



**AVON TOWNSHIP – FINANCE COMMITTEE MINUTES**

433 E Washington Street, Round Lake Park, IL 60030  
Tuesday, December 1st, 2020 – 6:00 PM – 6:40 PM

Meeting to be held via Zoom

Please call the Office Manager for login information 847-546-1446 Ext 102 or email cleatherman@avonil.us

Pursuant to the Governor’s Executive Orders 2020-7, 2020-10, and 2020-18, this meeting will be held via audio and video conference and not at the Avon Township General Offices. Please note that, by joining the meeting by video or audio conference, your name, image or phone number may be visible (in whole or in part) to others participating in the meeting. Detailed instructions for the public to join the meeting via audio and/or video conference will be provided upon request, if you contact Candy Leatherman at 847-546-1446 or [cleatherman@avonil.us](mailto:cleatherman@avonil.us) by no later than 4:00pm on the day of the meeting.

Note from the Chair: This meeting shall not exceed 40 minutes to allow for the regular board meeting of Avon Township to take place at 7:00pm.

1. Call to Order at 6:01 pm

A motion was made by Trusty Duby and seconded by Vice Chair Solano to suspend the rules to allow for electronic attendance.

Member Jersey - absent  
Trustee Duby - yes  
Chair Larson - yes

Member Resendiz - absent  
Supervisor Wilke - yes  
Motion Carries

Trustee Bauman - yes  
Vice Chair Solano - present

2. Pledge of Allegiance

3. Roll Call

Vice Chair Solano - present  
Trustee Bauman - present  
Chair Larson - present

Member Jersey - absent  
Trustee Duby - present

Member Resendiz - absent  
Supervisor Wilke - present

4. Approval of Minutes

Vice Chair Solano motioned to approve the November 3,2020 Minutes and was seconded by Trustee Duby.

Member Jersey - absent  
Trustee Duby - yes  
Chair Larson - yes

Member Resendiz - absent  
Supervisor Wilke - no  
Motion Carries

Trustee Bauman - yes  
Vice Chair Solano - present



5. Public Participation NONE
6. Officials Reports NONE
7. Addenda

Anmarie Andresen – Update on the Committee on GA and EA spending. Spending is erratic over the years. The two biggest items are Client Utilities and Rental Assistance. Increase over last year is 6.3%. Evidence of spending by years was presented. In housing we are up 127% but over last year we are down at this time. This is attributed to assistance by other agencies. We will spend every bit of the CHRP allocations. Determining potential for further allocations or need for additional referrals to other agencies that still have funds available. Included in the discussion was the requirements of documentation needed for accessing the CHRP or EA/GA funds.

8. Recommendation to Pay Outstanding Gewalt Hamilton Invoices

Discussion was held on consideration of the Gewalt Hamilton invoices. The work was done in good faith and performed with a payment expectation.

A motion was made by Supervisor Wilke and seconded by Vice Chair Solano to send a recommendation to the Avon Township Board to pay the outstanding Gewalt Hamilton invoices.

Vice Chair Solano - aye  
Supervisor Wilke - yes

Trustee Bauman - aye  
Chair Larson - aye

Trustee Duby - no  
Motion Carries

Discussion was raised with an objection because the Board has already passed a motion to not pay the Gewalt Hamilton and not to consider. There was no authorization to do the work provided and there were no project figures provided. Chair Larson stated that there was a long-term relationship with Gewalt through the Highway Department and the Township with the assumption of payment for work completed. The Finance Committee has not entertained the motion to not consider. We are only recommending payment to the Board and Board makes the decision. Chair Larson is not disputing the action or understanding of the board but to send the recommendation to consider payment.

9. Discussion of Fixed Asset Audit Support (discussed after item 10)

Anmarie asked for some assistance to work on a fixed Asset inventory asked for by the Board. I am hoping to have the assistance of one or two of the committee members. Anmarie recommends Thursdays or Friday mornings. She is recommending do this in January. Clerk Kearby noted the motion of the board. She is looking for January 7 or 8. It was set up to do it on Friday, January 8. Supervisor Wilke said the 8<sup>th</sup> works for him. Anmarie will work on getting together the materials and a log.



10. Discussion of FY 2021 Budget

Supervisor Wilke noted he was going to ask for a static budget for next year. There is so much uncertainty. We will work with Annmarie to make sure we protect against a potential challenge in GA/EA.

Assessor Ditton noted he has not work on the budget but will get the information to the board by the end of December. He is working with Annmarie to get the employment and health costs.

Chair Larson said we could start working on it in January.

11. Members Remarks NONE

12. Adjournment

Motion was made by Vice Chair Solano and seconded by Trustee Bauman to adjourn at 6:39 pm.

Trustee Bauman - aye  
Vice Chair Solano - aye

Trustee Duby - yes  
Chair Larson - aye

Supervisor Wilke - aye  
Motion Carries

***Avon Township is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting of facilities, are asked to call the Township office prior to the meeting.***