250	0.00
5-40-545	Conferences & Conventio	0.00	0.00	250	250	0.00
Total Professional Devel		0.00	0.00	1,500	1,500	0.00
<u>General</u>						
5-40-560	Office Supplies	0.00	0.00	1,500	1,500	0.00
5-40-561	Operating Supplies	392.06	551.79	5,000	4,448	11.04
5-40-562	Misc	0.00	0.00	500	500	0.00
5-40-563	Replacement Tax Disburs	0.00	0.00	15,000	15,000	0.00
Total General		392.06	551.79	22,000	21,448	2.51
<u>Capital Outlay</u>						
Total Capital Outlay		0.00	0.00	0	0	0.00
Total Road & Bridge		1,743.20	2,609.41	114,600	111,991	2.28

Income Statement - Unaudited for Internal Use Only

March 1, 2025 - April 9, 2025 Board Approval 01/14/25 11.0% of Year 04/02/25

	Perm. Hard Road	Cur. Month	Year to Date	Budget	Variance	YTD %
		Actual	Actual	Total		
Revenue						
4-50-400	Property Tax	0.00	0.00	940,896	940,896	0.00
4-50-402	Interest and Dividend Inc	0.00	1,679.34	20,000	18,321	8.40
4-50-404	Misc. Income	0.00	0.00	500	500	0.00
4-50-405	Misc Grants	0.00	0.00	4,100	4,100	0.00
4-50-407	Contractual Work - Villag	0.00	3,170.07	15,000	11,830	21.13
	Total Revenue	0.00	4,849.41	980,496	975,647	0.49
Personnel Services						
5-50-502	Salaries - Employees	10,288.63	29,933.53	290,000	260,066	10.32
5-50-503	Salaries- Part Time	1,732.97	5,640.66	50,000	44,359	11.28
5-50-504	FICA	826.26	2,396.91	21,000	18,603	11.41
5-50-505	IMRF	114.97	334.33	3,300	2,966	10.13
5-50-506	Health Ins.	(668.15)	4,849.81	76,000	71,150	6.38
5-50-507	Dental and Vision Ins	0.00	239.59	4,515	4,275	5.31
5-50-508	Life Ins	(48.79)	67.81	840	772	8.07
5-50-509	Unemployment Ins.	9.93	95.03	550	455	17.28
	Total Personnel Services	12,255.82	43,557.67	446,205	402,647	9.76
Maintenance Svcs						
5-50-516	Automotive Fuel & Oil	620.91	952.40	20,000	19,048	4.76
5-50-517	Road Salt/De-Icing	0.00	0.00	60,000	60,000	0.00
5-50-518	Rentals	0.00	0.00	4,000	4,000	0.00
5-50-519	Uniforms	0.00	0.00	1,600	1,600	0.00
	Total Maint. Svcs	620.91	952.40	85,600	84,648	1.11
Professional Svcs						
5-50-523W	Workers Comp Ins	0.00	0.00	23,000	23,000	0.00
5-50-524	Contingencies	0.00	0.00	10,000	10,000	0.00
5-50-527	Tree Maintenance & Repl	2,250.00	2,250.00	15,000	12,750	15.00
5-50-528	Engineering Services	0.00	0.00	140,000	140,000	0.00
5-50-529	MS4	0.00	0.00	8,600	8,600	0.00
	Total Prof Svcs	2,250.00	2,250.00	196,600	194,350	1.14
Services						
5-50-550	Electric Highway Bldg	321.45	321.45	3,000	2,679	10.72
5-50-551	Natural Gas Highway Bld	251.80	251.80	4,500	4,248	5.60
5-50-552	Water/Sewer Highway Bl	0.00	108.00	1,200	1,092	9.00
5-50-553	Disposal Services	0.00	0.00	4,000	4,000	0.00
5-50-555	Telephone - Field	112.63	112.63	1,500	1,387	7.51
5-50-557	Street Lights	1,929.02	3,847.67	25,000	21,152	15.39
	Total Services	2,614.90	4,641.55	39,200	34,558	11.84
General						
5-50-562	Misc.	0.00	0.00	2,500	2,500	0.00
	Total General	0.00	0.00	2,500	2,500	0.00
Capital Outlay						
5-50-584	Projects, Equipment Hard	1,275.70	1,413.65	850,000	848,586	0.17
	Total Cap Outlay	1,275.70	1,413.65	850,000	848,586	0.17
	Total Perm. Hard Road	19,017.33	52,815.27	1,620,105	1,567,290	3.26

Avon Township

2025-2026 Gross Payroll By Month

Fiscal Year March 1, 2025-February 28, 2026

4/4/2025

Finance Packet Item 3.a.

Number of Pay Periods	YTD Breakdown by Fund												
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	
2	March	April	May	June	July	Aug	Sept	Oct	Total	10	12	20	50
Anmarie Andresen	4,206.95	1,233.65	-	-	-	-	-	-	5,440.60	3,634.95	-	-	1,805.65
Michele Bauman	4,519.24	2,259.62	-	-	-	-	-	-	6,778.86	6,778.86	-	-	-
Cynthia Brust	5,346.16	2,673.08	-	-	-	-	-	-	8,019.24	8,019.24	-	-	-
Martina R. Cortes	3,634.60	1,871.85	-	-	-	-	-	-	5,506.45	5,506.45	-	-	-
Ricardo Farias	4,480.00	2,240.00	-	-	-	-	-	-	6,720.00	6,720.00	-	-	-
Jeanne L. Kearby	310.00	-	-	-	-	-	-	-	310.00	310.00	-	-	-
Robert D. Kula	6,142.50	3,262.07	-	-	-	-	-	-	9,404.57	9,404.57	-	-	9,404.57
Kristal Larson	2,050.00	1,025.00	-	-	-	-	-	-	3,075.00	3,075.00	-	-	-
Jeffrey Loffredo	50.00	-	-	-	-	-	-	-	50.00	50.00	-	-	-
Isaac D. Martinez	3,492.61	1,726.10	-	-	-	-	-	-	5,218.71	5,218.71	-	-	5,218.71
Suzanne Ogdan	2,510.69	1,324.32	-	-	-	-	-	-	3,835.01	3,835.01	-	-	-
Felicia D Isosaki	2,052.00	1,200.00	-	-	-	-	-	-	3,252.00	3,252.00	-	-	-
Marilyn Pacheco	2,954.07	1,469.37	-	-	-	-	-	-	4,423.44	2,211.93	3,252.00	2,211.51	3,835.01
Rudolph Repa	310.00	-	-	-	-	-	-	-	310.00	310.00	-	-	-
Patricia Sloan	260.00	-	-	-	-	-	-	-	260.00	260.00	-	-	-
Danny E Suchowski	4,480.00	2,345.00	-	-	-	-	-	-	6,825.00	6,825.00	-	-	6,825.00
Anthony R. Vailango	4,542.40	2,441.56	-	-	-	-	-	-	6,983.96	6,983.96	-	-	6,983.96
Edwin O. Vargas	3,876.92	1,996.62	-	-	-	-	-	-	5,873.54	5,873.54	-	-	-
Totals	55,218.14	27,068.24	-	-	-	-	-	-	82,286.38	24,649.98	14,631.99	7,430.22	35,574.19

Per Payroll Register	55,218.14	27,068.24	-	-	-	-	-	-	82,286.38	-	-	-	-
Check = 0	-	-	-	-	-	-	-	-	-	-	-	-	-
Elected Officials Only	12,845.40	5,957.70	-	-	-	-	-	-	18,803.10	18,803.10	-	-	-
All Other	42,372.74	21,110.54	-	-	-	-	-	-	63,483.28	5,846.88	14,631.99	7,430.22	35,574.19

PT	3,634.95	3,252.00	-	-	-	-	-	-	3,252.00	3,634.95	-	-	29,933.53
FT	21,015.03	11,379.99	-	-	-	-	-	-	11,379.99	21,015.03	7,430.22	-	5,640.66
Check = 0	-	-	-	-	-	-	-	-	-	-	-	-	-

Payroll Presented for Approval at the Board Meetings Monthly - YTD Amounts tie to the Income Statements for each Fund

Avon Township
Prepaid Cash Disbursements
For the Period From Mar 1, 2025 to Apr 4, 2025

Date	Check #	Account ID	Name	Line Description	Amount	Total
Liabilities:						
3/11/25	EFT030725	2-10-200	Treasury Department	Payroll WH .. Federal	6,613.13	
3/25/25	EFT032125	2-10-200	Treasury Department	Payroll WH .. Federal	5,944.92	
4/2/25	EFT033125	2-10-200	Treasury Department	Payroll WH .. Federal	167.32	
3/11/25	EDI030725	2-10-202	Illinois Department of Revenue	Payroll WH .. Illinois	1,505.34	
3/25/25	EDI032125	2-10-202	Illinois Department of Revenue	Payroll WH .. Illinois	1,289.69	
4/2/25	EDI033125	2-10-202	Illinois Department of Revenue	Payroll WH .. Illinois	34.29	
3/26/25	Debit032625	2-10-206	AFLAC	Invoice: 388496	110.08	
3/26/25	Debit032625	2-10-206	AFLAC	Invoice: 388496	48.48	15,713.25
Town Corporate:						
3/28/25	Debit032825	5-10-506	Blue Cross and Blue Shield of Illinois	Invoice: April 2025	4,731.65	
3/28/25	ACH032825-2	5-10-507	Delta Dental of Illinois - Risk	Invoice: 1904297	315.15	
3/26/25	Debit032625-2	5-10-508	Principal Life Insurance Company	Invoice: April 2025	119.70	
3/28/25	ACH032825-3	5-10-510	Smithereen Pest Management Services	Invoice: 3640104	180.00	
3/28/25	27409	5-10-520	Total Administrative Services Corporati	Invoice: IN30400134	84.90	
3/31/25	Debit033125	5-10-522	Solus LLC	Invoice: SOLUS53841	911.25	
3/28/25	ACH032825-1	5-10-554	Allied Tele-Com Inc	Invoice: 36475	260.99	6,603.64
Assessor's Division:						
3/28/25	Debit032825	5-12-506	Blue Cross and Blue Shield of Illinois	Invoice: April 2025	3,939.84	
3/28/25	ACH032825-2	5-12-507	Delta Dental of Illinois - Risk	Invoice: 1904298	209.24	
3/28/25	ACH032825-2	5-12-507	Delta Dental of Illinois - Risk	Invoice: 1904297	(263.84)	
3/26/25	Debit032625-2	5-12-508	Principal Life Insurance Company	Invoice: April 2025	58.18	
3/28/25	ACH032825-1	5-12-554	Allied Tele-Com Inc	Invoice: 36475	178.79	4,122.21
Supervisor/GA:						
3/28/25	Debit032825	5-20-506	Blue Cross and Blue Shield of Illinois	Invoice: April 2025	1,366.79	
3/28/25	ACH032825-2	5-20-507	Delta Dental of Illinois - Risk	Invoice: 1904297	159.14	
3/26/25	Debit032625-2	5-20-508	Principal Life Insurance Company	Invoice: April 2025	12.55	
3/10/25	27398	5-20-595	David Keith	Invoice: 25EA00620	750.00	2,288.48
Highway Departments:						
3/28/25	Debit032825	5-50-506	Blue Cross and Blue Shield of Illinois	Invoice: April 2025	8,028.08	
3/28/25	ACH032825-2	5-50-507	Delta Dental of Illinois - Risk	Invoice: 1904298	131.76	
3/28/25	ACH032825-2	5-50-507	Delta Dental of Illinois - Risk	Invoice: 1904297	107.83	
3/26/25	Debit032625-2	5-50-508	Principal Life Insurance Company	Invoice: April 2025	132.40	8,400.07
Total					\$ 37,127.65	\$ 37,127.65

Presented for Approval at the April 8, 2025 Board Meeting

**Avon Township
Aged Payable
As of April 2, 2025**

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Name	Line Description	Amount	Total	Description	CC Amount
Town Corporate:								
4/11/25	ACH041125-2	5-10-522	COMCAST CABLE	Invoice: 0329-042825	271.85		Monthly Service	
4/11/25	Debit041125-3	5-10-550	COMED	Invoice: 4616120100 Mar25	607.62		Monthly Service	
4/11/25	Debit041125-5	5-10-551	NICOR	Invoice: 79054810001 Mar25	193.02		Monthly Service	
4/11/25	ACH041125-2	5-10-554	COMCAST CABLE	Invoice: 0329-042825	24.95	\$ 1,097.44	Monthly Service	
Assessor's Division:								
4/18/25	ONB032425-8	5-12-513	WalMart	Invoice: ONB032425	12.17		Vehicle Expense	12.17
4/18/25	ONB032425-5	5-12-522	MSFT	Invoice: ONB032425	60.00		Monthly Service	60.00
4/18/25	ONB032425-6	5-12-543	Thorntons	Invoice: ONB032425	47.00		Gas for the Jeep	47.00
4/18/25	ONB032425-8	5-12-560	WalMart	Invoice: ONB032425	45.21	\$ 164.38	Office Supplies	45.21
Supervisor/GA:								
4/11/25	Debit041125-3	5-20-550	COMED	Invoice: 4616120100 Mar25	67.50		Monthly Service	
4/11/25	Debit041125-5	5-20-551	NICOR	Invoice: 79054810001 Mar25	21.45		Monthly Service	
4/18/25	ONB032425-2	5-20-570E	Dollar Store	Invoice: ONB032425	435.00		Essential Program Purchases	435.00
4/18/25	ONB032425-2	5-20-570E	Dollar Store	Invoice: ONB032425-2	47.50	\$ 571.45	Essential Program Purchases	47.50
Highway Departments:								
4/9/25	27418	5-40-510	Overhead Door of Lake & McHenry	Invoice: 0318250TC	22.16		Garage Door Repair/Part	
4/18/25	ONB032425-1	5-40-510	ADV AUTO PARTS	Invoice: ONB032425	96.31		Building Maintenance	96.31
4/18/25	ONB032425-3	5-40-510	Harbor Freight Tools	Invoice: ONB032425	119.99		Building Maintenance	119.99
4/18/25	ONB032425-4	5-40-510	The Home Depot	Invoice: ONB032425-2	94.88		Building Maintenance	94.88
4/18/25	ONB032425-4	5-40-510	The Home Depot	Invoice: ONB032425-4	61.96		Building Maintenance	61.96
4/18/25	ONB032425-4	5-40-510	The Home Depot	Invoice: ONB032425-5	19.94		Building Maintenance	19.94
4/9/25	27410	5-40-512	AHW LLC - Wauconda	Invoice: 12078645	94.40		Parts for John Deere Mower	
4/9/25	27412	5-40-512	Antioch Auto Parts Inc	Invoice: 547706	124.14		Vehicle Maintenance	
4/9/25	27413	5-40-512	Grower Equipment & Supply Company	Invoice: 49520	345.73		Vehicle Maintenance	
4/9/25	27417	5-40-512	McCann	Invoice: P64267	234.08		Vehicle Maintenance	
4/9/25	27419	5-40-512	Russo Power Equipment Inc	Invoice: SPI20960330	90.59		Vehicle Maintenance	
4/9/25	27419	5-40-512	Russo Power Equipment Inc	Invoice: SPI20951121	36.98		Vehicle Maintenance	
4/9/25	27411	5-40-561	Amazon Capital Services	Invoice: SPI20957158	9.98		Vehicle Maintenance	
4/9/25	27411	5-40-561	Amazon Capital Services	Invoice: 1XNDJTDVHK3Y	40.64		Highway Operating Supplies	
4/9/25	27411	5-40-561	Amazon Capital Services	Invoice: 1XNDJTDVHK3Y	66.58		Highway Operating Supplies	
4/9/25	27416	5-40-561	KOSCO Flags & Flagpoles LLC	Invoice: 1XNDJTDVHK3Y	2.84		Highway Operating Supplies	
4/11/25	ACH041125-1	5-40-561	Ace Hardware	Invoice: 22703	140.00		Nylon Flags	
4/18/25	ONB032425-4	5-40-561	The Home Depot	Invoice: Csig 032525	94.16		Highway Operating Supplies	
4/18/25	ONB032425-4	5-40-561	The Home Depot	Invoice: ONB032425-3	27.92		Highway Operating Supplies	
4/11/25	ACH041125-3	5-50-516	WEX Bank	Invoice: ONB032425-4	19.92	\$ 1,743.20	Highway Operating Supplies	27.92
4/18/25	ONB032425-4	5-50-516	The Home Depot	Invoice: 103853859	575.83		Highway Operating Supplies	19.92
4/9/25	27414	5-50-527	P. Hernandez Tree	Invoice: ONB032425-1	45.08		March Fuel Purchases	
				Invoice: 3013	2,250.00		TrueFuel	45.08
							Tree Services for Lake St	

**Avon Township
Aged Payable
As of April 2, 2025**

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Name	Line Description	Amount	Total	Description	CC Amount
4/11/25	Debit041125-1	5-50-550	COMED	Invoice: 5941592222 Mar25	321.45		Monthly Serive	
4/11/25	Debit041125-4	5-50-551	NICOR	Invoice: 67944810000 Mar25	251.80		Monthly Serive	
4/18/25	ONB032425-7	5-50-555	T-Mobile	Invoice: ONB032425	112.63		Monthly Serive	112.63
4/11/25	Debit041125-2	5-50-557	COMED	Invoice: 8495503000 Mar25	1,929.02		Monthly Serive	
4/9/25	27415	5-50-584	HI VIZ Inc	Invoice: 12937	120.00		Project Materials	
4/9/25	27420	5-50-584	Ray Schramer & Company Inc	Invoice: 168595	1,155.70	\$ 6,761.51	Project Materials	
Total					\$ 10,337.98	\$ 10,337.98		\$ 1,245.51

Presented for Approval at the April 8, 2025 Board Meeting

NO UPDATE AS MARCH STATEMENTS NOT AVAILABLE YET

Fund	Initial Investment	Balance at					Cumulative
		2/28/2020	2/28/2021*	2/28/2022	2/28/2023	2/29/2024	
61-0165-04-5	30,000.00	30,143.38	75,282.55	74,325.34	73,928.60	77,367.73	80,897.46
61-0165-14-4	45,000.00	45,215.09	75,300.75	74,343.13	73,946.05	77,385.97	80,916.53
61-0165-15-1	30,000.00	30,143.38	30,199.25	29,818.56	29,658.97	31,038.68	32,458.43
61-0165-16-9	30,000.00	30,143.38	30,199.25	29,818.57	29,658.98	31,038.70	32,458.44
Total	\$ 135,000.00	\$ 135,645.23	\$ 210,981.80	\$ 208,305.60	\$ 207,192.60	\$ 216,831.08	\$ 226,730.86

Net Gain/(Loss)	\$	645.23	\$	981.80	\$	(2,676.20)	\$	(1,113.00)	\$	9,638.48	\$	9,899.78	\$	17,376.09
		0.5%		0.6%		-1.3%		-0.5%		4.5%		4.5%		8.2%

*Investments in December 2020 an additional \$45K and \$30K in Funds 10 and 20 respectively.

NOTE: Analysis reflects realized and unrealized gains and losses through the Statement Date

Avon Township

**Finance Report for Avon Township Funds - Anmarie Andresen
Income Statement Highlights as of 04/09/25 11.0% of fiscal year**

Finance Packet Item# 4.a.
*Budget Approved at 01/14/25 Board Meeting and Ordinance submitted to Lake County by Clerk 3/23/25.

<u>Town Corporate:</u>	<u>Actual</u>	<u>Budget*</u>	<u>% of Budget</u>	<u>Cash/Fund Balance</u>
Revenue	\$ 8,559	\$ 806,630	1.06%	\$ 878,890
Expense	\$ 34,131	\$ 680,117	5.02%	\$ 267,506
Assessor Expense	\$ 19,612	\$ 310,944	6.31%	
				<Portion of Cash Invested
				30% % Invested of Total Cash

1. ONB MM accounts have been reconciled through the month of February 2025 without exception.
2. ONB Wealth Management balances reconciled through February 2025 without exception.
See Finance Packet Item# 3.d. for most current activity.
March bank reconciliations will be completed upon receipt of Statements.
3. Grant money received by the Township is being maintained in the Finance Packet Item# 4.b.
4. Miscellaneous income received by the Township is reported in the Finance Packet Item# 4.d.
5. Financial resolutions - None this meeting.
6. Treasurer's Report completed and distributed to Clerk for use at the Town Hall Meeting.
7. Getting ready for the annual audit and awaiting response from partner of EKJLLP the independent audit firm who performs the work.

<u>GA/Supervisor:</u>	<u>Actual</u>	<u>Budget*</u>	<u>% of Budget</u>	<u>Cash/Fund Balance</u>
Revenue	1,056	\$ 189,100	0.56%	\$ 310,341
Expense	10,787	\$ 189,100	5.70%	\$ 80,917
				<Portion of Cash Invested
				26% % Invested of Total Cash

1. Same items as 1 -2 and 6 under Town Corporate.
2. Cash donations designated specifically to support the Avon Township Food Pantry is being tracked in the Finance Packet Item# 4.c. and is updated monthly.
3. FYE Activity:

	FYE 02/28/26 YTD		FYE 02/28/25 Total Year	
	No of Households	Amount	Number	Amount
Utilities	-	\$0	22	\$9,938
Shelter	1	\$750	23	\$15,513
4. Special Software purchased in February to assist with program tracking. Marilyn will be the keeper of the software and reporting hopefully will be part of the Board Package in the future.
5. Financial resolutions - None this meeting.

Assessor's Division, Road & Bridge and Permanent Road are reported by the respective Department Head

Account ID	Acct Description	Date	Reference	Jrnl	Trans Description	Amount	FYE 02/28/23	FYE 02/29/24	FYE 02/28/25	FYE 02/28/26
4-50-405	Misc Grants	3/2/2022	Safety	GENJ	Illinois Public Risk Fund	3,776.00	3,776.00			
4-10-405	Misc Grants	11/7/2022	Gages Hall Improvements	GENJ	Home Depot	-				
4-50-405	Misc Grants	1/23/2023	Outdoor Classroom	GENJ	Mainstreet Organization of Realtors	23,532.31	23,532.31			
4-50-405	Misc Grants	1/25/2023	All leftover Christmas items from 2022	GENJ	Walgreens of Antioch	-				
4-50-405	Misc Grants	4/12/2023	Safety	GENJ	Illinois Public Risk Fund	4,074.00		4,074.00		
4-50-405	Misc Grants	8/2/2023	Constructing our Community	GENJ	Home Depot Foundation	3,769.20		3,769.20		
4-50-405	Misc Grants	4/10/2024	Safety	GENJ	Illinois Public Risk Fund	3,900.00			3,900.00	
Totals							\$ 39,051.51	\$ 27,308.31	\$ 7,843.20	\$ 3,900.00
Breakdown by Fund:										
	Fund 10					23,532.31	23,532.31			
	Fund 20					3,769.20		3,769.20		
	Fund 50					11,750.00	3,776.00	4,074.00	3,900.00	

A Donated the Flooring and Paint - Free of Charge - Value not received from Home Depot.
B Donated Christmas lights, wrapping, ornaments, toys and household décor. Michele is working with Round Lake Community High School District 116 to use goods for the Community Engagement Program that the students will run. Doug Bradshaw, Teacher at the HS will manage the process. - Material Value never received from Walgreens.
C Home Depot Foundation volunteers partnered with Avon and young volunteers from the community to build garden beds as well as plant fruits and vegetables into them to support the Avon Township Food Pantry. Gift cards provided to cover the expenses to complete this work in the amount of \$3,769.20. Gift cards consumed in the amount of \$3,602.34.

\$ 166.86

Avon Township

Donations Earmarked specifically for "Avon Township Pantry"

FYE 02/28/25

As of 4/02/25

Cash Donations:

<u>Date Deposited</u>	<u>Donor</u>	<u>Reference</u>	<u>Account ID</u>	<u>Total Amount</u>	<u>FYE 02/28/25</u>	<u>FYE02/28/26</u>
3/18/2024	Round Lake Middle School Art Club and Natl Honors Society	Donation for the Food Pantry	4-20-404	\$ 375.00	\$ 375.00	-
4/25/2024	Rita Jones	Donation for the Food Pantry	4-20-404	\$ 100.00	\$ 100.00	-
8/14/2024	Exchange Club of Grayslake	Donation for the Food Pantry	4-20-404	\$ 1,000.00	\$ 1,000.00	-
8/14/2024	Joyce Torbeck	Donation for the Food Pantry	4-20-404	\$ 500.00	\$ 500.00	-
8/21/2024	Enfield Lane Block Party proceeds from Carrilon Subdivision	Donation for the Food Pantry	4-20-404	\$ 69.00	\$ 69.00	-
8/26/2024	Swalco/Lake County Shoe and Textile Program	Donation for the Food Pantry	4-20-404	\$ 349.87	\$ 349.87	-
9/9/2024	Anne Lyons proceeds from her Garage Sale	Donation for the Food Pantry	4-20-404	\$ 94.25	\$ 94.25	-
9/25/2024	Butterfly Effect of Maddox J LoPriore Foundation	Donation for the Food Pantry	4-20-404	\$ 1,000.00	\$ 1,000.00	-
9/30/2024	RL Police Officer during RLHS Parade on 9/28/24	Donation for the Food Pantry	4-20-404	\$ 10.00	\$ 10.00	-
10/7/2024	Margaret Miller	Donation for the Food Pantry	4-20-404	\$ 100.00	\$ 100.00	-
10/30/2024	Narciso Gonzalez	Donation for the Food Pantry	4-20-404	\$ 100.00	\$ 100.00	-
11/19/2024	Village of Hainesville	Donation for the Food Pantry	4-20-404	\$ 2,000.00	\$ 2,000.00	-
12/10/2024	E. Anderson and S Boyd	Donation for the Food Pantry	4-20-404	\$ 500.00	\$ 500.00	-
12/30/2024	American Unit - Sharon Parola	Donation for the Food Pantry	4-20-404	\$ 200.00	\$ 200.00	-
12/30/2024	Cary & M Louise Nusbaum	Donation for the Food Pantry	4-20-404	\$ 100.00	\$ 100.00	-
12/30/2024	Darald Donnell	Donation for the Food Pantry	4-20-404	\$ 184.00	\$ 184.00	-
1/24/2025	Nancy Angellotti	Donation for the Food Pantry	4-20-404	\$ 20.00	\$ 20.00	-
3/8/2025	Just for Today	Donation for the Food Pantry	4-20-404	\$ 50.00	\$ -	50.00
3/17/2025	Highway Department Scrap Steel Proceeds	Donation for the Food Pantry	4-20-404	\$ 131.10	\$ -	131.10
3/17/2025	Joyce Torbeck	Donation for the Food Pantry	4-20-404	\$ 500.00	\$ -	500.00
3/27/2025	Rita Jones	Donation for the Food Pantry	4-20-404	\$ 150.00	\$ -	150.00
3/31/2025	Alanon via Jayne Stucker	Donation for the Food Pantry	4-20-404	\$ 50.00	\$ -	50.00

Total Fiscal YTD

\$ 7,583.22 \$ 6,702.12 \$ 881.10

Avon Township

All Other Miscellaneous Income - Excluding Food Pantry tracked separately

FYE 02/28/25

As of 4/02/25

Finance Packet Item# 4.d.

Cash Donations:	Date Deposited	Pavor	Reference	Account ID	Total Amount	FYE 02/28/26		FYE 02/28/25	
						Fund 10	Fund 50	Fund 10	Fund 20
	3/13/2024	Saturday Night Live Group	Essentials Donation	4-20-404	\$ 40.00			\$ 40.00	
	3/18/2024	Just for Today	Essentials Donation	4-20-404	\$ 50.00			\$ 50.00	
	4/10/2024	Stanford Health	2016 Reimbursement	4-10-404	\$ 55.27		\$ 55.27		
	5/14/2024	Saturday Night Live Group	Essentials Donation	4-20-404	\$ 40.00			\$ 40.00	
	5/23/2024	IPRF WC Audit Refund	2023 WC Audit Results	4-10-404	\$ 7,217.00		\$ 7,217.00		
	7/17/2024	Saturday Night Live Group	Essentials Donation	4-20-404	\$ 40.00			\$ 40.00	
	7/29/2024	Just for Today	Essentials Donation	4-20-404	\$ 50.00			\$ 50.00	
	8/1/2024	Morton Salt	Refund for Sales Tax charge in error	4-50-404	\$ 403.41			\$ 40.00	\$ 403.41
	9/30/2024	Saturday Night Live Group	Essentials Donation	4-20-404	\$ 40.00		\$ 5,000.00		
	10/21/2024	Annual Franchise Fee from LRS	LRS Franchise Fee	4-10-404	\$ 5,000.00				
	10/30/2024	Saturday Night Live Group	Essentials Donation	4-20-404	\$ 40.00			\$ 40.00	
	11/19/2024	Just for Today	Essentials Donation	4-20-404	\$ 50.00			\$ 50.00	
	12/4/2024	FY24 Farmer's Market Coupon Reimbursement	Essentials Donation	4-20-404	\$ 130.18			\$ 130.18	
	12/30/2024	Locked Merchant Rates	Essentials Donation	4-20-404	\$ 500.00			\$ 500.00	
	12/30/2024	Ivanhoe Congregational Church	Donation for Holiday Gift Program	4-20-404	\$ 250.00			\$ 250.00	
	1/24/2025	Saturday Night Live Group*	Donation for Avon Township Building	4-10-404	\$ 40.00			\$ 40.00	
	3/8/2025	Randall Powers	Donation for Avon Township Building	4-10-405	\$ 40.00	\$ 40.00			
Total Fiscal YTD					\$ 13,985.86	\$ 40.00	\$ -	\$ 1,230.18	\$ 403.41

March 28, 2025

625 Forest Edge Drive, Vernon Hills, IL 60061

TEL 847.478.9700 ■ FAX 847.478.9701

www.gha-engineers.com

Mr. Robert Kula
Highway Department Commissioner
Avon Township
389 W. Main Street
Hainesville, IL 60073

Re: **Proposal for Consulting Services**
Year 23 MS4 Compliance GHA
GHA Proposal No. 2025.WR014B

Dear Mr. Kula:

Gewalt Hamilton Associates, Inc., (GHA) is pleased to submit our proposal for consulting services to assist Avon Township with its annual compliance monitoring to satisfy the National Pollution Discharge Elimination System (NPDES) MS4 Permit requirements.

I. Scope of Services

The following scope of services and corresponding fee are based on the requirements of the most current General NPDES Permit for discharges from small municipal separate storm sewer systems (General Permit No. ILR40), effective March 2016. Accordingly, we propose the following services.

A. Annual Report & Tracking

GHA will utilize the tracking information to prepare and submit the required Year 23 (March 1, 2025 – February 28, 2026) annual report to the IEPA by June 1, 2026. GHA will obtain signatures and coordinate the submittal to the IEPA electronically. The report will be uploaded to the MS4 website, www.gha-engineers.com/ms4, by June 1, 2026.

This task includes tracking the MS4's six (6) minimum control measures (MCM) which are used to assess and report the effectiveness of the Storm Water Management Program. Avon Township will provide an MS4 Tracking Summary to GHA at the end of the permit tracking period.

B. Illicit Discharge Detection and Elimination (IDDE)

GHA will conduct a dry-weather inspection of 20% of outfalls for the purpose of identifying potential illicit discharges. Outfalls will be assessed for maintenance needs and physical indicators of illicit discharges. Flowing outfalls will be assessed further for the presence of potential non-stormwater related discharge. The field results will be summarized in report form and submitted to the Township.

C. Post Construction Stormwater Management Inspections

GHA will assess approximately 20% of the Township’s stormwater management facilities, including detention and retention basins, rain gardens and bioswales, and streams and document observed erosion, seeding/re- seeding or slope stabilization needs. GHA will recommend remedial actions as appropriate. The stormwater management facilities will be evaluated for the feasibility of retrofits. GHA will also add new facilities to the Township’s inventory prior to performing the inspections.

GHA will inspect approximately 1,000 linear feet of the Township’s streambank for bank erosion, sediment accumulation, bank vegetation, and water quality. GHA will identify maintenance needs and recommend remedial actions as appropriate.

D. Finalize Stormwater Management Plan Preparation (SWMP)

GHA has been tracking and providing comments to the IEPA on the new NPDES Permit to ensure our client coverage is recognized and to gain insight for future compliance needs. The new permit has numerous new metrics including creating inventory of community owned properties, additional educational requirements, logging community involvement, construction operator education and annual evaluations of construction site storm water control BMP’s and measurable goals, etc. With the addition of these metrics and updated descriptions throughout, a new SWMP will be written. Once written, it will be sent for approval to the client. Upon approval it will be sent to the EPA and updated on our website.

This SWMP will be valid for the next 5 years, thus it is not a repeated yearly cost.

This item was not charged during the Year 22 permit year as the new permit has not been released. The same procedure described above will occur once the permit is released.

E. Public Education Presentation

GHA will prepare one (1) presentation on the MS4 program to be presented at a regularly scheduled Board meeting.

F. Administrative Overhead

This item has been added this year to compensate for costs associated with administrative tasks including documentation, tracking updates, and assistance with reporting.

II. Compensation for Services

Based upon the scope of services, GHA proposes a fee breakdown as shown below. Attached are our 2025 rates for your reference.

MS4 Services	Cost
A. Annual Report (incl. tracking)	\$1,600.00
B. Illicit Discharge Detection & Elimination	\$2,750.00
C. Post-Construction Stormwater Mgmt. Insp.	\$1,600.00

D. Finalizing SWMP	\$1,100.00
E. Public Education Presentation	\$350.00
F. Administrative Overhead	\$400.00
Total Fee	\$7,800.00

Reimbursable expenses, including items such as photos, postage, messenger services, printing, mileage, etc., will be billed to the Client without markup.

All services, including additional services requested and authorized by the Client and any additional permit documentation or services required for compliance by the Illinois EPA will be billed in accordance with the hourly rates in effect at the time services are rendered.

Invoices will be submitted monthly and will detail services performed.

III. Additional Services

The following are not included in the scope of services, but can be provided for an additional fee if requested and authorized by the Client:

1. ILR40 Permit Re-issuance: GHA anticipates that the Illinois EPA may issue their updated ILR40 MS4 permit during Year 23 as it has been 9 years since last required. Should the Illinois EPA include new requirements, in addition to those covered within this proposal during Year 23, GHA will bill the *time and materials* required in accordance with the hourly rates in effect at the time services are rendered.
2. Meetings with public officials or agencies in addition to the annual public presentation.
3. Response to agency comments.
4. Updates to storm atlas.
5. Additional services required due to changes in Local, State, or Federal NPDES permit requirements made after acceptance of this proposal.

IV. General Conditions

The delineated services provided by Gewalt Hamilton Associates, Inc., (GHA) under this Agreement will be performed as reasonably required in accordance with the generally accepted standards for civil engineering and surveying services as reflected in the contract for this project at the time when and the place where the services are performed.

Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Client or GHA. GHA's services under this Agreement are being performed solely for the Client's benefit, and no other party or entity shall have any claim against GHA because of this Agreement or the performance or nonperformance of services hereunder. In no event shall GHA be liable for any loss of profit or any consequential damages.

The Client and GHA agree that all disputes between them arising out of or relating to this Agreement or the Project shall be submitted to nonbinding mediation in Chicago, Illinois unless the parties mutually agree otherwise.

This Agreement, including all subparts and Attachment A, which is attached hereto and incorporated herein as the General Provisions of this Agreement, constitute the entire integrated agreement between the parties which may not be modified without all parties consenting thereto in writing.

Should you have any questions or if we can be of additional assistance, please feel free to contact us. If our proposal is acceptable, please sign and return a copy to our office, indicating your acceptance of this Agreement in its entirety. We appreciate the opportunity to continue our relationship with the Township.

Sincerely,

Gewalt Hamilton Associates, Inc.



Carissa Smith, P.E.
Civil Engineer
csmith@gha-engineers.com

AUTHORIZED BY:
Avon Township

Robert Kula
Highway Department Commissioner

Date

CC: Michael Warner, GHA
Karolina Cho, GHA

Encl.: Attachment A
GHA Hourly Rates

**ATTACHMENT A TO GEWALT HAMILTON ASSOCIATES, INC.
PROFESSIONAL SERVICES AGREEMENT**

1. Standard of Care. The services provided by Gewalt Hamilton Associates, Inc., (GHA) under this Agreement will be reasonably performed consistent with the generally accepted standard of care for the Scope of Basic Services called for herein at the time when and the place where the services are provided. GHA will use reasonable care to comply with applicable codes and laws in effect at the time its services are provided.

2. Duration of Proposal. The terms of this Agreement are subject to renegotiation if not accepted within 60 calendar days of the date indicated on this Agreement. Requests for extension beyond 60 calendar days shall be made in writing prior to the expiration date. The fees and terms of this Agreement shall remain in full force and effect for one year from the date of acceptance of this Agreement, and shall be subject to revision at that time, or any time thereafter if GHA gives written notice to the other party at least 60 calendar days prior to the requested date of revision. In the event that the parties fail to agree on the new rates or other revisions, either party may terminate this Agreement as provided for herein.

3. Client Information. Client shall provide GHA with all project criteria and full information for its Scope of Basic Services. GHA may rely, without liability, on the accuracy and completeness of the information Client provides, including that of its other consultants, contractors and subcontractors, without independently verifying that information.

4. Payment. Payments are due within 30 calendar days after a statement is rendered. Statements not paid within 60 calendar days of the end of the calendar month when the statement is rendered will bear interest at the rate of one percent (1.0%) per month until paid. The provision for the payment of interest shall not be construed as authorization to pay late. Failure of the Client to make payments when due shall, in GHA's sole discretion, be cause for suspension of services without breach or termination of this agreement. Upon notification by GHA of suspension of services, Client shall pay in full all outstanding invoices within 7 calendar days. Client's failure to make such payment to GHA shall constitute a material breach of the Agreement and shall be cause for termination by GHA. GHA shall be entitled to reimbursement of all costs actually incurred by GHA in collecting overdue accounts under this Agreement, including, without limitations, attorney's fees and costs. GHA shall have no liability for any claims or damages arising from either suspension or termination of this Agreement due to Client's breach. The Client's obligation to pay for GHA's services is in no way dependent upon the Client's ability to obtain financing, rezoning, payment from a third party, approval of governmental or regulatory agencies or the Client's completion of the project.

5. Instruments of Service. The Client acknowledges GHA's plans and specifications, including field data, notes, calculations, and all documents or electronic data, are instruments of service. GHA shall retain ownership rights over all original documents and instruments of service. All instruments of service provided by GHA shall be reviewed by Client within 10 calendar days of receipt. Any deficiencies, errors, or omissions the Client discovers during this period will be reported to GHA and will be corrected as part of GHA's Basic Services. Failure to provide such notice shall constitute a waiver. The Client shall not reuse or make, or permit to be made, any modifications to the instruments of service without the prior written authorization of GHA. The Client waives all claims against GHA arising from any reuse or modification of the instruments of service not authorized by GHA. The Client agrees, to the fullest extent permitted by law, to defend and indemnify and hold GHA harmless from any liability, damage, or cost, including attorneys' fees, arising from the unauthorized reuse or modification of the instruments of service by any person or entity. The parties agree that if elements of the Scope of Basic Services identified in this Agreement are reduced and/or eliminated by Client, then Client waives, releases and holds GHA harmless from all claims and damages arising from those reduced and/or eliminated services. If GHA's Scope of Basic Services does not include construction administration phase services, Client assumes responsibility for interpretation of the instruments of service and construction observation, and waives all claims against GHA for any act, omission or event connected thereto. Unless included in GHA's Scope of Basic Services, GHA shall not be liable for coordination with of the services of Client's other design professionals.

6. Electronic Files. The Client acknowledges that differences may exist between the electronic files delivered and the printed instruments of service. In the event of a conflict between the signed / sealed printed instruments of service prepared by GHA and the electronic files, the signed / sealed instruments of service shall control. GHA's electronic files shall be prepared in the current software GHA uses and will follow GHA's standard formatting unless the Scope of Basic Services requires otherwise. Client accepts that GHA makes no warranty that its software will be compatible with other systems or software.

7. Applicable Codes. The Client acknowledges that applicable laws, codes and regulations may be subject to various, and possibly contradictory, interpretations. Client accepts that GHA does not warrant or guarantee that the Client's project will comply with interpretations of applicable laws, codes, and regulations as they may be interpreted to the project. Client agrees that GHA shall not be responsible for added project costs, delay damages, or schedule changes arising from unreasonable or unexpected interpretations of the laws, codes, or regulations applied to the project, nor for changes required by the permitting authorities due to changes in the law that became effective after completion of GHA's instruments of service. Client shall compensate GHA for additional fees required to revise the instruments of service to comply with such interpretations. Client shall also compensate GHA for additional fees required to revise the instruments of service if Client changes the project scope after GHA's completes its instruments of service.

8. Utilities and Soils. When the instruments of service include information pertaining to the location of underground utility facilities or soils, such information represents only the opinion of the engineer as to the possible locations. This information may be obtained from visible surface evidence, utility company records or soil borings performed by others, and is not represented to be the exact location or nature of these utilities or soils in the field. Client agrees that GHA may reasonably rely on the accuracy and completeness of information furnished by third parties respecting utilities, underground conditions and soils without performing any independent verification. Contractor is solely responsible for utility locations, their markings in the field and their placement on the plans based on information they provided. Client agrees GHA is not liable for damages resulting from utility conflicts, mistaken utility locates, unfavorable soils, and concealed or unforeseen conditions, including but not limited to added construction costs and/or project delays. If the Client wishes to obtain the services of a contractor to provide test holes and exact utility locations, GHA may incorporate that information into the design and reasonably rely upon it. If not included in the Scope of Basic Services, such work will be compensated as additional services.

9. Opinion of Probable Construction Costs. GHA's Scope of Basic Services may include the preparation of an opinion of probable construction costs. Client acknowledges that GHA has no control over the costs of labor, materials, or equipment, or over the contractor's methods of determining prices, or over competitive bidding or market conditions. Opinions of probable costs, shall be made on the basis of experience and qualifications applied to the project scope contemplated by this Agreement as well as information provided by Client (the accuracy and completeness of which GHA may rely upon), and represent GHA's reasonable judgment. Client accepts that GHA does not guarantee or warrant that proposals, bids, or the actual construction costs will not vary from opinions of probable cost prepared for the Client. GHA shall not be liable for cost differentials between the bid and/or actual costs and GHA's opinion of probable construction costs. Client agrees it shall employ an independent cost estimator if, based on its sole determination, it wants more certainty respecting construction costs.

10. Contractor's Work. Client agrees that GHA does not have control or charge of and is not responsible for construction means, methods, techniques, sequences or procedures, or for site or worker safety measures and programs including enforcement of Federal, State and local safety requirements, in connection with construction work performed by the Client or the Client's construction contractors. GHA is not responsible for the supervision and coordination of Client's construction contractors, subcontractors, materialmen, fabricators, erectors, operators, suppliers, or any of their employees, agents and representatives of such workers, or responsible for any machinery, construction equipment, or tools used and employed by contractors and subcontractors. GHA has no authority or right to stop the work. GHA may not direct or instruct the construction work in any regard. In no event shall GHA be liable for the acts or omissions of Client's construction contractors, subcontractors, materialmen, fabricators, erectors, operators or suppliers, or any persons or entities performing any of the work, or for failure of any of them to carry out their work as called for by the Construction Documents. The Client agrees that the Contractor is solely responsible for jobsite and worker safety and warrants that this intent shall be included in the Client's agreement with all prime contractors. The Client agrees that GHA and GHA's personnel and consultants (if any) shall be defended/indemnified by the Contractor for all claims asserted against GHA which arise out of the Contractor's or its subcontractors' negligence, errors or omissions in the performance of their work, and shall also be named as an additional insured on the Contractor's and subcontractors' general liability insurance policy. Client warrants that this intent shall be included in the Client's agreement with all prime contractors. If the responsible prime contractor's agreement fails to comply with the Client's intent, then the Client agrees to assume the duty to defend and indemnify GHA for claims arising out of the Contractor's or subcontractors' negligence, errors or omissions in the performance of their work.

11. Contractor Submittals. Shop drawing and submittal reviews by GHA shall apply only to the items in the submissions that concern GHA's scope of Basic Services and only for the purpose of assessing if, upon successful incorporation in the project, they are generally consistent with the GHA's Instruments of Service. Client agrees that the Contractor is solely responsible for the submissions and for compliance with the Instruments of Service. Owner agrees that GHA's review and action in relation to the submissions does not constitute the provision of means, methods, techniques, sequencing or procedures of construction or extend to jobsite or worker safety. GHA's consideration of a component does not constitute acceptance of an assembled item.

12. Hazardous Materials. Client agrees that GHA has no responsibility or liability for any hazardous or toxic materials, contaminants or pollutants.

13. Record Drawings. If required by the Scope of Basic Services, record drawings will be prepared which may include unverified information compiled and furnished by others, the accuracy and completeness of which GHA may reasonably rely upon. Client accepts that GHA shall not verify the information provided to it and agrees GHA will not be responsible for any errors or omissions in the record drawings due to incorrect or incomplete information furnished by others to GHA.

14. Disputes. Client agrees to limit GHA's total aggregate liability to the Client for GHA's alleged acts, errors or omissions to \$50,000 or the amount of GHA's paid fees for its services on the project, whichever is greater. GHA's liability to Client shall be limited to twelve months from the last invoice submitted to Client by GHA, regardless of payment by Client. GHA makes no guarantees or warranties, either expressed or implied, including any warranty of habitability or fitness for a particular purpose. The parties agree to waive all claims against the other for any and all consequential damages, including attorneys' fees. The parties agree to waive against each other all rights and claims otherwise covered by property insurance, by builder's risk insurance or by all risk insurance, including but not limited to subrogation rights regardless of whether the claims arise during or post-construction and regardless of final payment to GHA.

All disputes arising out of or relating to this Agreement shall first be negotiated between the parties. If unresolved, the dispute shall be submitted to mediation as a condition precedent to litigation. Mediation shall take place in Chicago, Illinois unless the Client and GHA mutually agree otherwise. The fees and costs of the mediator shall be apportioned equally between the parties. If mediation is unsuccessful, litigation shall be the form of dispute resolution and shall be filed in the jurisdiction where the project was pending. The controlling law shall be the law of the jurisdiction where the project was located. Client agrees that all causes of action under this Agreement shall be deemed to have accrued and all statutory limitations periods shall commence no later than the date of GHA's services being substantially completed. Client agrees that any claim against GHA arising out of this Agreement shall be asserted only against the entity and not against GHA's owners, officers, directors, shareholders, or employees, none of whom shall bear any liability and may not be subject to any claim.

15. Miscellaneous. Either Client or GHA may terminate this Agreement without penalty at any time with or without cause by giving the other party ten (10) calendar days prior written notice. The Client shall, within thirty (30) calendar days of termination pay GHA for all services rendered and all costs incurred up to the date of termination in accordance with compensation provisions of this Agreement. Client shall not assign this Agreement without GHA's prior written consent. There are no third-party beneficiaries to this Agreement.

GHA PROFESSIONAL SERVICES HOURLY RATE GUIDE:
2025

The following rates will remain in effect until December 31, 2025, at which time they are subject to an annual increase:

PRINCIPAL	\$ 249.00	ENGINEER TECHNICIAN V	\$ 189.00
SENIOR PROJECT MANAGER II	\$ 240.00	ENGINEER TECHNICIAN IV	\$ 159.00
SENIOR PROJECT MANAGER I	\$ 215.00	ENGINEER TECHNICIAN III	\$ 145.00
PROJECT MANAGER II	\$ 190.00	ENGINEER TECHNICIAN II	\$ 123.00
PROJECT MANAGER I	\$ 168.00	ENGINEER TECHNICIAN I	\$ 92.00
ENGINEER VI	\$ 198.00	LANDSCAPE ARCHITECT	\$ 171.00
ENGINEER V	\$ 184.00	DATA MANAGER	\$ 152.00
ENGINEER IV	\$ 171.00	DATA TECHNICIAN III	\$ 145.00
ENGINEER III	\$ 161.00	DATA TECHNICIAN II	\$ 130.00
ENGINEER II	\$ 146.00	DATA TECHNICIAN I	\$ 100.00
ENGINEER I	\$ 138.00	ENVIRONMENTAL RESOURCE SPECIALIST IV	\$ 190.00
LAND SURVEYOR IV	\$ 203.00	ENVIRONMENTAL RESOURCE SPECIALIST III	\$ 170.00
LAND SURVEYOR III	\$ 167.00	ENVIRONMENTAL RESOURCE SPECIALIST II	\$ 143.00
LAND SURVEYOR II	\$ 148.00	ENVIRONMENTAL RESOURCE SPECIALIST I	\$ 132.00
LAND SURVEYOR I	\$ 130.00	ADMINISTRATIVE II	\$ 109.00
GIS TECHNICIAN IV	\$ 180.00	ADMINISTRATIVE I	\$ 90.00
GIS TECHNICIAN III	\$ 155.00	ACCOUNTING MANAGER	\$ 184.00
GIS TECHNICIAN II	\$ 125.00	ACCOUNTING II	\$ 140.00
GIS TECHNICIAN I	\$ 106.00	ACCOUNTING I	\$ 125.00
CAD MANAGER	\$ 212.00		
CAD TECHNICIAN III	\$ 146.00		
CAD TECHNICIAN II	\$ 128.00		
CAD TECHNICIAN I	\$ 100.00		

Services provided under this Agreement will be billed according to the rates in effect at the time services are rendered.



Avon Township
433 E Washington St
Round Lake Park, IL 60073

MICHELE BAUMAN
Township Supervisor

April 8, 2025

Mr. Kurt Woolford, PE
Executive Director
Lake County Stormwater Management Commission
500 Winchester Road, Suite 201
Libertyville, IL 60048

RE: Linden Avenue Improvements
SMC DCEO Grant Funding

Mr. Woolford:

The Township is in support for the SMC DCEO application to address drainage and roadway concerns on Linden Avenue. Linden Avenue is a single access to 25 homes which is surrounded by the Lake County Forest Preserve. Linden Avenue only has one access onto Washington Avenue. The roadway entrance is located in a Lake County Wetland and is within the Base Flood Elevation which causes flooding occurrences frequently. The storm sewer culvert under the road is under sized which contributes to the continuous flooding issues.

Typically, any rain event above the 2-year creates standing water over the roadway which creates a hazardous driving condition for residents and emergency vehicles. When standing water reaches six inches above the roadway then the residents do not have a safe access to major roadways or for emergency vehicles to reach the homes. The Avon Township Highway Department places staff, 24/7, at the entrance of Linden Avenue to drive residents across the standing water in heavy duty vehicles to and from their cars and homes until the water recedes. This could take up to 10 days to occur.

The proposed project would raise the roadway above the Base Flood Elevation and to install adequately sized culvert to allow for appropriate flow under the road. These improvements will mitigate flooding impacts to the road and creating a clear passageway for residents and emergency agencies.

We strongly support this improvement and encourage funding for this project to create a safe access for both residents and emergency vehicles along Linden Avenue.

If you would like to discuss further, please reach out to the Township.

Sincerely,

Township Supervisor

Highway Supervisor

Mayor of Third Lake

Township Trustee

Township Trustee

Township Trustee

Township Trustee



Avon Township
433 E Washington St
Round Lake Park, IL 60073

MICHELE BAUMAN
Township Supervisor

April 8, 2025

Mr. Kurt Woolford, PE
Executive Director
Lake County Stormwater Management Commission
500 Winchester Road, Suite 201
Libertyville, IL 60048

RE: Norelius Avenue Improvements
SMC DCEO Grant Funding

Mr. Woolford:

The Township is in support for the SMC DCEO application to address drainage and roadway concerns on Norelius Avenue. There is a main overland flow route across Norelius which is restricted due to homes and inadequate grading. This point collects majority of the runoff from Norelius Avenue and Nelson Street.

The roadway holds water during 2-year rain events or higher which creates a hazardous roadway condition for vehicles. The flood waters impact the roadway and several houses adjacent to the low point of the road. The existing ditches and culverts are blocked or collapsed which do not allow for adequate flow. When flooding occurs on Norelius then residents are force to detour to other roads which creates impact to traffic flow for the subdivision. The current storm system consists of unmaintained ditches and under sized culverts which are the leading factors of the continuous flooding.

The proposed project would create a sufficient storm sewer system which is designed for the 10-year event along with reprofiling the roadway to direct the drainage to the appropriate locations. The improvements to the overflow route and storm sewer system will mitigate the flood occurrences and create a safe passageway for residents and emergency vehicles. This project is crucial to address the deteriorating pavement due to flooding and the deficient stormwater management which impacts our community.

We strongly support this improvement and encourage funding for this project to create a safe access for both residents and emergency vehicles and adequate stormwater conveyance along Norelius Avenue.

If you would like to discuss further, please reach out to the Township.

Sincerely,

Township Supervisor

Highway Supervisor

Township Trustee

Township Trustee

Township Trustee

Township Trustee