

**AVON TOWNSHIP  
MONTHLY BOARD MEETING MINUTES  
433 E. Washington Street, Round Lake Park, IL 60073  
Monday - June 12, 2017  
7:00 PM**

**1. Call Meeting to Order 7:00 p.m.**

**2. Pledge of Allegiance**

**3. Roll Call**

Trustee Bauman – absent Trustee Law – present Trustee Neff – present

Trustee Vaughn – present Supervisor Wilke - present Quorum Met

Also present are Assessor Ditton, Attorney Dietz and Clerk Kearby.

**4. Approval of Minutes:**

Motion was made by Trustee Vaughn and seconded by Trustee Law to approve the May 8 Budget Hearing and May 8, General Meeting Minutes as presented.

All in favor say aye. Opposed? Motion Carries by Acclamation.

**5. Public Participation (for items not on the agenda) None**

**6. Reports:**

Clerk Kearby discussed her report noting the format of the board books, explaining the reports and how they are coded and noted that all OMA certificates and oaths were completed. She also noted that we all needed to make sure we follow the OMA and not give any illusion that meetings are being held outside of posted, legal meetings.

Motion was made by Trustee Vaughn and seconded by Trustee Law to approve the submitted reports.

All in favor say aye. Opposed? Motion carried by Acclamation.

## **7. Consideration and review of bills**

Motion was made by Trustee Neff and seconded by Trustee Vaughn to approve the Pre-Paid Bills.

There was no discussion on the Pre-Paid Bills.

Trustee Vaughn – aye  
Trustee Neff – aye  
Supervisor Wilke – aye

Trustee Law – aye

Motion Carries

Motion was made by Trustee Vaughn and seconded by Trustee Neff to approve the Outstanding Bills.

There was no discussion on the Outstanding Bills.

Trustee Law – aye  
Trustee Neff – aye  
Supervisor Wilke – aye

Trustee Vaughn – aye

Motion Carries

## **8. Addenda - None**

## **9. New Business**

### **a) How do we certify Trustee per meeting pay?**

Supervisor Wilke explained that we needed to define how Trustees get paid because the Resolution was unclear. Attorney Dietz explained the ambiguity but that whatever was decided it could not go over the maximum as stated in the passed Resolution. Clerk Kearby noted the intent of the Board was clearly up to two meetings per month and to encourage participation in other municipality meetings so the Township was represented at those meetings. Clerk Kearby noted that attendance at Township meetings are in the minutes so attendance is taken care of in the minutes. If the Trustee's make a report at a Board meeting then there would be a record in the minutes.

A motion was made by Trustee Law and seconded by Trustee Vaughn to be paid a \$100. per meeting, up to two meetings per month. A report will be presented at the Board meeting to be included in the minutes and would constitute evidence of attendance.

All in favor say aye. Opposed? Motion Carries by Acclamation.

**b) Discussion and Action on a Deputy Clerk**

Clerk Kearby explained the use and need for a Deputy Clerk. Attorney Dietz noted it was approved by the previous board and they could just let the position stand or vote on the Deputy Clerk position. Discussion was held

Motion was made by Trustee Vaughn and seconded by Trustee Law to approve the Deputy Clerk position for \$50.00 per meeting in the absence of the Clerk and \$15.00 per hour for other services as needed by the Clerk.

All in favor say aye. Opposed? Motion Carries by Acclamation.

**c) Discussion and possible action on an Ordinance establishing a Prevailing Wage for Avon Township 2017-6-12PW**

Motion was made Trustee Law and seconded by Trustee Neff to approve Ordinance 2017-6-12PW.

Trustee Vaughn – aye	Trustee Law – aye	
Trustee Neff – aye		
Supervisor Wilke – aye		<u>Motion Carries</u>

**d) Transfer \$6,000.00 from line item 5-10-505 to 5-10-580, representing 1.12% of budget**

Supervisor Wilke explained he was not taking the insurance and so these funds were not needed in line item 5-10-505.

Motion was made by Trustee Vaughn and seconded by Trustee Neff to approve the Transfer Resolution 2017-6-12GA.

Trustee Law – aye	Trustee Neff – aye	Trustee Vaughn – aye	
Supervisor Wilke – aye			<u>Motion Carries</u>

**e) Update Travel Policy to reflect current state law**

Supervisor Wilke noted that we will be revisiting this to make changes as recommended by our Attorney.

Motion was made by Trustee Law and seconded by Trustee Vaughn to approve the changes to reflect current State Law as presented.

All in favor say aye. Opposed? Motion Carries by Acclamation.

Other Business – None

**10. Executive Session - None**

Closed session for the purpose of discussing Litigation.

**11. Action on Executive session - none**

**12. Good of the order**

Public asked questions. Sarah Shandia asked about public participation at the beginning and the end of the meeting. Supervisor Wilke noted that if you fill out the public comments sheet and then we will address the item at the beginning.

Pat Duby asked if there was a net increase in the prevailing wage. Supervisor Wilke noted that there was a little increase.

Sarah Shandia noted would the meeting only be Governmental meetings or would it include like CLC or Best. Supervisor Wilke noted that it could not be Religious organizations.

Supervisor Wilke noted that if the public filled out a comment for an item on the agenda then it would be addressed during the meeting.

**13. Adjournment**

Motion was made by Trustee Vaughn and seconded by Trustee Neff to adjourn at 7:33 p.m.

All in favor say aye. Opposed? Motion Carries by Acclamation.

***Avon Township is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting of facilities, are asked to call the Township office prior to the meeting.***