



AVON TOWNSHIP – FINANCE COMMITTEE MINUTES

433 E Washington Street, Round Lake Park, IL 60030
Wednesday, November 4th, 2020 – 6:00 PM – 6:40 PM

Meeting to be held via Zoom

Please call the Office Manager for login information 847-546-1446 Ext 102 or email cleatherman@avonil.us

Pursuant to the Governor’s Executive Orders 2020-7, 2020-10, and 2020-18, this meeting will be held via audio and video conference and not at the Avon Township General Offices. Please note that, by joining the meeting by video or audio conference, your name, image or phone number may be visible (in whole or in part) to others participating in the meeting. Detailed instructions for the public to join the meeting via audio and/or video conference will be provided upon request, if you contact Candy Leatherman at 847-546-1446 or cleatherman@avonil.us by no later than 4:00pm on October 6, 2020.

Note from the Chair: This meeting shall not exceed 40 minutes to allow for the regular board meeting of Avon Township to take place at 7:00pm.

1. Call to Order at 6:00 p.m.

Suspension of the rules to allow for electronic attendance.

Motion was made by Trustee Duby and seconded by Trustee Bauman to suspend the rules to allow for electronic attendance.

Trustee Duby - aye Supervisor Wilke - absent Vice Chair Solano - aye

Member Jersey - aye Member Resendiz - aye Trustee Bauman - aye

Chair Larson - aye Motion Carries

2. Pledge of Allegiance

3. Roll Call

Vice Chair Solano - present Member Jersey - present Member Resendiz - present

Trustee Bauman - present Trustee Duby - present Supervisor Wilke - absent

Chair Larson - present Quorum Met

Also in attendance, Clerk Kearby, Anmarie Andresen and Assessor Ditton.

4. Approval of Minutes

Motion was made by Trustee Bauman and seconded by Trustee Duby to approve the Finance Committee October 6 Minutes.



Trustee Duby - aye Supervisor Wilke - absent Vice Chair Solano - aye
Member Jersey - aye Member Resendiz - aye Trustee Bauman - aye
Chair Larson - aye Motion Carries

5. Public Participation NONE

6. Reports NONE

7. Addenda

Chair Larson noted the Compensation proposal for Elected Officials was going to the Board tonight. He pointed out his discussion with Trustees and a typographical error that will be amended at the meeting. Everything else looked pretty good.

8. Discussion and possible recommendation on Levy Resolution

- a. Town Fund Levy: Chair Larson presented draft documents to the committee from past years levy information and communication between Assessor, Commissioner and Supervisor on their intent. As well as a very lengthy history of past levies. These are for review to see what the levies have looked at as well as the CPI for this year. Both the Supervisor and Highway commissioner is suggesting no increases for this next levy year.

A motion was made by Vice Chair Solano and seconded by Member Resendiz to forward the Town Fund Levy proposal to the board.

Member Resendiz - aye Trustee Bauman - aye Trustee Duby - aye
Supervisor Wilke - absent Vice Chair Solano - aye Member Jersey - aye
Chair Larson - aye Motion Carries

Supervisor Wilke joined the meeting at 6:15 p.m.

- b. Road and Bridge Fund Levy: Chair Larson presented the documents for the proposed Road and Bridge Levy.

A motion was made by Supervisor Wilke and seconded by Trustee Duby to send the Road and Bridge levy proposal to the Board.

Vice Chair Solano - aye Member Jersey - aye Member Resendiz - aye



Trustee Bauman - aye

Trustee Duby - aye

Supervisor Wilke - aye

Chair Larson - aye

Motion Carries

9. Discussion of FY 2021 Budget Tasks: Chair Larson noted this was for discussion. Now that we know approximately what our revenues are going to be, I would like us to investigate what our core spend items are going to be. He is asking for the department heads to review the spending for their departments such as employee costs and capital improvements etc. to present to the Finance Committee. No other comments from the committee. He asked when the board would like to have the budgets completed. Supervisor Wilke noted he would like it wrapped up by March 1st. He is asking for the department heads to get their figures to the committee by January 21. Assessor Ditton noted his proposals will need to be approved 60 days before the end of the fiscal year. He will have his done by December. Chair Larson asked the Supervisor if he had any future capital development projects for next year. He responded not at this point.

10. Members Remarks

Anmarie Andresen noted is concerned about the CRP money that we have spending of about \$65,000. She is worried that there will be a real need for new money in GA /EA and we need to keep that in mind for the development for 2021. Trustee Bauman agrees. She asked if there was a number Anmarie had that we might need. She is thinking maybe another \$100,00 but it is very hard to say.

Member Jersey asked what Anmarie would suggest to develop a plan. She noted that we only assist for gas, rent and electric and going other places for everything else. We have had 27 different applicants. Some are funded multiple times. It has to be capped at six consecutive months. The county is slow to respond to our requests. Supervisor Wilke said it is strict criteria so there may have been 100 people come in for help that we could not help. It was noted that she does not have access to what people are referred and what amount they access. It was noted that Jackie is the one responsible to seek other funding sources for those that may not meet our criteria. Member Jersey suggested we don't have a way to get an accurate assessment of our needs in the community. We know we have claims for about \$65,000. For three months. That is about \$22,000 per month.

Chair Larson noted it was relatively high this month, but we should look at the spending over the next couple of months. Anmarie will look at some trend data to see if there are any anomalies.



Trustee DUBY made some disparity on the Compensation for Elected Officials Ordinance. Clerk Kearby suggested Trustee DUBY bring those suggestions to the board meeting for revisions at the meeting.

11. Adjournment

A motion was made by Member Resendiz and seconded by Trustee Bauman to adjourn at 6:34 p.m.

Trustee Bauman - aye	Trustee DUBY - aye	Supervisor Wilke - aye
Vice Chair Solano - aye	Member Jersey - aye	Member Resendiz - aye
Chair Larson - aye		<u>Motion Carries</u>

Avon Township is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting of facilities, are asked to call the Township office prior to the meeting.